



**To:** All Interested Parties

**Re:** List of Questions and Answers regarding RFP for the Preparation of 2025 Consolidated Plan for HUD Allocation Grants – Community Planning and Development Programs, and associated Annual Action Plans and CAPERs

1. Does the state hope to develop a comprehensive housing strategy and plan as part of this work? Or is the strategic plan component of this work specific to the Consolidated Plan grants.
  - a. This is specific to HUD Allocations and the associated Consolidated Plan, as required for HUD's Community Planning and Development Programs.
2. Item D2 in the Scope of Services section intimates that the state is seeking a new contractor for this work. Please clarify the state's intentions as related to item D2.
  - a. Part I, Item D-2 mentions a plan of succession but does not rule out the possibility of a contract with the current/previous provider.
3. Who within IHCDA would be the program manager for this work?
  - a. Stephen Enz will provide oversight from IHCDA in direct cooperation with Christmas Hudgens at OCRA, the manager of the Community Development Block Grant (CDBG) Program.
4. Can you identify what deliverables you expect to have completed at the end of year 1?
  - a. 2025-2029 Consolidated Plan
  - b. 2024 CAPER
5. Can you identify the specific deliverables associated with years 2-5?
  - a. Annual Action Plans, 2026-2029
  - b. CAPER for each year
  - c. Analysis of Impediments in Year 5
6. The RFP requests a Transition Plan to ensure appropriate information transfer from previous contractors. Who are the previous contractors associated with this work?
  - a. Action Plans and CAPERS for all previous years are posted on the IHCDA and OCRA websites, along with previous contracts on the State contract portal. These documents include the previous contractor information.

7. Does IHCD have an existing Limited English Proficiency/Language Assistance plan?
  - a. Has this plan been adequately served the previous planning period?  
We have a solid base of materials for the plan, but no agreed upon Language Assistance plan has been incorporated into the current Action Plans.
  
8. Was IHCD satisfied with the previous planning/reporting period for the associated work? What challenges arose as part of the previous project period?
  - a. We have been very satisfied with the work provided by the current/previous contractor. The RFP does not assume there will be a change but provides for the possible need for a succession/transition plan.
  
9. How many public hearings in under-served communities does IHCD expect as part of year 1?
  - a. Please review the previous [Citizen Participation Plan](#).
  
10. The RFP requests a collaboration strategy with Public and Regional Housing Agencies across Indiana. Have these agencies been identified? How many agencies have been identified?
  - a. Part of this cooperation will include collaboration with Entitlement Cities who receive allocations directly from HUD CPD.
  
11. Will the contractor work with a single point of contact, a single contact from each IHCD and OCRA, or a joint committee?
  - a. A Joint committee – IHCD Community Services – ESG & HOPWA; IHCD Real Estate – HOME & HTF; OCRA - CDBG
  - b. One or two people from each of these three teams
  
12. Can you elaborate on your expectations for a “non-housing community development strategy”?
  - a. OCRA currently provides funding for public infrastructure initiatives, covering wastewater, drinking water, stormwater, downtown revitalization, public facilities and capacity building. OCRA remains committed to addressing the changing needs of rural communities within the state. OCRA is willing to consider additional rural needs through evaluation.



13. What is the total budget for the 5-year contract?
  - a. It is not our practice to include the budget in the RFP. We encourage respondents to submit a competitive proposal.
  
14. What portion of the total budget do you expect to be allocated to year 1?
  - a. See #13.