

## Race, Ethnicity, and Special Needs Data Reporting Form

One form per household, signed and dated by all adults. Form to be completed only after application has been accepted and household is approved. Information provided on this form will not affect determination of household eligibility for occupancy. Form is only necessary at initial move-in and then if household composition changes.

Head of Household (printed name): \_\_\_\_\_

Categories*	Select One	Head of Household	#2 Occupant	#3 Occupant	#4 Occupant	#5 Occupant	#6 Occupant	#7 Occupant	#8 Occupant
Name of HH Member									
<b>Ethnic Categories: Select one per household member (definitions can be found on Page 2)</b>									
Hispanic or Latino									
Not-Hispanic or Latino									
<b>Race Categories: Select all that apply per household member (definitions can be found on Page 2)</b>									
American Indian or Alaska Native									
Asian									
Black or African American									
Native Hawaiian or Other Pacific Islander									
White									
<b>Special Needs Categories: Household contains at least one member who meets one of the following categories of Special Housing Needs per Indiana State Code IC 5-20-1-4.5 Household is not asked to disclose the nature of any disability.</b>									
Persons with physical or developmental disabilities									
Persons with mental impairments									
Single parent households									
Victims of domestic violence									
Abused children									
Persons with chemical addictions									
Homeless persons									
Elderly									

By checking this box, I choose to not complete this form. There is no penalty for persons who do not complete the form.

Signature	Date	Signature	Date
Signature	Date	Signature	Date
Signature	Date	Signature	Date



We encourage and support the nation's affirmative housing program in which there are no barriers to obtaining housing because of race, color, religion, sex, national origin, handicap or familial status.



## Instructions for the Race and Ethnicity Data Reporting

### A. General Instructions:

Owner and agents are required to offer the applicant/resident the option to complete the form. The form is to be completed after the household has been approved for move-in. In-place residents must also be offered the opportunity to complete the form as part of the next interim or annual recertification. Once the form is completed it need not be completed again unless the head of household or household composition changes. There is no penalty for persons who do not complete the form. However, the owner or agent may place a note in the tenant file stating the applicant/tenant refused to complete the form. **Parents or guardians are to complete the form for children under the age of 18.**

1. The two ethnic categories you should choose from are defined below. You should check one of the two categories.

1. **Hispanic or Latino.** A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race. The term “Spanish origin” can be used in addition to “Hispanic” or “Latino.”
2. **Not Hispanic or Latino.** A person not of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.

2. The five racial categories to choose from are defined below: You should check as many as apply to you.

1. **American Indian or Alaska Native.** A person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.
2. **Asian.** A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam
3. **Black or African American.** A person having origins in any of the black racial groups of Africa. Terms such as “Haitian” or “Negro” can be used in addition to “Black” or “African American.”
4. **Native Hawaiian or Other Pacific Islander.** A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
5. **White.** A person having origins in any of the original peoples of Europe, the Middle East or North Africa.



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