

Supportive Services for Emergency Housing Vouchers RFQ Information Webinar

June 18, 2024

AGENDA

- I. Background
- II. Funding Sources
- III. Scope of Services
- IV. Timeline
- V. Selection Process
- VI. Scoring Criteria
- VII. RFQ Submission Items
- VIII. Due date, format for submission
- IX. Q&A

BACKGROUND – EMERGENCY HOUSING VOUCHERS

- Special type of Housing Choice Voucher
 - Tenant-based
- Funded through American Rescue Plan Act
- For households experiencing, or at risk of experiencing, homelessness
- Awarded to PHAs
- PHA and CoC must have MOU that specifies how the vouchers will be used
- Coordinated Entry for referrals

- Eligibility criteria:
 - Homeless
 - At risk of homelessness
 - Fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking
 - Recently homeless and for whom providing rental assistance will prevent the family's homelessness or having high risk of housing instability

More information is available in HUD PIH Notice 2021-15

BACKGROUND – EMERGENCY HOUSING VOUCHERS

Public Housing Authority	Vouchers Offered
Fort Wayne Housing Authority	46
Housing Authority of the City of Muncie	16
Housing Authority of the City of Gary	28
Housing Authority of the City of Evansville	26
Indianapolis Housing Agency	203
Housing Authority of the City of Bloomington	28
Housing Authority of the City of Lafayette	38
Indiana Housing and Community Development Authority	338
Total	723

SUPPORTIVE SERVICES FUNDING – MHBG

IHCDA is partnering with the Indiana Family and Social Services Administration (FSSA) Division of Mental Health and Addition (DMHA) to provide \$4,441,306.50 in funding from the Substance Abuse and Mental Health Services Administration (SAMHSA) Mental Health Block Grant (MHBG)

To be eligible, household must have an Emergency Housing Voucher and have been diagnosed with a serious mental illness (SMI) or serious emotional disturbance (SED)

SUPPORTIVE SERVICES – MHBG

Eligible services include:

- Outreach and in-reach services
- Case management
- Tenancy supports
- Employment assistance and job training
- Substance use treatment services
- Applying for insurance
- Mental health services
- Life skills training
- Referral to legal services
- SSI/SSDI Outreach, Access, and Recovery (SOAR) application

SUPPORTIVE SERVICES – HOME-ARP

In addition to MHBG funds, IHEDA will award up to \$2,637,621.00 in HOME Investment Partnerships American Rescue Plan Act (HOME-ARP) funds

A household **is not** required to have an SMI or SED to be eligible for HOME-ARP supportive services

SUPPORTIVE SERVICES – HOME-ARP

Eligible supportive services include:

- Child care;
- Education services;
- Employment assistance and job training;
- Food;
- Housing search and counseling services;
- Legal services;
- Life skills training;
- Mental health services;
- Outpatient health services;
- Outreach services;
- Substance abuse treatment services;

SUPPORTIVE SERVICES – HOME ARP

- Transportation;
- Case management;
- Mediation;
- Credit repair;
- Landlord/tenant Liaison;
- Services for special populations, such as victim services;
- Financial assistance costs, including rental application fees, security deposits, utility deposits, utility payments, moving costs, first and last month's rent, and payment of rental arrears; and
- Certain housing counseling services provided by a HUD-Approved Housing Counseling Agency.

More information about HOME-ARP is available in HUD's CPD Notice 21-10

Note: Since all assisted households will have an Emergency Housing Voucher, short-term and medium-term financial assistance for rent will not be considered eligible supportive services under this RFQ.

THE RESPONDENT MAY REQUEST TO BE DESIGNATED AS THE SUPPORTIVE SERVICES FOR EHV PROVIDER FOR ONE OR MORE OF THE FOLLOWING INDIANA COUNTIES:

County	Households	County	Households	County	Households
Bartholomew	40	Jackson	1	Porter	76
Brown	3	Johnson	7	Randolph	2
Clark	2	Kosciusko	1	Scott	1
Decatur	1	LaGrange	1	Shelby	4
DeKalb	5	LaPorte	8	St. Joseph	70
Delaware	21	Lawrence	1	Steuben	2
Elkhart	9	Marion	200	Sullivan	1
Grant	1	Monroe	26	Vanderburgh	27
Henry	1	Montgomery	1	Wayne	22
Howard	12	Morgan	6	Whitley	1
Huntington	9	Noble	2		

SCOPE OF SERVICES

Respondents will be selected to be the designated EHV supportive services providers for one or more Indiana counties

Respondent can only provide assistance to individuals referred from the coordinated entry system or households that have received an EHV from an Indiana PHA

All selected respondents will receive two awards (MHBG and HOME-ARP)

The amount of funding will vary based on voucher utilization in each county the respondent covers

SCOPE OF SERVICES

Respondent will screen all referred households for SMI/SED to determine eligibility for MHBG funds.

HOME-ARP funds should ONLY be used for participants who do not qualify for MHBG, or to provide services that are NOT eligible under any other program.

If a participant is eligible for MHBG funds, then HOME-ARP funds may ONLY be used for services that are not covered by both MRO and MHBG.

If a participant is not eligible for MHBG, all eligible services may be billed to HOME-ARP

Respondents that are CMHCs must also assess households for MRO eligibility.

SCOPE OF SERVICES

Respondent will be expected to:

- Enter into an MOU with the PHA(s) in the Respondent's designated coverage area to coordinate services provision and information sharing;
- Attend all CE meetings in the region or regions that are part of the Respondent's designated coverage area;
- Assess all households referred to the Respondent for SMI/SED diagnosis;
- For CMHCs: Assess all households referred to the Respondent for eligibility for Indiana Health Coverage Programs (IHCP) Medicaid Rehabilitation Option (MRO) services;
- Employ staff trained in the SSI/SSDI Outreach, Access, and Recovery (SOAR) process;
- Provide individualized supportive services to households enrolled in the EHV program in the Respondent's designated coverage area;

SCOPE OF SERVICES

- Enter household information in the Homeless Management Information System (HMIS);
- Assess households for eligibility for the HOME-ARP program, if applicable;
- Complete reporting as required by IHCDA, DMHA, or SAMHSA; and
- Submit reimbursement requests to IHCDA

TIMELINE

June 6 th , 2024	RFQ released to the general public
June 18 th , 2024	Informational webinar
July 3 rd , 2024	Respondent must submit questions about RFP. All questions should be submitted to Shaquana Nelson, Supportive Housing Analyst, at snelson1@ihcda.in.gov
July 8 th , 2024	Responses due to IHCDA by 5pm Eastern
August 22 nd , 2024	Announcement of selected Respondents at IHCDA Board of Directors
September 1 st , 2024	MHBG and HOME-ARP Award term begins
September 30 th , 2025	MHBG Award Term Expires
May 31, 2028	HOME-ARP Award Term Expires
Ongoing	Ongoing meetings with selected respondent for technical assistance. If Respondent is selected pursuant to this RFQ it will be required to attend an initial one-on-one virtual meeting with IHCDA staff after the Board approves the award and prior to it expending any program funds.

SELECTION PROCESS

Responses will be evaluated by a selection committee consisting of staff from IHCDA

If IHCDA receives multiple responses for the same geographic area(s), IHCDA will select funding recipients based on the scoring criteria outlined in the RFQ

SCORING CRITERIA

Threshold Criteria:

- Non-profit status (not for profit corporation, housing authority or local unit of government)
- Financial capacity to administer the program, including the provision of required documentation
- Complete compliant proposal addressing all items listed in Sections 2 and 3 of Part 2 of this RFQ.

SCORING CRITERIA

Scored Criteria:

A. Overall Experience of Respondent (30 points)

- A. Experience assessing households for MRO, and coordinating funding sources
- B. Experience engaging with Coordinated Entry
- C. Experience addressing homelessness

If no prior engagement with Coordinated Entry or homelessness, description of experience serving vulnerable populations.

B. Program Description (35 points)

- A. Target geographic location
- B. Program timeline
- C. Staffing model
- D. Service delivery plan

SCORING CRITERIA

C. Readiness to Proceed (30 points)

- A. Process for intake, assessment, and engagement
- B. Strategy for continued system engagement

D. Description of Key Staff (5 points)

RFQ SUBMISSION ITEMS

- Qualifications Coversheet. (required template included in this RFQ packet).
- Certification of Company. (required template included in this RFQ packet).
- Verification of Non-Profit Status.
- Financial Capacity - Financials for the Respondent.
- Narratives addressing all applicable questions in the following sections:
 - Experience of Respondent
 - Program Description
 - Readiness to Proceed
- Description of Key Staff. Key program staff identification, resumes, narratives, and organizational chart.

DUE DATE

Responses must be submitted via email in PDF format no later than 5:00 PM Eastern Time on July 8th, 2024

Responses should be submitted to:

Shaquana Nelson
Supportive Housing Analyst
Indiana Housing and Community Development Authority
30 South Meridian, Suite 900
Indianapolis, IN 46204
snelson1@ihcda.in.gov

Q&A