



To: IHCD A Partners

Notice: PN-24-17

From: IHCD A

Date: June 10, 2024

**Re: Request for Proposals – Low Income Home Energy Assistance Program Software**

The Indiana Housing and Community Development Authority seeks to contract with an individual or entity to provide a data system for Indiana’s Energy Assistance Program (“EAP”).

EAP, federally funded through the U.S. Department of Health and Human Services (“HHS”), provides eligible households with a one-time annual benefit that can assist with the high cost of energy bills, in addition to helping households that are disconnected or about to be disconnected from their utility services. EAP funding can also be used to provide crisis assistance, weatherization measures, and/or energy-related minor home repairs.

IHCDA is interested in a data system that will aid in the administration of EAP and accommodate the reporting needs of HHS and the organization. IHCDA’s goal is to serve more eligible Hoosiers in a faster timeframe. The data system should be user-friendly and adaptable to meet the unique needs of IHCDA’s EAP network, which includes EAP applicants, utility vendors, intake staff, and subrecipients conducting outreach activities in our communities. Respondents should have extensive experience in the delivery, customization, and implementation of LIHEAP data systems.

Click [here](#) to access the Request for Proposals (RFP).

**The deadline for submission is Monday July 22, 2024 at 5:00 PM ET.**

Responses must be submitted via email. All documents must be submitted as a combined PDF unless otherwise indicated in the RFP to:

Emily Nash  
Energy and Utility Programs Process Manager  
Indiana Housing and Community Development Authority  
[IHCDAEnergy@ihcda.IN.gov](mailto:IHCDAEnergy@ihcda.IN.gov)

Applications that miss the deadline for submission and/or do not contain all of the required forms/documents as listed in the RFP may be determined ineligible for further consideration.



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