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To: Wx Subgrantees  
From: Community Programs - Weatherization  
Release Date: September 24th, 2024  
Effective Date: August 24, 2024  
**Subject: Switch from IWAP to WAPLink**

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**Program Guidance: WAP-2024-07**

## BACKGROUND

***Starting October 1st, Indiana Weatherization will report and audit through a new statewide weatherization database. The database is referred to as EIS WAPLink and will replace Roeing's IWAP.***

## NEW GUIDANCE

Effective August 24, 2024, subrecipients will follow the instructions in this guidance for the transition from IWAP to WAPLink. The entire network will begin using WAPLink on October 1st, 2024.

### When do I stop putting jobs in IWAP?

- **IWAP:** Jobs that have a completed energy audit prior to October 1 will be input in IWAP and closed out in this database.
  - This means using IWAP the way it has been used since the beginning of PY24.
- **WAPLink:** Jobs that do not have a completed energy audit prior to October 1 should utilize the energy audit tool in WAPLink and subsequently enter all data in WAPLink.

*Note: For the data transition, only jobs that have been run through NEAT/MHEA will count as audited and considered started in a database and thus can be completed in IWAP. Any jobs that have not been audited by this definition will need to have the data entered in the new system and the job completed using the new processes and policies in place.*

## Guidance for Monitoring

Effective October 1, 2024, Monitors will review documentation for BIL and Regular DOE in both IWAP and WAPLink. The jobs and material monitored is expected to adhere to the policies and procedures for the data system the job was completed in.

For example: A job completed in IWAP would need to follow the procedures and policies in place for IWAP.

Please direct all questions regarding this guidance to [iwx@ihcda.in.gov](mailto:iwx@ihcda.in.gov).





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