



INDIANA NATIVE AMERICAN INDIAN AFFAIRS COMMISSION

October 16, 2024





**Meeting Agenda
Indiana Native American Indian Affairs Commission
(INAIAC)**

October 16, 2024 1:00 pm – 3:00 pm

Lilly Theater
Eiteljorg Museum
500 W. Washington St.
Indianapolis, IN

Call to Order – Chairperson Scott Brewer

Invocation: Chairperson

“Creator, we are grateful to gather here, and may we be blessed with your guidance and wisdom. May we engage in meaningful discussion, nurture the bonds of community, and honor those we serve.”

Roll Call & Quorum: Chairperson Scott Brewer

Director’s Report – Nicole Owens

Approval of Minutes & Financial Reports

New Business

- 1) Electronic Meeting Policy
- 2) Discretionary Funds
- 3) 2025 FY Spend Plan and Budget
- 4) Updated Logo
- 5) Bylaw Edits
- 6) CICF Scholarship

Public Comments/Questions

Discussion/Announcements

- 1) Native American Heritage Month
- 2) December 18, 2024, 1:00-3:00 P.M.

Adjournment – Chairperson Scott Brewer



Indiana Native American Indian Affairs Commission (INAIAC) Meeting Minutes: June 26, 2024

Location:
Thompson Conference Room
Eiteljorg Museum
500 W. Washington St.
Indianapolis, IN

Call to Order – Chairperson Scott Brewer called the meeting to order at 1:18p.m.

Invocation – Chairperson Scott Brewer provided the invocation:
“Creator, we are grateful to gather here, and may we be blessed with your guidance and wisdom. May we engage in meaningful discussion, nurture the bonds of community, and honor those we serve.”

Roll Call – Present in-person: Vicechair Sally Tuttle, Felica Ahasteen-Bryant, Rebecca McClain, Madison May-Gruthusen, Lindsay Lindsey, Paul Strack, David Liebel

Present virtually: Tatiana Alvarez, Pete Magnant, Rep. Chris Campbell,

Quorum Established

Approved Minutes – Minutes for April & May Commission Meeting approved

Director's Report-Nicole Owens

Approved Action Items

- 1) 2024 Scholarship/Grant Approval- Janelle Cronin
- 2) SWAG (INAIAC marketing items and apparel) \$7000
- 3) Discretionary Funding
- 4) Kokomo Early Learning, Drums Along the Wildcat-Approved funding up to \$15,000
- 5) Rolling Deadlines for scholarships
- 6) Indigenous Marker Initiative

Adjournment – Chair, Scott Brewer

**Commission on Native American Indian Affairs
Executive Summary**

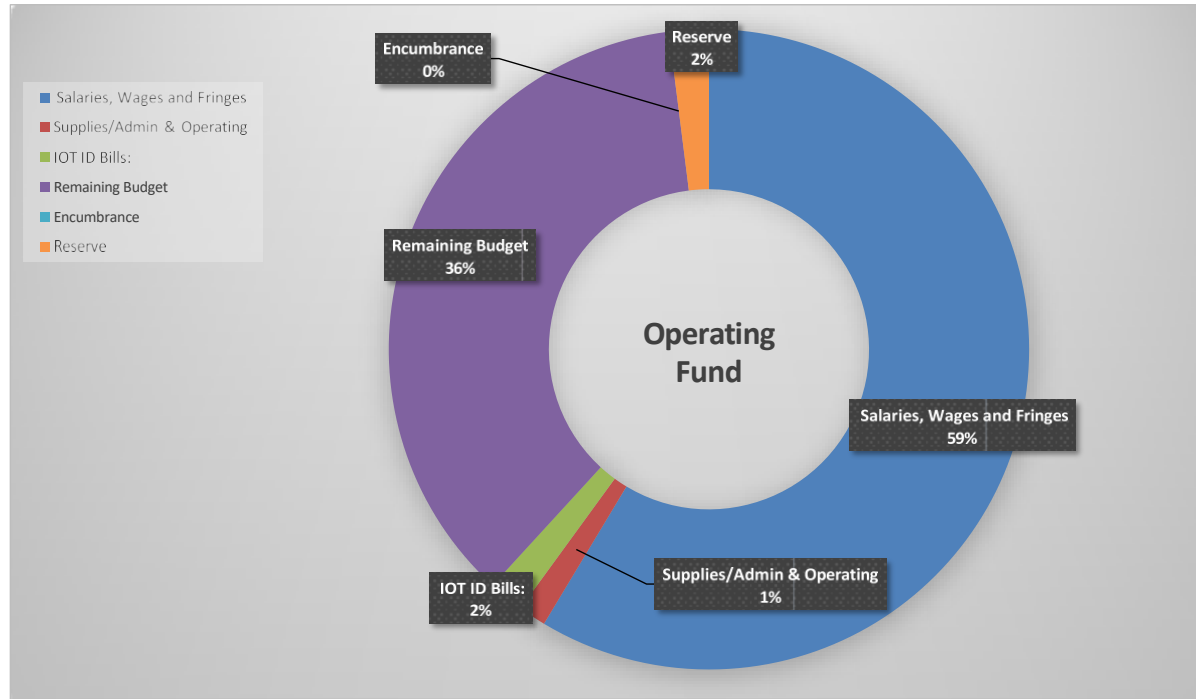
as of April 30, 2024

Prepared by ICRC CFO Erik C. England

Fund		Planned	Actual
12083	Operating Funds Appropriation	\$ 109,378.00	\$ 109,378.00
	Reserve	\$ (2,187.56)	\$ (2,187.56)
	Expenses	\$ (107,190.44)	\$ (67,607.19)
	Encumbrances	\$ -	\$ -
	Balance	\$ 0.00	\$ 39,583.25
47951	Dedicated Funds Appropriation	\$ 17,628.00	\$ 17,628.00
	Revenue/Donations	\$ -	\$ 66,330.32
	Expenses	\$ -	\$ (2,891.16)
	Encumbrances	\$ -	\$ -
	Balance	\$ 17,628.00	\$ 81,067.16
47951	License Plate Fund Free Balance		\$662,173.14



Salaries, Wages and Fringes	58.61%	\$	64,110.58
Supplies/Admin & Operating	1.40%	\$	1,531.43
IOT ID Bills:	1.80%	\$	1,965.18
Remaining Budget	36.19%	\$	39,583.25
Encumbrance	0.00%	\$	-
Reserve	2.00%	\$	2,187.56
Total	100.00%	\$	109,378.00



**Commission on Native American Indian Affairs
Executive Summary**

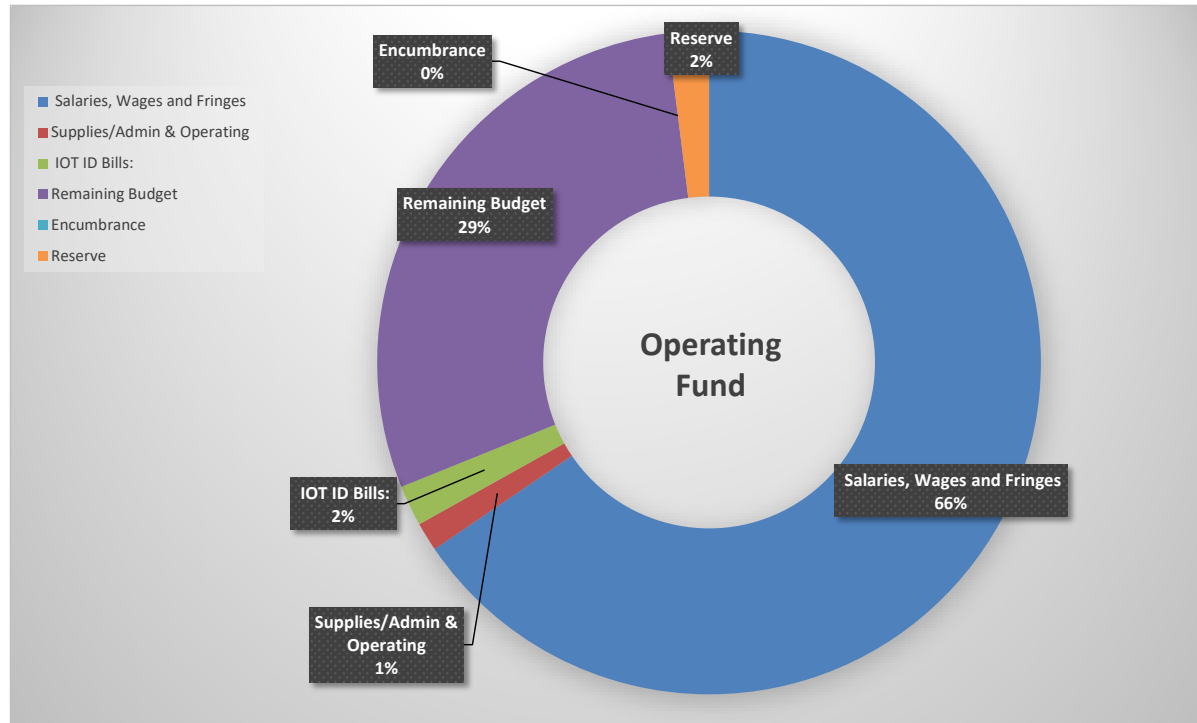
as of May 31, 2024

Prepared by ICRC CFO Erik C. England

Fund		Planned	Actual
12083	Operating Funds Appropriation	\$ 109,378.00	\$ 109,378.00
	Reserve	\$ (2,187.56)	\$ (2,187.56)
	Expenses	\$ (107,190.44)	\$ (75,348.85)
	Encumbrances	\$ -	\$ -
	Balance	\$ 0.00	\$ 31,841.59
47951	Dedicated Funds Appropriation	\$ 17,628.00	\$ 17,628.00
	Revenue/Donations	\$ -	\$ 73,308.64
	Expenses	\$ -	\$ (2,891.16)
	Encumbrances	\$ -	\$ -
	Balance	\$ 17,628.00	\$ 88,045.48
47951	License Plate Fund Free Balance		\$669,151.46



Salaries, Wages and Fringes	65.50%	\$	71,638.51
Supplies/Admin & Operating	1.40%	\$	1,531.43
IOT ID Bills:	1.99%	\$	2,178.91
Remaining Budget	29.11%	\$	31,841.59
Encumbrance	0.00%	\$	-
Reserve	2.00%	\$	2,187.56
Total	100.00%	\$	109,378.00



**Commission on Native American Indian Affairs
Executive Summary**

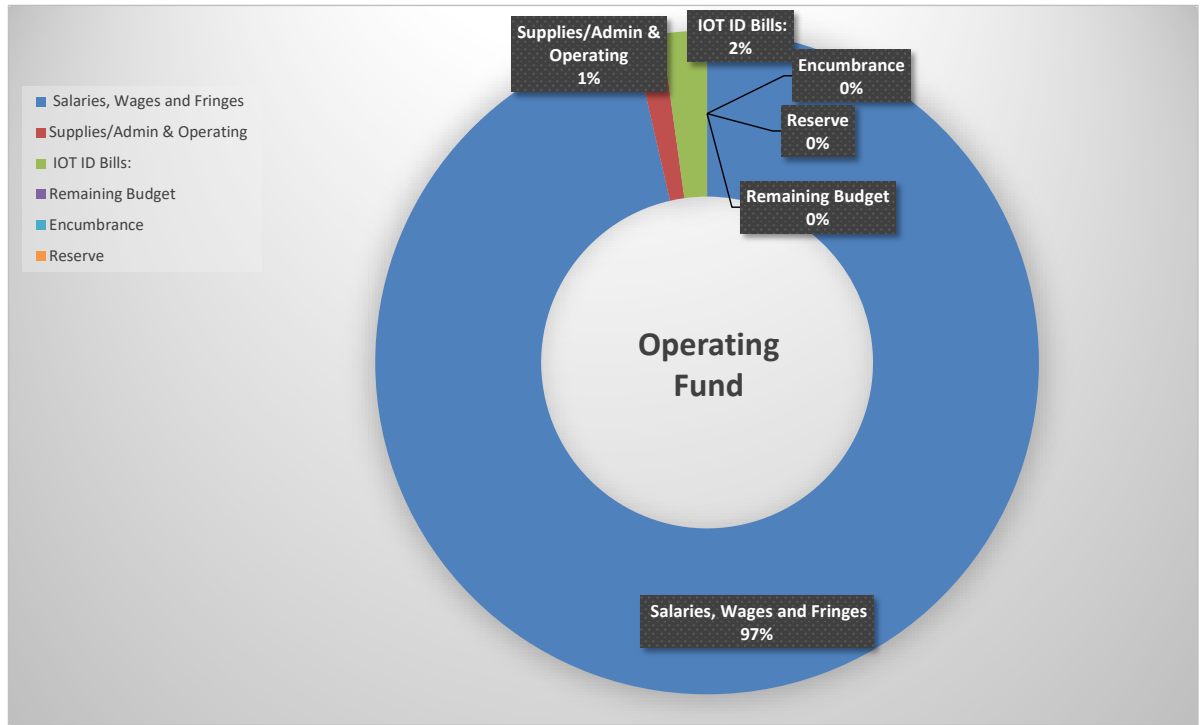
as of June 30, 2024

Prepared by ICRC CFO Erik C. England

Fund		Planned	Actual
12083	Operating Funds Appropriation	\$ 109,378.00	\$ 109,378.00
	Reserve	\$ (2,187.56)	\$ -
	Expenses	\$ (107,190.44)	\$ (109,378.00)
	Encumbrances	\$ -	\$ -
	Balance	\$ -	\$ 0.00
47951	Dedicated Funds Appropriation	\$ 17,628.00	\$ 17,628.00
	Revenue/Donations	\$ -	\$ 75,510.99
	Expenses	\$ -	\$ -
	Encumbrances	\$ -	\$ -
	Balance	\$ 17,628.00	\$ 93,138.99
47951	License Plate Fund Free Balance		\$674,244.97



Salaries, Wages and Fringes	96.41%	\$ 105,454.99
Supplies/Admin & Operating	1.40%	\$ 1,531.43
IOT ID Bills:	2.19%	\$ 2,391.58
Remaining Budget	0.00%	\$ 0.00
Encumbrance	0.00%	\$ -
Reserve	0.00%	\$ -
Total	100.00%	\$ 109,378.00



**Commission on Native American Indian Affairs
Executive Summary**

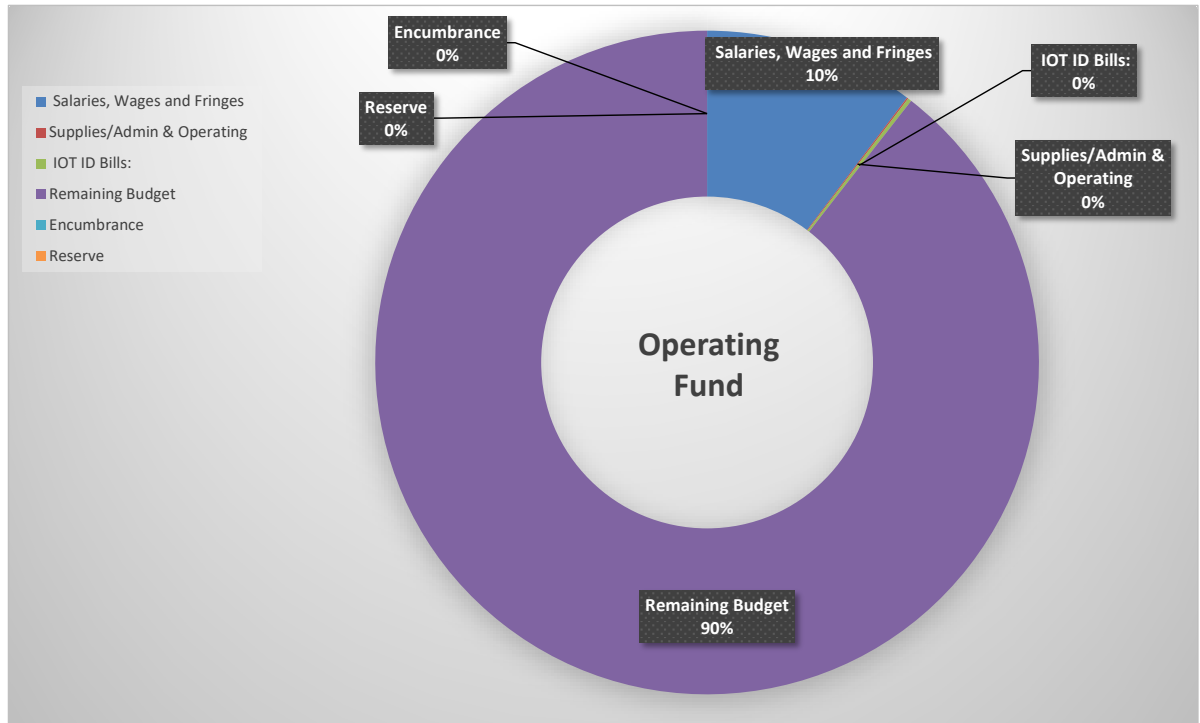
as of July 31, 2024

Prepared by ICRC CFO Erik C. England

Fund		Planned	Actual
12083	Operating Funds Appropriation	\$ 109,378.00	\$ 109,378.00
	Reserve	\$ -	\$ -
	Expenses	\$ (109,378.00)	\$ (11,532.19)
	Encumbrances	\$ -	\$ -
	Balance	\$ 0.00	\$ 97,845.81
47951	Dedicated Funds Appropriation	\$ 176,780.01	\$ 176,780.01
	Revenue/Donations	\$ 52,260.00	\$ 6,290.24
	Expenses	\$ (138,885.00)	\$ (340.80)
	Encumbrances	\$ -	\$ -
	Balance	\$ 90,155.01	\$ 182,729.45
47951	License Plate Fund Free Balance		\$677,120.81



Salaries, Wages and Fringes	10.29%	\$ 11,259.82
Supplies/Admin & Operating	0.07%	\$ 74.38
IOT ID Bills:	0.18%	\$ 197.99
Remaining Budget	89.46%	\$ 97,845.81
Encumbrance	0.00%	\$ -
Reserve	0.00%	\$ -
Total	100.00%	\$ 109,378.00



**Commission on Native American Indian Affairs
Executive Summary**

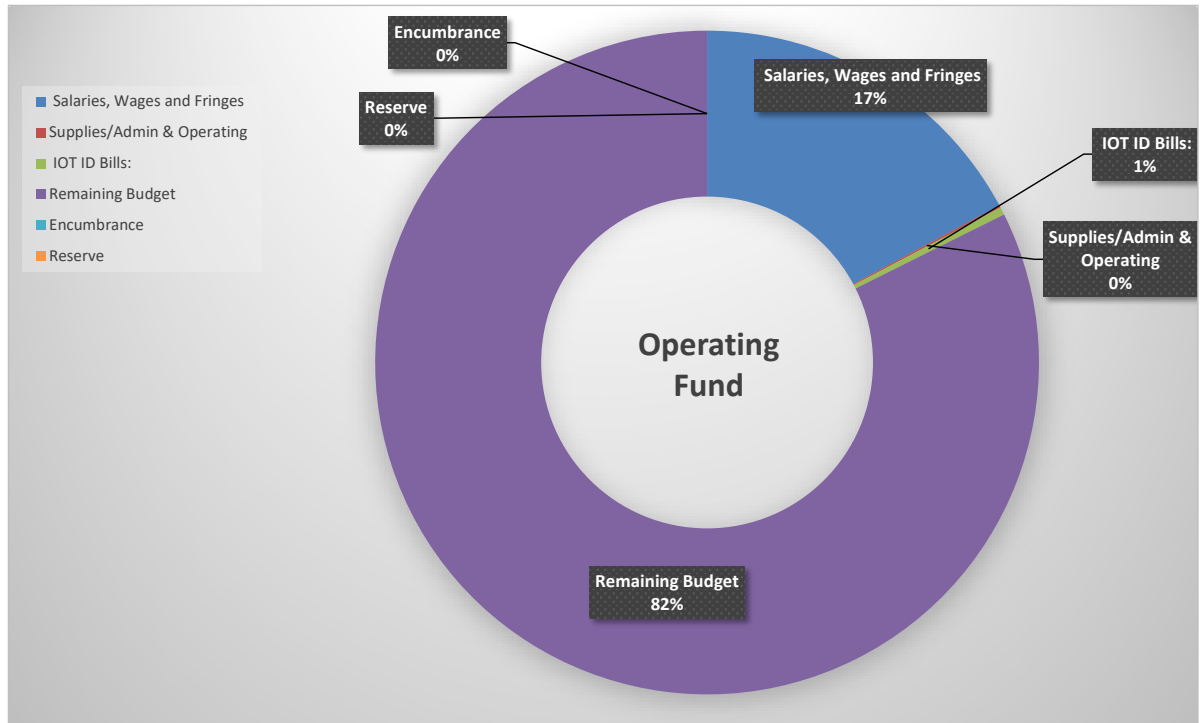
as of August 31, 2024

Prepared by ICRC CFO Erik C. England

Fund		Planned	Actual
12083	Operating Funds Appropriation	\$ 109,378.00	\$ 109,378.00
	Reserve	\$ -	\$ -
	Expenses	\$ (109,378.00)	\$ (19,296.29)
	Encumbrances	\$ -	\$ -
	Balance	\$ 0.00	\$ 90,081.71
47951	Dedicated Funds Appropriation	\$ 176,780.01	\$ 176,780.01
	Revenue/Donations	\$ 52,260.00	\$ 14,432.09
	Expenses	\$ (138,885.00)	\$ (340.80)
	Encumbrances	\$ -	\$ -
	Balance	\$ 90,155.01	\$ 190,871.30
47951	License Plate Fund Free Balance		\$685,262.66



Salaries, Wages and Fringes	17.16%	\$	18,766.36
Supplies/Admin & Operating	0.11%	\$	119.97
IOT ID Bills:	0.37%	\$	409.96
Remaining Budget	82.36%	\$	90,081.71
Encumbrance	0.00%	\$	-
Reserve	0.00%	\$	-
Total	100.00%	\$	109,378.00



**Commission on Native American Indian Affairs
Executive Summary**

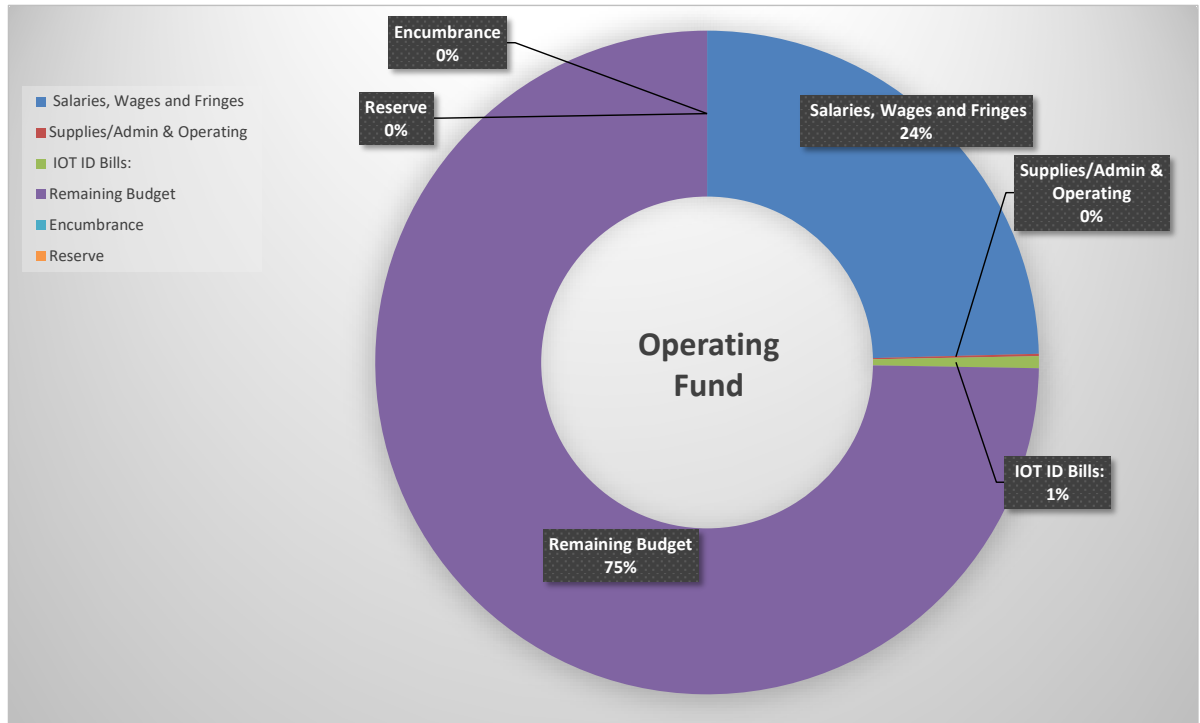
as of September 30, 2024

Prepared by ICRC CFO Erik C. England

Fund		Planned	Actual
12083	Operating Funds Appropriation	\$ 109,378.00	\$ 109,378.00
	Reserve	\$ -	\$ -
	Expenses	\$ (109,378.00)	\$ (27,015.41)
	Encumbrances	\$ -	\$ (2,500.00)
	Balance	\$ 0.00	\$ 79,862.59
47951	Dedicated Funds Appropriation	\$ 176,780.01	\$ 176,780.01
	Revenue/Donations	\$ 52,260.00	\$ 21,245.00
	Expenses	\$ (138,885.00)	\$ (340.80)
	Encumbrances	\$ -	\$ -
	Balance	\$ 90,155.01	\$ 197,684.21
47951	License Plate Fund Free Balance		\$692,075.57



Salaries, Wages and Fringes	24.58%	\$	26,272.91
Supplies/Admin & Operating	0.11%	\$	119.97
IOT ID Bills:	0.58%	\$	622.53
Remaining Budget	74.72%	\$	79,862.59
Encumbrance	0.00%	\$	-
Reserve	0.00%	\$	-
Total	100.00%	\$	106,878.00



**NATIVE AMERICAN INDIAN AFFAIRS
COMMISSION
ELECTRONIC MEANS PARTICIPATION
POLICY**

*Posted on the Commission webpage and copies available from main
office*

Pursuant to Ind. Code § 5-14-1.5-3.6, the Native American Indian Affairs Commission (“Commission”) adopts the following Policy regarding electronic participation by Commission members during a Commission meeting. This Policy was adopted by the Commission and was effective on [month] [date], 2020.

I. Recitals: Policy Considerations

This Policy is promulgated, and shall be interpreted to:

- A. Balance ease of Commission member access to and participation in orderly proceedings, especially where there are occurrences that pose impediments to physical attendance;
- B. Follow Ind. Code § 5-14-1.5-3.6, and any amendments thereto, in a manner consistent with the requirements of the Open Door Law; and
- C. Encourage Commissioner members to physically attend meetings whenever possible.

II. Policy Provisions

- A. Pursuant to IC 5-14-1.5-3.6, at least one-third (1/3) of the Commission members must be physically present at the designated meeting site for the Commission meeting. As the Commission includes a total of nineteen (19) members, this means that at least seven (7) members must be physically present, while the remaining members may participate electronically. **Note: nine (9) members must be present, and the affirmative votes of at least eight (8) members shall be required for all “final actions” of the Commission.**
- B. The Commission’s Executive Director is responsible for supervising and coordinating all electronic participation by Commission members.
- C. A Commission member is required to obtain prior authorization to participate via electronic means pursuant to this Policy. Absent exceptional circumstances,¹ no later than three (3) days in advance of the Commission meeting, a Commission member must submit an email request to participate via electronic means to the Executive Director. All requests must be approved by the Executive Director before a requesting Commission member may participate via electronic means pursuant to this Policy.
- D. A Commission member participating via electronic means pursuant to this Policy shall do so through a designated conference call system that is capable of being recorded by members of the public present at the designated meeting site.

¹ Exceptional circumstances may include, but are not limited to, severe weather, illness, or a death in the family.

E. A Commission member participating via electronic means pursuant to this Policy is not required to do so in a setting that is open to the public.

F. A Commission member not physically present at a meeting may participate in the meeting by any electronic means of communication, so long as the electronic communication permits:

- The member;
- All other members participating in the meetings; and
- All members of the public physically present at the place where the meeting is conducted;

To simultaneously communicate with each other.

A. Commission members are encouraged to physically attend meetings. Absent exceptional circumstances, each Commission member is limited to electronically attending no more than two (2) meetings per year.

B. Pursuant to IC 5-14-1.5-3.6, each member of the Commission is required to physically attend at least one (1) meeting annually.

C. Absent exceptional circumstances, a newly appointed Commission member is precluded from attending via electronic means pursuant to this Policy until such member physically attends a meeting.

D. For meetings of committees created by the Commission, at least two (2) committee members must physically attend in a public meeting space to enable members of the public who are physically present to view the committee proceedings. There is no limitation on the number of committee meetings that Commission members may attend electronically.

E. A Committee member participating via electronic means pursuant to this Policy is considered present at the meeting, is counted for quorum purposes, and may vote at the meeting on any matter. A Commission member participating via electronic means may cast the deciding vote on any matter properly before the Commission and, when possible, shall fully participate in the meeting.

F. Where at least one (1) Commission member is participating via electronic means pursuant to this Policy, all votes shall be taken by roll call.

G. This Policy does not create a right for the public to observe and record an executive session of the Commission conducted pursuant to Ind. Code § 5-14-1.5-6.1, or any other applicable law.

Effective Date: This Policy will be effective immediately upon approval by the Commission.

Approval: This Policy was approved by a vote of the Commission members present at the meeting held on _____.

Chairperson

Date

New INAIAC Logo Design





Proposal for Indiana Native American Indian Affairs Commission Scholarship Funds
August 2024

Central Indiana Community Foundation would first like to thank the Indiana Native American Indian Affairs Commission for its incredibly important work across our state, especially its scholarship programs which play an important role in making our state a better, more equitable place for all Hoosiers to reach their full potential. We are honored to be considered as a partner in INAIAC’s continued impact and success and appreciate the opportunity to prepare this proposal for you. We look forward to the opportunity to deepen our relationship as an investment partner and scholarship endowment advisor.

Background

Central Indiana Community Foundation, Inc. (CICF) is a 501(c)(3) public charity, established in 1997 as a philanthropic collaboration between The Indianapolis Foundation, the community foundation serving Marion County since 1916, and Hamilton County Community Foundation, founded in 1991. CICF has approximately \$1.1 billion in charitable assets under management representing over 1,300 charitable funds for which we offer a wide variety of expert philanthropic advising services. CICF has extensive experience managing short- and long-term assets for the charitable sector, including charitable funds for families, companies, and not-for-profit organizations. In fact, this is our sole investment purpose – to manage, grow and advise charitable assets with the primary goal of fulfilling donor intent.

Of the more than 1,300 funds under management, approximately 130 are scholarship funds designed to support students’ educational paths and financial self-sufficiency. These funds support students from a variety of geographic and demographic backgrounds, studying a wide array of fields at schools in Indiana and beyond – including non-traditional programs such as vocational training, technical schools, and professional licensure. CICF’s scholarship and community leadership staff hold deep relationships with community-based organizations serving historically underrepresented communities and are committed to expanding the reach and impact of these scholarship dollars.

Scholarship Fund Options

As the INAIAC is keenly aware, scholarships are rewarding and impactful charitable funds and can often be the most tangible type of charitable giving – directly helping an individual achieve education or training that sets them on a path to financial self-sufficiency. Scholarship funds are slightly more challenging to administer due to significant IRS rules and regulations. However, CICF has extensive experience with scholarship funds and will gladly work through the complexities with you to help you create a meaningful and impactful scholarship fund process. CICF will work with INAIAC to refine criteria and selection processes for each scholarship award to ensure the maximum impact for eligible students. Generally, the best practice for scholarship funds is to state criteria as “preferences” and to define the eligible class of recipients as broadly as possible in order to preserve charitable intent. CICF can help you navigate the process of setting or revising appropriate criteria for your scholarships. CICF will work with INAIAC to establish your fund and will ensure that everything—from applications to monitoring students’ progress and continued eligibility—meets your expectations and all IRS rules and regulations. Members



of the INAIAC board or committees may choose to meet the scholarship recipient(s) and follow them through their program, and CICF can facilitate this deeper engagement with recipients.

Generally, there are two primary fund types for INAIAC to consider. CICF recommendations for each specific scholarship fund are further outlined below.

1. Blue Ribbon Scholarship

Application process: students apply via CICF’s online portal. Through the portal, they are automatically able to apply for any other scholarships for which they are eligible.

Selection process: CICF’s experienced Blue Ribbon Selection Committee will review the applications to your fund and make the scholarship awards. A representative of INAIAC can participate on the committee alongside other CICF scholarship fund representatives.

Type of fund and annual award: Blue Ribbon scholarships are most commonly endowed funds but may be pass-through. Endowed scholarships award up to 5% of the fund balance as of December 31st of the prior year. Pass-through scholarships may award up to 100% of the assets in the fund in one year.

Fees: 2% annually plus optional \$5,500 annual premium service fee. Fees are reduced for fund balances exceeding \$1 million.

2. Gold Standard Scholarship

Application process: students apply via CICF’s online portal. Through the portal, they are automatically able to apply for any other scholarships for which they are eligible. Or if you prefer, CICF can help you establish and run a separate application process.

Selection process: CICF works with INAIAC to create a selection process and appoint a selection committee for your scholarship fund. Federal law requires that CICF make the final authorization of the scholarship awards. One or more INAIAC representatives can serve on the selection committee, alongside other “experts” in a related field, such as higher education, community-based organizations, etc. CICF will work with INAIAC to structure the committee that both creates meaningful engagement for INAIAC leadership but also meets IRS standards.

Type of fund and annual award: Gold Standard scholarships may be either endowed or pass-through.

Fees: 2% annually plus flat \$5,500 annual premium service fee. Fees are reduced for fund balances exceeding \$1 million. Minimum annual fee: \$7,500.

A note about legal requirements: in the Pension Protection Act of 2006, Congress significantly altered the requirements for a sponsoring organization like CICF to administer scholarship funds. A donor to a scholarship fund cannot exclusively choose scholarship recipients or exclusively appoint or control a committee that chooses scholarship recipients. CICF will support INAIAC to navigate these administrative and selection requirements and has the processes in place to engage donors in effective—and legal—ways with scholarship awards.



Recommendations

Daryl Baldwin Academic Scholarship:

- Scholarship would operate on CICF's standard application timeline, which opens on November 2 every calendar year and concludes on February 1. In some instances, deadlines for a specific scholarship may be extended to receive additional applicants.
- CICF would process the entire scholarship award payment for both semesters in the Fall, with funds earmarked for each semester.
- Scholarship could be structured as Blue Ribbon or Gold Standard, either pass-through or endowed.

John Daughterty, Jr. Eastern Shawnee Citizen Scholarship:

- CICF would establish a unique timeline in the spring (application window would open in late February and close in April) for early summer distribution.
- Scholarship would be structured as Blue Ribbon, either pass-through or endowed.

John R. Winchester, Sr. Vocational/Trade School Scholarships:

- Scholarship applications would be accepted on a rolling basis, reviewed and awarded at least three times per year at the end of a given quarter, alongside CICF's existing VoTech scholarship.
- Scholarship would be structured as Blue Ribbon, either pass-through or endowed.

Conclusion

As expert philanthropic counsel for more than 1,300 central Indiana families, companies, and not-for-profits, Central Indiana Community Foundation is uniquely positioned to be the scholarship fund partner for the Indiana Native American Indian Affairs Commission. Our deep knowledge of the charitable sector, decades of experience managing scholarship funds on behalf of donors, and relationships with area high schools, universities, and not-for-profits, set us apart. With the sole purpose of growing and stewarding charitable dollars for our region, we look forward to the possibility of partnering together in this way. Please don't hesitate to contact us if there is anything else we can provide as your conversations continue. Thank you again for the opportunity to share this proposal with you.