**SECTION 1**

*Submittal of this form is only required for projects where Category B applies. Projects qualifying under Category A do not require submittal of this form. SECTION 2 (for Conditions of Category B-1 for curb/sidewalk) or SECTION 3 (for Conditions of Category B-9 for drainage structures) may be required as determined by INDOT-Cultural Resources Office (INDOT-CRO) review. INDOT-CRO will notify applicant if the Minor Projects PA does not apply.*

**Part I: Project Information-Completed by Applicant (Consultant/PM/Project Sponsor/INDOT District Staff)\***

*\*A qualified professional historian (QP) is not required to complete Part I. INDOT-CRO staff will be responsible for completion of Part II.*

**Original Submission Date:**  **Amended Submission Date\*: [ ]**

*\*Consult with INDOT-CRO to determine whether an amendment is required. For revisions/updates to original form, please detail in applicable sections below.* ***Please use red font to distinguish the revisions/updates.***

**Submitted By (Provide Name and Firm/Organization):**

**Project Designation Number:**

**Route Number:**

**Feature crossed (if applicable):**

**City/Township: County:**

**Project Description:\***

*\*Provide a full project description—include the same level of specificity and detail as expected in the NEPA document—in order to ensure a timely review by INDOT-CRO staff. For bridge and culvert projects, include specific details on the rehab or replacement including potential changes to width, height, and materials. Be sure to include the specific elements listed below as applicable.*

**If the project includes any curb, curb ramp, or sidewalk work, please specify the location(s) of such work:**

**For bridge or small structure projects, please list feature crossed, structure number, NBI number, and structure type:**

**For bridge projects, is the bridge included in INDOT’s Historic Bridge Inventory (**[**https://www.in.gov/indot/2531.htm**](https://www.in.gov/indot/2531.htm)**)?**

[ ]  **Yes** [ ]  **No**

**If yes, did the inventory determine the bridge eligible for or listed in the National Register of Historic Places? Please provide page # of entry in Historic Bridge Inventory.**

[ ]  **Yes** [ ]  **No**

**Inventory Page #\_\_\_\_\_\_\_\_\_\_\_\_**

**Will there be right-of-way acquisition as part of this project?**

[ ]  **Yes** [ ]  **No**

**If yes was checked above, please check all that apply:**

[ ]  **Permanent** [ ]  **Temporary** [ ]  **Reacquisition**

**If applicable, identify right-of-way acquisition locations in text below and in attached mapping. Please specify how much (both temporary and permanent) and indicate what activities are included in the proposed right-of-way:**

**Is there *any* potential for additional temporary right-of-way to be needed later for purposes such as access, staging, etc.?**

[ ]  **Yes** [ ]  **No**

**Archaeology (check one):**

[ ]  **All proposed activities are presumed to occur in previously disturbed soils.\***

*\*INDOT-CRO will notify you if project area includes undisturbed soils and requires an archaeological reconnaissance.*

[ ]  **Project takes place in undisturbed soils and the archaeology report is included with the submission.\***

*\*If an archaeology report is required, the Minor Projects PA Form will not be finalized until the report is reviewed and approved by INDOT-CRO. For INDOT-sponsored projects, INDOT-CRO may be able to complete the archaeological investigation. If you would like to request that INDOT-CRO complete an archaeological investigation, please contact the INDOT-CRO Archaeology Team Lead. See CRM Pt. 1 Ch. 3 for current contact information.*

**Please specify all applicable categories and condition(s) (**INDOT will highlight applicable conditions in yellow**):**

**{Include full category text(s) verbatim, including any conditions. INDOT-CRO will finalize categories upon their review.}**

**Check** [ ]  **if SECTION 2: Minor Projects PA Category B-1, Condition B-ii Submission is included.**

**Check** [ ]  **if SECTION 3: Minor Projects PA Category** **B-9, Condition B-i-c-2 or B-ii-b-3 Submission is included.**

**Part II: Completed by INDOT-CRO**

**Information reviewed (please check all that apply):**

General project location map [ ]  USGS map [ ]  Aerial photographs [ ]  Soil survey data [ ]

**[ ]**

General project area photos [ ]  Archaeology Reports [ ]  Historic Property Reports [ ]

Indiana Historic Buildings, Bridges, and Cemeteries Map/Interim Report [ ]

Bridge inspection information/iTAMS [ ] Historic Bridge Inventory Database [ ]

SHAARD [ ]  SHAARD GIS [ ] Streetview Imagery [ ]  County GIS Data/Property Cards [ ]

**Other (please specify):[ ]**

**Are there any commitments associated with this project? If yes, please explain and include in the Additional Comments Section below. Yes** [ ]  **No** [ ]

**Does the project result in a de minimis impact to a Section 4(f) protected historic resource? If yes, please explain in the Additional Comments Section below. Yes** [ ]  **No** [ ]

**Additional Comments:**

**Above-ground Resources**

An INDOT-CRO historian who meets the Secretary of the Interior’s Professional Qualification Standards as per 36 CFR Part 61 …

**Archaeological Resources**

An INDOT-CRO archaeologist who meets the Secretary of the Interior’s Professional Qualification Standards as per 36 CFR Part 61 …

**Accidental Discovery**: If any archaeological artifacts or human remains are uncovered during construction, demolition, or earth moving activities, construction within 100 feet of the discovery will be stopped, and INDOT-CRO and the Indiana Department of Natural Resources-Division of Historic Preservation and Archaeology (IDNR-DHPA) will be notified immediately.

**INDOT-CRO staff reviewer(s):**

**INDOT Approval Date:**

**Amendment Approval Date (if applicable):**

*\*\*\*Be sure to attach this form to the National Environmental Policy Act documentation for this project. Also, the NEPA documentation shall reference and include the description of the specific stipulation in the PA that qualifies the project as exempt from further Section 106 review.*

**Please attach the following to this form:**

* **General Location Map.** This map should allow the INDOT-CRO reviewer to quickly locate the project.
* **Aerial photography map(s) of project area.** This map must include project limits. It may also include SHAARD data, but SHAARD data is not required.
* **Map depicting potential temporary and/or permanent right-of-way acquisitions.**
* **Project plans, if available.**
* **If bridge or small structure project, please attach photographs of bridge or small structure.** Photographs can be found in inspection reports located in INDOT’s Bridge Inspection Application System (BIAS), as well as other project documents, such as engineering assessments or mini-scopes.

**In the email submission to INDOT-CRO, please also include:**

* **A GIS polygon shapefile or KMZ file of the project area** (shapefiles are preferred). Shapefiles should depict the project area, including all existing and proposed right-of-way and construction limits, and should use the “NAD\_1983\_UTM” projected coordinate system. In addition, these files should contain the following *text* attribute field: DES\_NO. The project designation number should be entered in this field.
* **If the project takes place in undisturbed soils, attach the results of the archaeological investigation.**