



INDIANA DEPARTMENT OF TRANSPORTATION

100 North Senate Avenue
Room N758
Indianapolis, Indiana 46204

PHONE: (855) 463-6848

Eric Holcomb, Governor
Michael Smith, Commissioner

NOTICE OF OPEN SESSION OF THE PREQUALIFICATION COMMITTEE

THURSDAY, OCTOBER 3, 2024, 9:00 AM ET (Public)

IDOA CONFERENCE CENTER- HARRISON HALL CONFERENCE ROOM 18 (IGC South)

AGENDA

1. Call Public Session to Order _____ (Steele)

Steele called to order at 9:05 AM and performed roll call

Name	Present	Absent
<u>Michele Steele</u>	X	
<u>Jeff Clanton</u>	V	
<u>Louis Feagans</u>	X	
<u>Becky Packer</u>		X
<u>Joe Novak</u>	X	
<u>Luis Laracuenta</u>	X	
<u>Elizabeth (Libby) Crawford</u>	X	
<u>Scott Sipes</u>	X	
<u>John McGregor</u>	X	
<u>Steve Duncan</u>	X	
Matt Sutton	X	
Korin Light	X	
Kate Shelby	X	
Teresa Giller	X	

2. Old Business

a. Consent Agenda _____ (Steele)

o *Minutes of September 5, 2024*

- o *Move: Louis F*
- o *2nd: Luis L*

Name	For	Against	Abstain	Absent
Michele Steele				
Jeff Clanton	X			
Louis Feagans	X			
Becky Packer				X
Joe Novak	X			
Luis Laracuenta	X			
Elizabeth (Libby) Crawford	X			
Scott Sipes	X			
John McGregor	X			
Steve Duncan	X			

o *Motion Carries*

3. New Business

a. CPMS 3.0 updates _____ (Novak)

- i. This is to help keep INDOT in compliance with federal rules and regulations – upgrade released Monday 9/30/2024
- ii. Kenny Goatee presented demonstration of the system via Teams
 - 1. Multi document upload tool – with document type certified payroll and certified NWP
 - 2. Upload document views and commenting ability updates
 - 3. Color coded legend at top
 - 4. Pay-period views allow easy way to view if there are any missing documents
 - 5. Overview screen has options to find missing documents
 - 6. Contractors view right click on the appropriate pay period (white box) in overview screen
 - 7. Contracts for JVs now shows JV lead and JV member
 - 8. Notifications received are now directly available in CPMS – even shows notifications from other apps – notifications are also now better and more customized
 - 9. Can still upload supplementary documentation even after certified payroll approved – shows up as supplementary doc type
- iii. Scott Sipes – greenfield has a great number of past due certified payrolls
- iv. Kate – the screen with all of the colors – the overview screen

1. Great screen to show what's possible when folks who know what is needed deliver those requirements to IT
 2. IT did a great job making this easy overview screen in an easy visual
 3. Dashboard to help everyone get their finger on the pulse of what's going on
 4. Great job business and IT team
- v. Dian K – Ft Wayne
1. If payroll submitted incorrectly – who has ability to remove that
 2. Kenny – they should contact EEO officer / District administrator – we can set that permission for various rules – right now its EEOs
 3. She hasn't been able to delete them so they can be re-uploaded – shell try again with new system
 4. Joe N to call her after meeting
- vi. John M – basically sniffing dailies and seeing if we need a daily for that
1. YES
- b. New Hire in PQ department _____ (Steele)
- i. We have hired a new Compliance Attorney starting October 28th 2024 Gerard Gregerson comes from major firm
- c. Prequalification Division Update _____ (Goralski)
- i. Sept approved 42 apps this year (same as last year)
 - ii. YTD 489 apps 2% ahead of last year
 - iii. 30 apps inhouse 45 last year
 - iv. Last year 25 new contractors closer to 20 this year
 - v. This time of year is when we normally see new apps
 - vi. Training materials to be updated for the latest version of CPQ

4. Public Comment

a. Title VI _____ (Keys)

- i. As a recipient of federal funds INDOT must compile with title VI
 1. No discrimination in any of our services (race, color, national origin)
 2. A policy that says you must speak in English for a mowing job is discriminatory because you don't need English to mow but if it was for public speaking job that requirement would not be because the job does require you to speak English
 3. No retaliation if submit discrimination compliant
 4. Employment is title VII
 5. We also have to make sure any of our sub recipients (subcontractors) are not violating the law – so we have to put things into place to ensure this
 6. The Prequalification application requires that you self-certify that you meet the necessary requirements including but not limited to having company policies and attaching those requirements to their contracts
 7. They must have a process to monitor their contractors do not discriminate
 8. They must have training for their employees – all of their agency not just companies specific to certain areas
 9. Once they self-certify we (INDOT) audits random contractors
 - a. We have audited 24 there is a range of how many of the requirements they are actually meeting
 10. Our application clearly states that you must have all of these documents and if you provide incorrect information subject to penalties of purgery
 11. The title VI section of the application also has links which explain the requirements in detail

b. (Open)

- i. Louis F – court ruling last week for DBE – how does it affect PQ Compliance
 1. Kate – yes there is a message going out about the next letting – actively working to ensure compliance

5. Next PQC Meeting _____ (Steele)

November 7, 2024 @ 9 A.M- IDOA Conference Center, Room D

6. Adjourn

- *Move: Joe N*
- *2nd: Louis F*

Name	For	Against	Abstain	Absent
Michele Steele				
Jeff Clanton	X			
Louis Feagans	X			
Becky Packer				X
Joe Novak	X			
Luis Laracuenta	X			
Elizabeth (Libby) Crawford	X			
Scott Sipes	X			
John McGregor	X			
Steve Duncan	X			

- *Motion carries at 9:44 AM*