

IERC AEM Order Process

First, log into the [Web Ordering System](#) using your secure **Username** and **Password**; review and agree to the **Terms and Conditions**, and click **Login**.

Please note that **School Corporation** is in the top left of your screen if you serve more than one School Corporation, choose the corporation you are ordering for from the drop-down menu.

To begin your textbook search for Braille, Large Print, or Digital from the left menu click **Search ICAM/IERC**. An **ISBN Search** of the student edition will be the most productive search. The student edition ISBN is on the back of the student book, do not use a bundled ISBN or teacher edition from a school textbook list. The ISBN search hyphens are omitted. Leave all other fields blank and click **Submit**.

Search for fictional work such as a novel, short story, or play, use only the title keywords in the Title/Author Search and click **Submit**.

Tangible Aids and Equipment from the APH Catalog, enter the **APH Catalog Number Search** or **Equipment/Supply Description**. Please note: A search using the APH Catalog number will require hyphens. Tangible Aids and Equipment are for students who are Blind or have low vision only.

ICAM/IERC On-Line Ordering System - Search For Items

Search Criteria:

ISBN Search: *Please read the search do's and don'ts listed at the bottom of this page. These will help you to successfully find the book your student needs.

Title/Author Search:

APH Catalog Number Search:

Equipment/Supply Description Search:

Search Results page, find the needed format then click **Add to Bookbag**.

ICAM/IERC On-Line Ordering System - Search Results

Your search for "9781328694959" returned 1 records.

*All files are not available in all digital formats. Available format may be substituted.

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Title: Math Expressions 2 Volume 2 Homework and Remembering			
Author: NA			
Copyright: 2018	ISBN-13: 9781328694959 ISBN-10: 132869495X	Publisher: Houghton Mifflin Harcourt	
Alt. ISBN: 9781328694959 (If applicable)			
Hard Copy Formats			
	# InStock:	# Obtainable:	Action:
Braille EBAE:	0	0	▶Send Special Order Request to ICAM/IERC
Braille UEB:	0	0	▶Send Special Order Request to ICAM/IERC
Braille UEB Nemeth:	0	1	▶Add to Bookbag
LargePrint:	0	1	▶Add to Bookbag
InkPrints:	0	0	▶Send Special Order Request to ICAM/IERC
Braille Tactile Graphics BRT:	0	0	▶Send Special Order Request to ICAM/IERC
Electronic Formats			
Format Help	InStock:	Action:	
NIMAS:	No	▶Send Special Order Request to ICAM/IERC	
Braille Ready Format BRF:	No	▶Send Special Order Request to ICAM/IERC	
Braille Ready Format BRF UEB:	No	▶Send Special Order Request to ICAM/IERC	
PDF:	Yes	▶Add to Bookbag	
EPUB:	Yes	▶Add to Bookbag	
HTML:	No	▶Send Special Order Request to ICAM/IERC	
TextFile:	No	▶Send Special Order Request to ICAM/IERC	
*All files are not available in all digital formats. Available format may be substituted.			

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Enter **STN** and **1st two letters of last name** then click **Submit**.

ICAM/IERC On-Line Ordering System - Book Request

Please enter the Student Number (STN). The student must be registered with ICAM/IERC to have a Student Number (STN) on file. If you do not have this information please click on the HELP/FAQ for further instructions.

Student Number (STN):

First Two Letters of Student's last name:

Example: John Murray = Mu

If it is the correct student click **Continue**.

Enter the **Item Need from** date and 'to' is the next June 15th in mm/dd/yyyy format.

Attention is the person to receive the materials if other than yourself and **Submit**.

ICAM/IERC On-Line Ordering System - Book Request

Please add a Need from/to date and an attention line (Attention line is optional) to your order and packing list. An * indicates a required field.:

*Item Need from:

6/7/2024 to 6/15/2025

Ex. 1/20/2014 to 1/20/2015

Attention (Attention line is optional):

(This field is 100 Characters Max)

Choose **Location** from the drop-down menu. The drop-down list is populated, by you, from the Add/Remove.

Submit.

ICAM/IERC On-Line Ordering System - Book Request

Please choose the location for delivery by pressing the dropdown button:

Click to choose a location ▼

Submit

If the delivery location is not in the dropdown box, please select **ADD/REMOVE** to search for and enable other delivery locations:

Add/Remove

You may **View Your Book Bag**

ICAM/IERC On-Line Ordering System - Your Bookbag

Bookbag for Indiana School For The Blind and VI							
Remove	Student	Title/Equipment/Supply	Media Type	ISBN/Cat.No	Attention	Qty	Value
<input checked="" type="checkbox"/>	Use Professional	Math Expressions 2 Volume 2 Homework and Remembering	Braille, UEB Nemeth	9781328694959 - 132869495X	Eric JKindler	1	\$179.46

*If you would like to continue ordering items for this shipping location: Indiana School For The Blind and VI, please select Search ICAM/IERC.

*To complete your order please select Check Out.

*To cancel your current order select Cancel Order

or add more items being mailed to the same location with **Search** which takes you back to the search screen.

Check Out to complete your order or you may **Cancel Order**.

ICAM/IERC On-Line Ordering System - Review Order

This order has been submitted to ICAM/IERC and cannot be edited or deleted.

Submitted Order Information						
Location	Order #	Order Date	Status			
Indiana School For The Blind and VI	27713	6/7/2024 4	Pend. Approval			
Order Detail Information						
Order #	Student Name	Title/Equipment/Supply	ISBN/Cat.No	Media Type	Ship Date	Status
75550	Use Professional	Math Expressions 2 Volume 2 Homework and Remembering	9781328694959 - 132869495X	Braille, UEB Nemeth		Pend. Approval

[New Book Search](#)

Send a Special Request

Select **Search ICAM/IERC** left menu then **Make Special Req.**

ICAM/IERC On-Line Ordering System - Search For Items

Search Criteria:

ISBN Search: *Please read the search do's and don'ts listed at the bottom of this page. These will help you to successfully find the book your student needs.

Title/Author Search:

APH Catalog Number Search:

Equipment/Supply Description Search:

If you **cannot** find a book in your search click **MAKE SPECIAL REQ.** to submit a special request. ICAM/IERC will research the book and notify you of the results:

Required fields for a Special Order Request have asterisks. Only 1 Medium should be ordered per special request. Titles require the student edition ISBN (no hyphens) and equipment/supplies require the APH catalog number (with hyphens). The more information entered assists in locating the title or item needed, so please add the publisher and author if known.

ICAM/IERC On-Line Ordering System - Special Order Request

If you have searched for a title and you haven't found the item your looking for you can fill out this special order request form and the ICAM/IERC staff will then research the book and inform you of the results. An * indicates a required field.

Order Form:

If you cannot find your location in the dropdown box below, you may need to enable another location. To enable another location click here: [ADD/REMOVE LOCATION](#)

*For Location:	Date:
<input type="text" value="Click to choose a location"/>	<input type="text" value="6/10/2024"/>
*Book Title, Device, or Supply Description:	*Item Need from:
<input type="text"/>	<input type="text"/> to
	<input type="text"/>
	Ex. 1/20/2012 to 1/20/2013
Quantity (Only applicable for Supply orders):	*For Student Number(STN):
<input type="text" value="1"/>	<input type="text"/>
Series Title:	*First Two Letters of Students last name:
<input type="text"/>	<input type="text"/> Example: John Murray = Mu
Author(s):	Publisher:
<input type="text"/>	<input type="text"/>
*Copyright: Enter NA if unknown	*Medium Requested:
<input type="text"/>	<input type="text"/>
Alternate Copyright:	Alternate Medium:
<input type="text"/>	<input type="text"/>
Grade:	
<input type="text"/>	

Please enter **either** an ISBN or a APH Catalog Number. Enter data in only one of the fields. Do not enter data in BOTH fields. If you have no ISBN or APH catalog number please enter NA into the ISBN field.

*ISBN:(REQUIRED FOR TEXTBOOKS, optional for literary works)	*APH Catalog Number:
<input type="text"/>	<input type="text"/>

Special Instructions: