

**BROWN COUNTY HEALTH DEPARTMENT
2024 TEMPORARY EVENT FOOD LICENSE APPLICATION**

BUSINESS NAME: _____
NAME OF THE ESTABLISHMENT SERVING FOOD AT THE EVENT

PRINTED NAME OF THE OWNER OF THE BUSINESS: _____

PHYSICAL ADDRESS of BUSINESS: _____
_____ City _____ State _____

CONTACT PHONE: _____ **CELL PHONE:** _____

EVENT NAME _____

LOCATION of EVENT- be specific: _____

START DATE: ___/___/___ **END DATE** ___/___/___ Time you will **Start** serving FOOD: _____ AM ___ PM _____

PERSON IN CHARGE AT EVENT: _____

ADDRESS OF YOUR COMMISSARY: _____
_____ CITY _____ ZIP _____ PHONE _____ - _____ - _____

A servicing area is **required** where your food is stored, where the mobile unit is serviced. You will need a Commissary if food is prepared in advance. It must be a licensed permitted commercial kitchen if food is prepared in advance. No food is to be stored or prepared at home.

CERTIFIED FOOD MANAGER REQUIRED ON STAFF if you have meat, poultry or fish preparation:
(acceptable -ServSafe, 360 Training, Nat'l Registry Food Safety Professionals, Prometric, or "Above Training")
NAME: _____
CERTIFICATE NUMBER: _____ **Issued by** _____ **Exp** ___/___
PROVIDE COPY OF CERTIFICATE

ALL FOOD IS TO BE PREPARED IN THE MOBILE UNIT or COMMISSARY!

Unless the food is a pre-packaged, labeled, commercially prepared product

Hand-washing facilities must be provided at ALL food prep areas (water must be 85 degrees F or more)
This includes alongside smokers, prep areas outside the unit – it can be basic.

-OVER-

FOODS BEING PREPARED	FOOD INGREDIENT SUPPLIER(S)
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

- 1.) How will food be cooked at event? _____
- 2.) How will food be kept hot? (Above 135°F) _____
- 3.) How will food be kept cold? (Below 41°F) _____
- 4.) How will food be transported and how long in transit? _____

SIGNATURE OF OWNER _____

PRINTED NAME _____ DATE _____

If application is denied, Temporary Food License Fee will be returned through the Brown County Auditor's office within approximately 30-45 days

APPROVED by EHS _____ DATE _____ DENIED by EHS _____ DATE _____

Temporary Food License Fee: \$75.00 minimum—for 5 days
\$10.00 per day after the 5th day, 14-day maximum limit
 Submit in person- Brown County Health Department
 200 Hawthorne Drive
 Nashville IN 47448
 or email; bchealth@browncounty-in.us
 CALL BY PHONE TO PAY: **(812) 988-2255**
 cash, credit and debit cards (3% fee) and approved checks
 You may EMAIL or fax your application and call in your credit card information-
812-988-2255

Annual permits are only available for businesses with a physical business address in Brown County, IN