

**CRITERIA FOR NEWLY CONTRUCTED TEMPORARY OR MOBILE FOOD UNITS**

All temporary or mobile food establishments in Fountain County are required to meet minimum sanitation requirements and obtain permits as set forth in Fountain County (Ordinance No. 2018-3) and the Indiana Retail Food Establishment Sanitation Requirements 410 IAC 7-24.

Please complete the Temporary or Mobile Food Permit Application for each food stand. These permits are valid only for the specific temporary event or mobile unit stand specified. Permits may not be transferred from one unit to another. An application fee is required for each permit. The application for a temporary or mobile unit must be submitted to the Fountain County Health Department at least 30 days prior to the event.

You may mail your complete Temporary or Mobile Food Permit Application and paperwork listed below with the appropriate fee to the Fountain County Health Department, attention Jenny. You may also submit the paperwork and payment by visiting the health department, Monday – Friday, 8 am - 4 pm, closed noon to 1 pm for lunch. All paperwork and fees must be submitted and reviewed before an establishment will be granted a food permit. The Fountain County Health Department only accepts cash, check or money order.

New Temporary or Mobile Units will be required to submit

* Permit Application
* Plan Review
* Commissary agreement Form
* Copy of Certified Food Protection Manager Certification (if required)
* Detailed drawing of the unit
* Payment

Once the paperwork is accepted, a pre-operational inspection of the unit will be conducted.

If you have any questions, you may contact Jenny at the Fountain County Health Department at (765)762-3035 or email ehaley@fountaincounty.in.gov