

Per Indiana Code 16-37-1-10 & 11, 11.5C

Requirements for birth & death certificates

ID required To Get a Certificate: One valid Primary Document Or Two Secondary Documents	Whose Eligible to Obtain a Birth Certificate: ***SEE BACKSIDE FOR RELATIONSHIP REQUIREMENTS***	Amish ID Requirement to purchase a Certificate ***Must Provide 2 Items***
<u>One form of Primary Documentation</u> All documents MUST be current and VALID - Government Issued Driver's License/State I.D. (Address listed must match shipping address) - Military I.D. - Valid Passport - Department of Correction I.D. (Issued within past 6 months) - School I.D. (must be currently enrolled) - Work I.D. (must be currently employed) - Veterans I.D. (Green) Mexico Consular I.D. <u>If you do not have a primary documentation, Two forms of Secondary Documentation are required</u> - Verification of Employment on letter head including date of employment, employee's address and managers name and signature - Voter Registration with signature - Current Vehicle Registration with signature (no titles) - Previous year's tax return (1040) with signature and social security number - Probation documents or statement from Probation Officer on letterhead, including person's name and date of birth - Signed Mortgage or Home Rental agreements - Signed Social Security card - Military Discharge (DD-214) Indiana only Gun permit with signature Indiana only Professional License	- The individual named on record; 18 yrs or older - Parents of individual named on certificate (must be listed on record) - Grandparents (must be parent of a parent listed on the record & show proof of relationship) - Sibling, 18 yrs or older of individual named on certificate (must show proof of relationship) - Child or Grandchild, 18 yrs or older of individual named on certificate (must show proof of relationship) Current Spouse of individual named on certificate (must show proof of marriage) - Aunt or Uncle of individual named on certificate (must show proof of relationship) - Genealogy (must be over 75 years old and deceased) **Must show proof of death** - Court Appointed Legal Guardian (must have I.D. and provide guardianship papers with seal) - Attorney representing person named on record (must have I.D. for self with direct interest spelled out on letter head or court documents) - State and Federal Agencies (must have work I.D. with direct interest spelled out on letter head, court documents or signed authorization from client) - Social Agency (must have work I.D. with court documents or signed authorization from client) - Step-parent (must have I.D. with valid marriage certificate)	- Non-Photo I.D. - Baptismal Certificate - Marriage Certificate - Social Security Card - School Records Whose Eligible to Obtain a Death Certificate: Must provide I.D. and possible proof of direct interest - Parents - Spouse - Adult Children - Grandparents - Siblings - Aunts/Uncles - Adult Niece/Nephew - Funeral Home/Director (Must have handle the body) - Genealogy (Must be over 75 years old) - Legal Interest (Must show proof)

Documentation to verify relationship to individual is needed for birth certificate orders (Per 410 IAC 18-3-1)

Acceptable Documentation

I would like to obtain a copy of:

- My own- Primary Documentation Only
- My child's- Primary Documentation Only
- My mother/father- Primary Documentation along with a copy of your birth certificate
- My grandchild's- Primary Documentation along w/ Mother or Father's Birth certificate naming Grandparent
- My brother/sister- Primary Documentation along w/birth certificate naming same parent(s)
- My nephew/niece's- Primary Documentation along w/ birth certificate of parent and self
- My spouse- Primary Documentation along w/ valid marriage license or certificate
- My grandparent's- Primary Documentation along w/ birth certificate of self and parent
- Genealogy- Primary Documentation along w/ proof of death