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## **Procedure for Issuance of Water Well and Pump Replacement (WWP) Permits**

The following items must be provided to the staff of the La Porte County Health Department (LPCHD) for review before a permit can be issued.

1. A completed water well application with the property tax ID number.
2. A site plan which includes the following items:
  - existing and proposed structures
  - existing and proposed on- site septic system
  - public ways
  - utility right-of-way
  - property lines
  - neighbors on-site septic system
3. The proposed location of the well shall be clearly marked on the property where it is to be installed in the field with a stake at the time of the onsite inspection.

### **Other Information:**

- Permanent street address is needed before a permit will be issued.
- No well permit shall be issued where municipal water is within 300 feet of the property boundary.
- All well drillers/pump installers must be registered and bonded with the LPCHD. Please ask for a current list of driller/installers.