

ST. JOSEPH COUNTY BOARD OF HEALTH
ST. JOSEPH COUNTY, INDIANA

Regular Meeting

MINUTES

August 21, 2024
4:30 p.m.

4th floor Council Chambers
County City Building, South Bend, IN

Members Present:

John Linn, P.E., President
Michael A. Harding, EdD.
Robert Hays, MD,
Elizabeth Lindenman, MD, Vice President
Ellen Reilander, Esq.
Jill Kaps VanBrouaene
Kristin Vincent, CNM

Members Absent:

Vacant Position
Vacant Position

Also Present:

Michelle Migliore, D.O.
Diana Purushotham, MD
Michael Wruble
Jennifer S. Parcell
Ericka Tijerina
Alissa Balke
Carolyn Smith
Renata Williams

Brett Davis
Amy Ruppe
Jenna Rose
Matt Gotsch
Jodie Pairitz, RN
Ashley Helman, RN
Marcellus Lebbin, Esq. - Counsel

I. CALL TO ORDER & ROLL CALL

A. The regular meeting of the St. Joseph County, Indiana Board of Health was called to order at 4:30 p.m.

II. ADOPTION OF THE AGENDA

A. It is recommended the Board of Health members adopt the agenda for August 21, 2024.

Upon a motion by Elizabeth Lindenman, MD being seconded by Ellen Reilander, Esq, and unanimously carried, the agenda for August 21, 2024, was adopted.

III. APPROVAL OF MINUTES

A. It is recommended the Board of Health members approve the minutes of the regular meeting of July 17, 2024.

The July 17, 2024, minutes are not ready and will be tabled until the September 18, 2024, meeting of the Board of Health.

Upon a motion by, Ellen Reilander, Esq., being seconded by Robert Hays, MD and unanimously carried, the minutes of the July 17, 2024, regular meeting of the St. Joseph County Board of Health is tabled until the September 18, 2024, meeting of the Board of Health.

IV. BOARD PRESIDENT ANNOUNCEMENTS

A. Welcome Michael Harding, EdD. to the St. Joseph County Board of Health.

John Linn welcomed Michael Harding EdD. back to the St. Joseph County Board of Health.

Michael Harding, EdD. looks forward to the group and what we can bring to help better our community.

V. HEALTH OFFICER PRESENTATION and REPORT

24-32 Discussion and Vote – Health Officer’s Report (July 2024)

Community Access, Resources, and Education (CARE) – Spotlight
Communications and Event’s
Community Partnerships and Development
Environmental Health
Finance
Food Services
Nursing – Immunizations, Mobile Clinic & Public Health Nursing
Vital Records
Lead Report
Health First Indiana (HFI)

NOTE: The CARE Unit spotlight presentation is available in the meeting packet and audio posted on www.sjcindiana.com/health.

Renata Williams, Director of CARE: Outlined the mission of the CARE Unit, the social determinants of health and their connection to our work. She also reviewed our health promotion and maternal and child health programs.

Alissa Balke, Assistant Director of CARE: Outlined the CDC’s Community Health Worker (CHW) and lead poisoning prevention programs.

Ellen Reilander, ESQ., asked Renata to explain the schedule of the EMBER classes.

Renata Williams: Classes are held every Tuesday and focus on a specific trimester (for example: the 1st Tuesday of the month covers the first trimester, 2nd Tuesday of the month covers the second trimester, etc.). Mothers are encouraged to continue to attend these classes postpartum as needed. Classes will be held at The Beacon Resource Center located at 4210 Lincoln Way West, in South Bend.

Ellen Reilander, ESQ., asked who will be running these classes.

Renata Williams: The Maternal Infant Health Program will be run by our MIH Coordinator; and the Postpartum support program will be run by a Postpartum Support Group Facilitator who will be a contractual employee.

Ellen Reilander, ESQ., asked if the chart showing the initiatives of the unit has been helpful to any community partners.

Renata Williams: We have data sharing agreements with some of the community partners that we can share that information with.

We have a health fair coming up where we reached across county lines to bring all community resources together in one spot, so community members would be aware of where they can go.

Upon a motion by Elizabeth Lindenman, MD, being seconded by Robert Hays, MD and unanimously carried, the Health Officer's Report was approved as presented.

VI. NEW BUSINESS

24-33 Discussion and Vote – Appointment of Michael A. Harding, EdD. to a Board of Health Committee.

Upon a motion by Elizabeth Lindenman, MD being seconded by Robert Hays, MD, and unanimously carried Michael A. Harding, EdD. was appointed to the Personnel Committee of the St. Joseph County Board of Health.

24-35 Discussion and Vote – Receive – Donation of \$50,000 from the Barb and John Phair Foundation to the School Health Community Partnership Program.

Ashley Helman, School Health Liasion: The Foundation would like to donate \$50,000 split evenly between the 100 schools in St. Joseph County. The schools will choose their most wanted items from a pre-selected list of options (hygiene items, snacks for diabetic support, clothing, and menstrual products).

Upon a motion by Elizabeth Lindenman, MD being seconded by Kristin Vincent, CNM, and unanimously carried a donation of

VII. GRANT REQUESTS

24-29 Discussion and Vote – Receive – Immunization CoAg

Amy Ruppe: We request approval to receive funding for the next grant cycle as well as the appropriation of funds. This grant covers our mobile clinic as well as the majority of our immunization clinics.

Upon a motion by Robert Hays, MD., being seconded by Kristin Vincent and unanimously carried, the Immunization CoAg Grant (Receive) was approved.

24-30 Discussion and Vote – Receive – Health PHEP

Michael Wruble, Director of Operations: We request approval to receive funding for the next grant cycle as well as the appropriation of funds. This grant will offset the salary and benefits for our Local Public Health Coordinator.

Upon a motion by Elizabeth Lindenman, MD., being seconded by Jill Kaps VanBrauene and unanimously carried, the Health PHEP Grant (Receive) was approved.

VIII. OLD BUSINESS

There was no old business.

IX. PUBLIC COMMENT (3 Minute Limit)

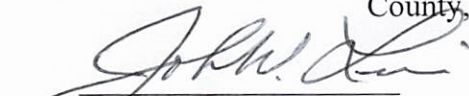
No one signed up for public comment.

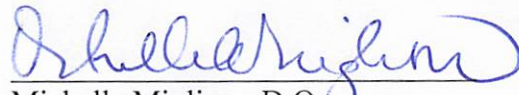
X. TIME AND PLACE OF NEXT REGULAR MEETING

August 21, 2024 – 4:30 p.m. 4th Floor Council Chambers.

XI. ADJOURNMENT

Upon a motion by Elizabeth Lindenman, MD, being seconded by Robert Hays, MD the regular meeting of the St. Joseph County, Indiana Board of Health was adjourned at 5:41 p.m.


John W. Linn, P.E.
President of the Board


Michelle Migliore, D.O.
Secretary of the Board