

Sullivan County Board of Health- Regular Monthly Meeting

Date: 20 December 2018

Location: Sullivan County Health Department Office

A meeting of the Sullivan County Board of Health was held. Timely public notice was made by a public posting at the Health Office and by advertisement in the Sullivan Daily Times.

Members Present: Jessy Woods, MD; Patricia Morgan; Jana Pounds; Judith Weathers; Deirdre Dugan, RN

Member Absent: Amy Hale, RN; Barbara Mowery, MD;

In Attendance: Michael Gamble, MD, MBA; Kelly Wood, RN, PHN; Dennis Clark, Press

- 1) The meeting was called to order by Dr. Woods after noting the presence of a quorum.
- 2) Approval of minutes from the meeting held 15 November 2018: Motion by Dr. Woods, Second by Ms. Morgan, all in favor.
- 3) Approval of Claims Vouchers: No new vouchers. A report of the claim vouchers signed by the board members in the interim was presented.

4) Health Administrator Performance Report

- November:
  - 5 Final Septic Inspections; 1 site visit
  - 19 Food Inspections; 1 complaint
  - Sullivan County Wellness Coalition
  - ISDH Food Protection Seminar
  - Holiday Expo Food Inspection
  - IN Hepatitis A Outbreak Update Webinar
  - Sullivan County Website Go LIVE
  - Visit from State Health Commissioner Dr. Box
  - Closed on New Health Building November 28th
    - Utilities turned on
    - Furnace Serviced
    - IT rewired
    - Internet setup/installed
    - Carpet & Tile repaired
    - Carpets cleaned
    - Locks replaced
    - Fax phone line setup/installed
    - Electrical outlets installed for vaccine coolers/freezer, IT, and Educational TV H2O heater
    - Reception counter delivered and assembled
  - 102 Birth Certificates, 73 death certificates
  - Financials reviewed
  - Public Health Nurse:
    - 1 animal bites
    - 0 Epi

- 2 Hepatitis- State Intern
- 1 latent TB - WVCF
- 1 pending lead cases with levels 5-10
- 100 Vaccines (41 VFC; 3 317; 53 Vaxcare)
- 3 TB tests
- Update on State Hepatitis A outbreak
- State has reinstated Hepatitis A for 317 program
- Labor of Love 11-14-18. Much discussion regarding infant and maternal mortality. This region and Indiana are in top 10 worst for infant and maternal mortality.
- New Epi computer program from the ISDH start 1-1-19.
- Due to the Hep A outbreak, we will be working with the jail in early 2019 to vaccinate inmates with the one time Hep A outbreak dose provided by ISDH. We will be providing educational information and coordinating with the jail nurse and out prn to provide mass vaccinations.

5) Old Business:

- Board Reappointments: Dr. Mowery's and Ms. Dugan's terms expire at year end. The openings were advertised in the Sullivan Daily Times. Ms. Dugan and Dr. Mowery have submitted letters requesting reappointment. As yet, no other letters have been received in the Health Department.
- Short & Long Term Goals:  
There was a discussion of short and long term goals. The draft goals were reviewed and discussed. Motion by Ms. Dugan and Second by Ms. Pounds to approve new goals as below, all in favor:
  - *Short Term* (less than 1 year):
    - School Seat Belt Safety Program (Safety Bug)
    - Full implementation of the Car Seat Safety Program
    - Full Implementation of the Safe Sleep Program
    - Full Implementation of Emergency Preparedness Program
    - Mobile Vaccine Clinics to include schools
  - *Long Term* (greater than 1 year):
    - To become an PHAB (public health accreditation board) accredited local health department
    - Implementation of Sexually Transmitted Infection Testing & Treatment Program
    - Sullivan County Wellness Program for county employees
    - Tobacco/Nicotine Cessation/Prevention Program
    - Work towards Municipal Water Fluoridation in the entire county

6) New Business: None

7) Good of the Order: None

8) Motion to adjourn by Dr Woods, Second Ms. Pounds, all in favor.

Future Meeting: 1-17-19, 2-21-19, 3-21-19, 4-18-19, 5-16-19, 6-20-19, 7-18-19, 8-15-19, 9-19-19, 10-10-19, 11-21-19, 12-19-19 at 7PM at Sullivan County Health Dept Office.

_____	Michael Gamble, MD, MBA, Health Officer
_____	Jessy Woods, MD, Board of Health President
_____	Deirdre Dugan, RN
Absent _____	Amy Hale, RN
_____	Patricia Morgan
Absent _____	Barbara Mowery, MD
_____	Jana Pounds
_____	Judith Weathers