

Sullivan County Board of Health- Regular Monthly Meeting

Date: 16 August 2018

Location: Sullivan County Health Department

A meeting of the Sullivan County Board of Health was held. Timely public notice was made by a public posting at the Health Office & Courthouse and by advertisement in the Sullivan Daily Times.

Members Present: Jessy Woods, MD; Patricia Morgan; Judith Weathers; Jana Pounds

Member Absent: Deirdre Dugan, RN; Amy Hale, RN; Barbara Mowery, MD

In Attendance Kelly Wood, RN, PHN; Matthew Herrick, MHA; Dennis Clark, Press; Ray McCammon, Sullivan County Commissioner

- 1) The meeting was called to order by Dr Woods after noting the presence of a quorum.
- 2) Approval of minutes from the meeting held 19 July 2018: Motion by Dr Woods, Second by Ms. Morgan, all in favor.
- 3) Approval of Claims Vouchers as presented: Motion by Ms. Morgan, Second by Ms. Weathers, all in favor.

4) Health Administrator Performance Report

- June Receipts:
 - 92 Birth Certificates
 - 81 Death Certificates
 - 1 Septic Permits
 - 1 Food Permits
- Environmentalist:
 - 18 On-Site Sewage Cases
 - 3 Complaints
 - 23 Pending Septic Systems
 - 2 Final Inspections
- Foods:
 - 7 Initial Inspections
 - 1 Complaint Inspection
- Meetings/Events/Activity:
 - Completed Smithville Community Foundation grant interim report
 - 4-H Health Fair
 - D7 Emergency Preparedness meeting
 - Website Design Session
 - Back to School Blitz
 - Billboard: second will be up on section st Sept. 24th
 - "Boo to the Flu" campaign flyers designed
- Public Health Nurse:
 - 4 Epi
 - 0 Acute Hepatitis- State Intern
 - 3 open latent TB (WVCF)

- 0 active TB
- 2 lead cases
- 123 Vaccines (66 VFC, 52 Vaxcare, 1 317 program)
- 4 TB tests
- 364 Hepatitis A outbreak cases (1 death) in state of Indiana- Sullivan County has 1 case

5) Old Business:

- Health Department Building: Dr. Woods discussed the letter presented to the County Council and County Commissioners regarding building condition and needs. Ray McCammon stated that they are still waiting for the appraisal to come back from Brian Hazelridge, which should be soon. Ray McCammon inquired about the use of health department state funds to be used toward the cost of the new building purchase. Dr. Woods provided IAC 16-20-2-17 regarding this matter.

6) New Business:

- Health Department Vehicle: Discussion was had regarding the need for a vehicle for the vector control program, septic inspections, food inspections, and conference travel. It was suggested that a board member and the health officer be the ones to purchase the truck. Ms. Pounds is willing to work with Dr. Gamble on this process. Ms. Weathers requested the truck be purchased locally. Ray McCammon suggested using Uebelhor Toyota in Jasper, IN as the county has dealt with them in the past and they have offered a municipal discount for new vehicle purchases. Ms. Pounds motioned to moved forward with purchasing a truck using the Local Health Department Trust Fund, Second Ms. Weathers, all in favor.
- Nursing Student Clinical Site: Discussion was had regarding a contract between Saint Mary of the Woods college (SMWC) and the Sullivan County Health Department (SCHD) for a nursing student clinical site. SMWC has provided a contract for their "Population Focused Nursing" class requesting that nursing students complete 45 clinical hours with the SCHD within the semester. The contract is for 5 years with a 60-day out clause. Dr. Woods approves the signing by the health officer pending the clarification that the limit per semester is 1 student, second by Ms. Pounds, all in favor.

7) Good of the Order: None

8) Motion to adjourn by Dr Woods, Second Ms. Weathers, all in favor.

Future Meeting: 9-20-18 at 7PM at Sullivan County Health Dept Office.

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| <u>absent</u> _____ | Michael Gamble, MD, MBA, Health Officer |
| _____ | Jessy Woods, MD, Board of Health President |
| <u>absent</u> _____ | Deirdre Dugan, RN |
| <u>absent</u> _____ | Amy Hale, RN |
| _____ | Patricia Morgan |
| <u>absent</u> _____ | Barbara Mowery, MD |
| _____ | Jana Pounds |
| _____ | Judith Weathers |