

Sullivan County Board of Health- Regular Monthly Meeting

Date: 19 April 2018

Location: Sullivan County Health Department Office

A meeting of the Sullivan County Board of Health was held. Timely public notice was made by a public posting at the Health Office and by advertisement in the Sullivan Daily Times.

Members Present: Jessy Woods, MD; Patricia Morgan; Amy Hale, RN; Judith Weathers; Barbara Mowery, MD; Deirdre Dugan, RN

Member Absent: Jana Pounds

In Attendance: Michael Gamble, MD, MBA; Matthew Herrick, MHA; Kelly Wood, RN, PHN; Ray McCammon, Commissioner

- 1) The meeting was called to order by Dr. Woods after noting the presence of a quorum.
- 2) Approval of minutes from the meeting held 15 March 2018: Motion by Ms. Morgan, Second by Dr. Mowery, all in favor.
- 3) Approval of Claims Vouchers: Motion by Ms. Dugan, Second by Ms. Weathers, all in favor.
  - Digi international \$168 (old Smart Temp Bill)
  - Helmer \$1625 (2018 Calibration/Maintenance)
  - Helmer \$1750 (2017 Calibration/Maintenance)
  - First Bank \$110 (Matthew Pesticide Exam)
  - First Bank \$107.62 (PHN conference)
  - Office Connection \$87.14
  - Gamble \$110 (Pesticide Exam)
  - Gamble \$178 (IVCA Conference Lodging)
  - Gamble \$168.80 (Travel IVCA/PHL)
  - Kelly Wood \$50 (cell phone)
  - Matthew Herrick \$25 (IVRA membership)
  - Matthew Herrick \$50 (cell phone)
  - Matthew Herrick \$187.68 (mileage)
- 4) Health Administrator Performance Report
  - March Receipts:
    - 124 Birth Certificates
    - 79 Death Certificates
    - 2 Septic Permit
    - 1 Food Permit
    - \$100 Vaccines
    - \$40 Paternity
    - \$8 Notary Fees
    - 9 septic cases
    - 0 sewage complaints
    - 16 pending septics
    - 7 routine food inspections
    - 4 follow up food inspections

- 0 food complaints
  - Emergency Preparedness Training with Jeff Eslinger
  - National Infant Immunization Webinar
  - Child Passenger Safety Training Certification (Matthew & Kelly)
  - IVCA annual conference (Matthew & Dr Gamble)
  - Pesticide Core/Mosquito License/Certification (Matthew & Dr Gamble)
  - Sullivan County Wellness Coalition (Matthew & Ms. Dugan)
  - E-Gov Strategies website demonstration and county proposal approved-commissioners
- Public Health Nurse:
    - 5 animal bites
    - 7 Epi
    - 2 Hepatitis C
    - 16 Vaccines
    - 5 TB tests
    - Webinar on Medicine Takebacks: Will participate with Operation Medicine Cabinet April 28, 2018
    - Immunization Site Visit April 3, 2018- no deficiencies
    - Glo Germ Presentation done at Dugger, RCA, Sullivan. Scheduled for Farmersburg.

5) Old Business:

- Swearing in of Dr Mowery- done
- Grant Status:
  - Smithville grant awarded for Vector Control
  - WIN denied
  - ISDH Immunization Grant approved \$40,000
  - Baby Shower meeting with THRH, Good Sam, SCCH was postponed

6) New Business:

- Wabash Valley Foundation Grant discussion. Baby Bundles and Safe Sleep Education was discussed. Motion to proceed with grant application by Dr Mowery, Second by Ms. Dugan, all in favor.
- Letter from Elkhart Health Officer regarding gun violence research funding was discussed. No action- tabled. Board will review.
- Child Passenger Safety Inspections: Kelly and Matthew are now certified technicians. Applying for Indiana Criminal Justice Institute grant when available to help fund fitting station. Motion to approve certified employees to do child passenger safety inspections and education by Dr Woods, Second by Ms Weathers, all in favor.
- T shirts were reviewed as a method of advertising. Will check local establishments (Unger, VR Graphics, and Reatha Willis). Plans were made for light gray shirts with blue logo to include phone number and services if possible. These can be used by staff and for advertising.

7) Good of the Order:

- Sullivan Health Coalition was discussed. Ms Dugan is now Co-Chair. Services were explained. Board was invited to attend meetings at noon on 1st Wednesday every month at SCCH financial center.

8) Motion to adjourn by Dr Woods, Second Ms. Morgan, all in favor.

Future Meeting: 5-17-18 at 7PM at Sullivan County Health Dept Office.

_____	Michael Gamble, MD, MBA, Health Officer
_____	Jessy Woods, MD, Board of Health President
_____	Deirdre Dugan, RN
_____	Amy Hale, RN
_____	Patricia Morgan
_____	Barbara Mowery, MD
<u>Absent</u>	Jana Pounds
_____	Judith Weathers