

Sullivan County Board of Health- Regular Monthly Meeting
Date: 21 December 2017
Location: Sullivan County Health Department Office

A meeting of the Sullivan County Board of Health was held. Timely public notice was made by a public posting at the Health Office and by advertisement in the Sullivan Daily Times.

Members Present:

Jessy Woods, MD; Patricia Morgan; Barbara Mowery, MD; Sharon Pigg; Judith Weathers

Member Absent:

Deirdre Dugan, RN; Amy Hale, RN

In Attendance: Michael Gamble, MD; Matthew Herrick, MHA; Kelly Wood, RN; Dennis Clark, Press; Ray McCammon, Commissioner

- 1) The meeting was called to order by Dr. Woods after noting the presence of a quorum.
- 2) Approval of minutes from the meeting held 16 November 2017: Motion by Patricia Morgan, Second by Judy Weathers, all in favor.
- 3) Approval of Claims Vouchers: N/A
- 4) Health Administrator Performance Report
 - November Receipts: \$1,766
 - 65 Birth Certificates/\$650
 - 63 Death Certificates/\$628
 - 5 Septic Permit/\$125
 - 7 Food Permit/\$175
 - 3 Vaccines (TB)/\$60
 - Public Health Nurse: 5 animal bites, 14 Infectious Disease Epidemiology cases
 - VaxCare, VFC, & 317 programs are all up and running allowing the health department to give immunizations to anyone needing them regardless of their insurance status.
 - TB testing completed for Sullivan County EMS
 - Environmental Report
 - 18 Food Inspections
 - 11 Septic Inspections
 - Septic Site Visits
- 5) Old Business:
 - 2018 Meeting Dates: Will move to 3rd Thursday each month at 7PM in Health Department Office. Motion by Dr. Woods, Second by Ms. Weathers, all favor.
 - Vacuum Cleaner: Voucher was already approved
 - Employee Cell Phones- Discussion of work phone plan vs. employee stipend for reimbursement for work phone use for field staff. Motion by Dr. Woods, Second by Ms. Morgan to pay Health Administrator and Public Health Nurse \$50/month each for phone/data usage. All favor.

6) New Business:

- Appointment of Board of Health Members: Judy Weathers seeking reappointment from the commissioners. Sharon Pigg will be retiring from the board effective 12/31/2017. Names of potential replacements will be given to the County Commissioners along with letters of application.

7) Good of the Order: Dr. Gamble brought up the possibility of creating a website for the health department. Further investigation will be done in terms of budgeting this expense and various vendors to use.

8) Motion to adjourn by Dr. Woods, Second Patricia Morgan, all in favor.

Future Meeting: 1-18-18 at 7PM at Sullivan County Health Dept Office.

_____ Michael Gamble, MD, MBA, Health Officer

_____ Jessy Woods, MD, Board of Health President

_____ Deirdre Dugan, RN

_____ Amy Hale, RN

_____ Patricia Morgan

_____ Barbara Mowery, MD

_____ Jana Pounds

_____ Judith Weathers