

A meeting of the Sullivan County Board of Health was held. Timely public notice was made by a public posting at the Health Office and by advertisement in the Sullivan Daily Times.

Members Present: Patricia Morgan; Judith Weathers; Jana Pounds; Barbara Reed-Schuessler, MD; Amy Hale, RN; Benjamin Poehlein, DVM

Members Absent: Jessy Woods, MD

In Attendance: Michael Gamble, MD, MBA; Kelly Wood, RN, PHN

- 1) The meeting was called to order by Ms. Morgan after noting the presence of a quorum.
- 2) Election of 2023 Officers: Dr. Jessy Woods was nominated to be Chair by Ms. Pounds, Second by Dr. Reed-Schuessler, all in favor. Patricia Morgan was nominated to be Vice-Chair by Ms. Pounds, Second by Ms. Weathers, all in favor.
- 3) Benjamin Poehlein, DVM completed the oath of office, witnessed by the Board and Notarized by Kelly Wood.
- 4) Approval of minutes from the meeting held 15 December 2022: Motion by Dr. Reed-Schuessler, Second by Ms. Pounds, all in favor.
- 5) Approval of Claims Vouchers: Claim vouchers were reviewed and approved on Motion by Ms. Hale, Second by Dr. Reed-Schuessler, all in favor.
- 6) 2022 Financial Review: The 2022 receipts were presented with total income \$43,542.95. There were 798 birth certificates, 913 death certificates, 26 septic certifications, and 45 septic permits. The numbers were compared to prior years. Current year-end fund balances were also presented.
- 7) Health Performance Report
 - December:
 - \$ 6,688.75 receipts
 - On-Site Sewage: 2 permits
 - Birth 60, Death 48
 - Foods: 8 inspections
 - 0 Safe Sleep Education Sessions
 - 6 car seat checks
 - PHN: 3 animal bites; 5 Epi; 3 open lead; 1 TB
 - Vaccines: 127 (15 VFC, 37 Vaxcare, 0 317, 71 covid, 4 PPD)
 - School Specialist: Jr High clinic was success. Average turnout. Working on tobacco display and preparing for February high school clinics.
- 5) Old Business:
 - Health Administrator: position has been advertised on Indeed and some applications are received.
 - Storage Building: Initial set of drawings received. Meeting with designer tomorrow for further modifications.
 - 2023 Budget: LHM/Trust budgets were approved by IDOH.

- Governor’s Public Health Commission: The legislative session has begun. SB4, HB 1001, 410 IAC 6 are pertinent to local public health departments.
- On-Site Sewage Violation: working with Commissioner’s Attorney to develop the appropriate processes.
- Board Appointments: Barbara Reed-Schuessler, MD and Benjamin Poehlein, DVM were appointed by the Commissioners.
- Vehicle: Discussion regarding an additional vehicle, in particular looking for a 1500, white, 4WD, towing package, spray-in bed-liner, truck decal-ed similar to our other truck. Currently none on Sullivan Auto lot, 2 in Terre Haute, and 6 in Jasper. Commissioner’s use agreement has been signed. Carryover request has been sent to IDOH for up to \$65,000. Motion by Dr. Reed-Schuessler, Second by Ms. Pounds to proceed with a truck purchase meeting our needs as discussed, up to \$65,000 total purchase using Trust carryover Fund, with Dr. Woods or Ms. Morgan to sign the claim voucher at time of purchase, all in favor.

6) New Business:

- None presented

7) Good of the Order:

- Kelly Wood, RN attended the IDOH entomology tick lab. Dr. Poehlein inquired regarding a new tick species in Indiana.

8) The meeting was adjourned by Ms. Morgan. Dr. Reed-Schuessler and Dr. Poehlein noted they will not be available to attend the February meeting.

Future Meeting: 2/16/23; 3/16/23; 4/20/23; 5/18/23; 6/15/23; 7/13/23; 8/17/23; 9/21/23; 10/19/23; 11/16/23; 12/21/23 at 7PM at Sullivan County Health Dept Office.

_____	Michael Gamble, MD, MBA, Health Officer
<u>Absent</u>	Jessy Woods, MD, Board of Health President
_____	Benjamin Poehlein, DVM
_____	Amy Hale, RN
_____	Patricia Morgan
_____	Barbara Reed-Schuessler, MD
_____	Jana Pounds
_____	Judith Weathers