

A meeting of the Sullivan County Board of Health was held. Timely public notice was made by a public posting at the Health Office and by advertisement in the Sullivan Daily Times.

Members Present: Jessy Woods, MD; Patricia Morgan; Travis Rusch, PharmD; Judith Weathers; Benjamin Poehlein, DVM

Members Absent: Amy Hale, RN; Jana Pounds

In Attendance: Michael Gamble, MD, MBA; Kelly Ireland, RN, PHN; Claudine Dollinger, Administrator; Ray McCammon, Commissioner

- 1) The meeting was called to order by Dr. Woods after noting the presence of a quorum.
- 2) Approval of minutes from the meeting held 18 April 2024: Motion by Ms. Morgan, Second by Mr. Rusch, all in favor.
- 3) Approval of Claims Vouchers: The claim vouchers were reviewed and approved on Motion by Ms. Weathers, Second by Ms. Morgan, with all in favor.
- 4) Health Performance Report
 - April: \$ 3,211.60 receipts
 - On-Site Sewage: 6 permits
 - Birth 70, Death 38
 - Foods: 29 inspections
 - 2 Safe Sleep Education Sessions
 - 0 car seat checks
 - PHN: 2 animal bites; 6 Epi; 7 open lead; 0 TB
 - Vaccines: 139 (60 VFC, 74 Vaxcare, 0 317, 2 PPD)
 - Immunization school clinics done at the high schools
 - April hygiene drive- picking up supplies
 - Date set for Back To School Bash is July 27 4p-7p
 - Tick education given to all school nurses
 - Visited each school nurse on location
- 5) Old Business:
 - Building Project: Commissioner worked on building material pricing. Commissioner McCammon recommended approaching Commissioners to let bids.
 - Tire Amnesty Day is scheduled June 8 at the Recycling Center. Advertising has been initiated.
 - Health Plan: document is being prepared.
 - 2025 Budget: Preliminary HFI budget was presented and discussed. There are plans to partner with Sullivan County Community Hospital, Sullivan County Extension Agency, Sullivan County Recycling Center, and libraries. The budget needs to be submitted to IDOH before June 1. Motion by Mr. Rusch, Second by Ms. Morgan with all in favor to approve the budget as presented and amend as necessary.

5) New Business:

- St. Mary of the Woods nursing school clinical placement agreement discussed. We have had a 5 year contract and to provide a clinical site for their nursing students. The agreement is up for renewal. Motion by Ms. Weathers, Second by Ms. Morgan with all in favor to sign the renewal agreement.
- Job Shadowing: There was a request for a job shadowing experience. A discussion ensued. The Board recommended obtaining additional information from this person as to details of the request and bring the request back to the Board. Additionally, the Board instructed staff to look into a policy for job shadowing.
- Immunization Grant: Awarded for 2024-2025 with an additional \$20,000.
- Emergency Operations Plan: Mary Ann has completed an updated EOP plan. It was reviewed. Motion by Mr. Rusch and Second by Ms. Morgan with all in favor to approve and sign the EOP plan.

6) Good of the Order:

- Mosquito spraying will commence before Memorial Day. Staff is being hired and the sprayer calibration has been certified.
- Plans are underway to inspect the municipal swimming pool. Staff has been in contact with the pool manager and testing kit is purchased.

8) The meeting was adjourned on Motion by Ms. Morgan, Second by Mr. Rusch, all in favor.

Future Meeting: 6/20/24; 7/11/24; 8/15/24; 9/12/24; 10/17/24; 11/21/24; 12/19/24 at 7PM at Sullivan County Health Dept Office.

_____	Michael Gamble, MD, MBA, Health Officer
_____	Jessy Woods, MD, Board of Health President
_____	Benjamin Poehlein, DVM
<u>Absent</u> _____	Amy Hale, RN
_____	Patricia Morgan
_____	Travis Rusch, PharmD
<u>Absent</u> _____	Jana Pounds
_____	Judith Weathers