

A meeting of the Sullivan County Board of Health was held. Timely public notice was made by a public posting at the Health Office and by advertisement in the Sullivan Daily Times.

Members Present: Jessy Woods, MD; Patricia Morgan; Amy Hale, RN; Barbara Reed-Schuessler, MD; Judith Weathers; Benjamin Poehlein, DVM

Members Absent: Jana Pounds

In Attendance: Michael Gamble, MD, MBA; Kelly Wood, RN, PHN; Claudine Dollinger

- 1) The meeting was called to order by Dr. Woods after noting the presence of a quorum.
- 2) Approval of minutes from the meeting held 18 May 2023: Motion by Ms.Morgan, Second by Dr. Reed-Schuessler, all in favor.
- 3) Approval of Claims Vouchers: Claim voucher and items in Amazon cart were reviewed and approved with final total to be made at date of purchase and voucher to be signed by Ms. Morgan when ready, on Motion by Ms. Morgan, Second by Dr. Reed-Schuessler, with all in favor. Claim voucher for Sullivan Daily Times was approved on Motion by Dr. Reed-Schuessler, Second by Ms. Weathers with all in favor, Ms. Morgan abstaining. The remaining claim vouchers were approved on Motion by Ms. Morgan, Second by Dr. Reed-Schuessler, all in favor.
- 4) Health Performance Report
 - May:
 - \$ 3,743.67 receipts
 - On-Site Sewage: 9 permits
 - Birth 61, Death 77
 - Foods: 28 inspections
 - 0 Safe Sleep Education Sessions
 - 0 car seat checks
 - PHN: 4 animal bites; 4 Epi; 4 open lead; 0 TB
 - Vaccines: 32 (6 VFC, 10 Vaxcare, 4 317, 10 covid, 6 PPD)
 - Covid vaccine clinic continues.
 - School Support Specialist discussed personal hygiene drive completed with local library and they request to be involved yearly as collection point.
 - Coordinated jail to help move supplies to storage building.
 - Summer VIV Tour.
 - West Central Chapter of IEHA hosted in Sullivan today with good turnout. Staff gave roundtable discussion of post tornado relief as it related to health department.
 - Back to School Bash is scheduled July 29th from 2p-5p (volunteers needed).
- 5) Old Business:
 - Building Project: Awaiting two additional rough bids. Await designer to reissue plans with metal exterior walls instead of brick in an attempt to lower cost.
 - On-Site Sewage Legislative update: There are some changes which will be needed due to *on-site sewage Indiana Code changes*. Our septic ordinance will need to be changed or re-passed after July 1, and then must be approved by a Technical Review Panel. Additional changes to the rule were discussed.

- On-Site Sewage Violation: The judgement has not been paid and the county attorney is pursuing further legal action in the court. There was a court appearance this week by the county attorney.
- Malpractice Insurance: Working on quotes. Will likely bind coverage this week. Have requested to use Immunization Grant funds for malpractice coverage.
- Public Health Funding: Sullivan County Council voted to recommend opt-in. The Sullivan County Commissioners passed Resolution 2023-2 to opt-in to accept the funding. The IDOH redcap survey was completed to notify IDOH. The final Core Public Health Services list was disseminated for review.

6) New Business:

- 2024 Budgets: 2024 proposed budget was sent to board members prior to the meeting by email and was reviewed during the meeting. There was a discussion as to the strategy and assumptions in completing the budget. Questions were answered. It was noted that a salary increase for the Health Officer was not included. After a discussion, there was a motion by Dr. Reed-Schuessler, Second by Ms. Morgan to increase the Health Officer salary to \$54,000 with an associated increase in the SS/MCR fringe line and necessary decreases in various other line items to keep the total budget amount at the county's required minimum, with all in favor. There was then a Motion to approve the overall budget proposal and send it to the Council by Ms. Morgan, Second by Ms. Weathers, with all in favor.
- Credit Card Limit: It was noted we can not purchase all of the items needed in our Amazon cart because the credit card limit is too low (\$4,000). Our credit card processes were described. There was a Motion by Ms. Hale, Second by Dr. Reed-Schuessler, with all in favor to increase the credit card limit to \$10,000. A letter was signed by Dr. Woods and Ms. Morgan directing the bank to increase the limit.

7) Good of the Order:

- It was noted the July meeting will be held earlier than usual in order to avoid interference with the 4H fair.

8) The meeting was adjourned on Motion by Ms. Morgan, Second by Ms. Weathers, all in favor.

Future Meeting: 7/13/23; 8/17/23; 9/14/23; 10/19/23; 11/16/23; 12/21/23 at 7PM at Sullivan County Health Dept Office.

_____	Michael Gamble, MD, MBA, Health Officer
_____	Jessy Woods, MD, Board of Health President
_____	Benjamin Poehlein, DVM
_____	Amy Hale, RN
_____	Patricia Morgan
_____	Barbara Reed-Schuessler, MD
<u>Absent</u>	Jana Pounds
_____	Judith Weathers