

A meeting of the Sullivan County Board of Health was held. Timely public notice was made by a public posting at the Health Office and by advertisement in the Sullivan Daily Times.

Members Present: Jessy Woods, MD; Patricia Morgan; Ashley Kilpatrick, RN; Barbara Reed-Schuessler, MD; Judith Weathers; Jana Pounds

Members Absent: Amy Hale, RN

In Attendance: Michael Gamble, MD, MBA; Kelly Wood, RN, PHN; Dennis Clark, Press;

- 1) The meeting was called to order by Dr. Woods after noting the presence of a quorum.
- 2) Approval of minutes from the meeting held 19 May 2022: Motion by Ms. Kilpatrick, Second by Ms. Morgan, all in favor.
- 3) Approval of Claims Vouchers: Vouchers were reviewed and approved on Motion by Ms. Morgan Second by Ms. Kilpatrick, all in favor.
- 4) Health Performance Report
 - May:
 - \$ 2,850.00 receipts
 - On-Site Sewage: 5 permit
 - Birth 65, Death 53
 - Foods: 28 inspections
 - 0 Safe Sleep Education Sessions
 - 3 car seat checks
 - PHN: 5 animal bites; 1 Epi; 2 open lead; 0 TB
 - Vaccines: 150 (21 VFC, 10 Vaxcare, 6 317, 105 covid, 8 TB)
 - June 30 Booster Bash scheduled at Civic Center partnering with SCCH
 - July 30 Back to School Vaccine Event scheduled
 - Salvation Army Back to School Blitz July 30- will participate
 - School Support Specialist has completed 4/4 deliverables and 1st year money received
 - Hygiene drive planned for July
 - Facebook page started: Health Connection - SCHED
 - Covid-19 Update
 - Covid vaccine clinic continues but much fewer patients- now only Tuesdays 12-4
 - Low Covid ISDH Advisory
 - Homebound continues
- 5) Old Business:
 - Health Administrator/Food Position: Discussed open position and workload of the food inspections as well as office coordinator position. A report of the number of current and anticipated retail food inspections, temporary inspections, festivals, etc was given with projected hours. It was recommend by staff that we add a full-time food inspector position and keep the office coordinator job intact. Discussion ensued.
 - Motion by Dr. Woods, Second by Dr. Reed-Schuessler to approach county council to request a salary ordinance for a full-time food inspector 40 hours/week, at \$21/hour (43,680 yearly), with all in favor.

- Motion by Ms. Morgan, Second by Ms. Weathers with all in favor to request new appropriation for this full-time food inspector position from 1159 Health Fund, and if denied to request to use Fund 9002 Covid Vaccine.
- Tire Take Back
 - Event completed last weekend with good turnout.
- Storage Building: Staff reviewed location with a commissioner. Discussion regarding possible funding. Consensus that we need to storage and will continue to approach commissioners about ARP funding.

6) New Business:

- 2023 Budget: Budget requested by Auditor office. A pro forma budget was presented. Pertinent changes were discussed including addition of food inspector, increasing costs of fuel and travel, telephone to be raised to our current needs, and increasing the septic inspector to 16 hours per week. Motion by Ms. Pounds, Second by Ms. Morgan to approve the budget, all in favor. Note was made of the Covid Vaccine Fund and the possible IDOH changes for LHM/Trust budgets.
- Emergency Preparedness: A description of the current EP grant funding including deliverables was given. Mary Ann is attending the EP meetings and has completed the EOP which was reviewed and discussed. Deliverables such as communication drills, meeting attendance, EOP completion, After Action Report for the Covid Vaccine Clinic, etc were discussed. The grant will be continued into the next July to June cycle. Mary Ann is working part-time and budgeted as a 1/2 FTE. Motion by Dr. Woods, Second by Ms. Weathers with all in favor to approve the EOP (Emergency Operations Plan for Sullivan County Health Department).

7) Good of the Order:

- None

8) Motion to adjourn by Ms. Morgan, Second by Ms. Pounds, all in favor.

Future Meeting: 7-14-22, 8-18-22, 9-15-22, 10-20-22, 11-17-22, 12-15-22 at 7PM at Sullivan County Health Dept Office.

_____	Michael Gamble, MD, MBA, Health Officer
_____	Jessy Woods, MD, Board of Health President
_____	Ashley Kilpatrick, RN
<u>Absent</u> _____	Amy Hale, RN
_____	Patricia Morgan
_____	Barbara Reed-Schuessler, MD
_____	Jana Pounds
_____	Judith Weathers