

**HEALTH BOARD MEETING**

**June 18, 2014**

**Wayne County Health Department**

**Multipurpose Room**

**PRESENT:**

Richard Siebert, DVM, Chairperson  
John Lebo, M.A., Vice-Chairperson  
Elizabeth Bennett, RN, B.S.  
Paul Rider, M.D.  
Jon Igelman, M.D.  
Patricia Ravinet, B.S.  
Eric Coulter, MBA, Ed.D., Executive Director  
Kathy Jordan, Secretary

**ABSENT:**

Dr. David Keller, James Howell, M.A., Chairperson, Chris Beeson

**GUESTS:**

Daniel Gaafar, CPA, Kim Flanigan, Rick Boston, Attorney for Health Department, Gary Saunders, County Council Member, Peter Zaleski, County Council Member, and Ken Paust, Commissioner.

**ROLL CALL**

**DETERMINATION OF QUORUM**

Dr. Siebert called the meeting to order and it was determined that there was a quorum and asked for a motion to accept the minutes from the meeting on April 17, 2014 which were mailed to Board members. Dr. Rider made the motion and it was seconded by John Lebo. The motion passed unanimously.

**COMMUNICATIONS:**

Each member received a copy of the Agenda.

**OLD BUSINESS:**

Dr. Coulter presented a list of potential User Board members

Dr. Coulter presented some background about Dan Gaafar, the CPA who is helping us with the financial aspect of our FQHC application. Dr. Coulter introduced Dan to the board.

Dan spoke about his experience working with FQHC's around the state and that his firm Bradley and Associates works primarily as healthcare advisors and CPA's. Dan has experience in reimbursement consulting and auditing healthcare entities including FQHC's, and Rural Health Centers.

Dan hi-lighted the application process of becoming a FQHC including having a User Board and certain officers within the Center such as a CFO.

Dan presented information on how becoming federally qualified could enhance our revenue and the process of getting a Prospective Payment System (PPS) rate set. The PPS rate is set based on the costs of the health center. Both Medicare and Medicaid reimbursement rates increase based on the costs. Dan emphasized the need to set the costs high in 2016, which would be our first “fiscal” year to get the highest possible PPS rate, and that after the rate is set it will never decrease.

A question was raised by Mr. Zaleski regarding what would happen if another entity in the area were to become federally qualified, would the two centers blend their services? Dan replied that the two entities would each stand alone. Dr. Coulter explained why Reid Hospital would not fit this model. Dan spoke to this issue stating the Center has to be governed by its own board and needs more autonomy. Dan commented that if Reid Hospital would support the Wayne County Health Department Community Health Center becoming FQHC it would benefit both entities.

Dr. Coulter spoke about some of the costs in the budget for the FQHC such as rent and indirect costs, ie: Human Resources, Security, and IT services. Dan reinforced the need to have increased costs during the year 2016.

Dan explained the two types of FQHC’s, one being fully funded and the other being FQHC Look-Alike. The difference is the fully funded receives a grant in the amount of \$750,000 to \$850,000 annually. A new access point has to open up to apply for the fully funded amount. Dr. Coulter commented that we will apply for both. We will have to have many procedures in place by July 1<sup>st</sup> of 2014 to apply for either one of these.

Mr. Paust asked how much of this funding could be used for building expansion. Dan said no funds could be used for capital expenditures, only operating expenses, unless federal funds were made available specifically for capital expenses, as has been done in the past.

Dan went on to comment that the application process for FQHC is very complicated and lengthy process but can increase the revenue significantly.

#### **NEW BUSINESS:**

Dr. Rider made a motion to elect Dr. Richard Siebert as Chairperson of the Wayne County Health Board, Dr. Igelman seconded the motion. The motion passed unanimously. Dr. Rider next made a motion to elect John Lebo as Vice-Chairperson of the Wayne County Health Board, Pat Ravinet seconded the motion. The motion passed unanimously.

Dr. Coulter informed the board that Jim Howell has resigned due to health issues. Rick Boston reviewed the appointment process to fill this position and the fact that the board “shall” submit a list of five candidates with one having to be a physician. The board reviewed and submitted a list of five potential health board members to be presented to the Commissioner’s. Dr. Rider made a motion to approve Jeff Butler as the new board member. Dr. Igelman seconded the motion. The motion passed unanimously. The board signed a statement approving Jeff Butler to fill the vacant seat on the health board to be presented to the Commissioner’s.

The next meeting is scheduled for Thursday, July 17, 2014 at 12:00 (noon) in the multipurpose room at the Wayne County Health Department.

Dr. Igelman made a motion to adjourn, John Lebo seconded the motion. The motion passed unanimously.

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Dr. Richard Siebert, Chairperson

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Date