

ENVIRONMENTAL REVIEW RECORD FOR ENVIRONMENTAL ASSESSMENTS

SECTION 1: Project Information			
1. Grantee	2. State Project Identifier	3. Date of Report	
4. Grant Administrator	5. Grant Administrator Email	6. Grant Administrator Phone #	
7. Chief Elected Official/Certifying Officer Name	8. CEO/Certifying Officer Email	9. CEO/Certifying Officer Phone #	
10. Project Takes Place at Single Location? <input type="checkbox"/> YES <input type="checkbox"/> NO	11. If YES , list common address. If no common address, list State Parcel # or Coordinates. If NO , list the streets or other landmarks which bound the project area.		
14. Description of Proposed Project Activities (24 CFR §58.32 & 40 CFR §1508.25)			
15. State the Purpose/Need for the Proposed Project (40 CFR §1508.9(b))	16. Summary of Existing Conditions Affecting the Proposed Project Site/Activities (24 CFR §58.40(a))		
17. Estimated Total Project Cost	18. Estimated CDBG Costs	19. Estimated Non-CDBG Costs	20. Source of Non-CDBG Funds

SECTION 2: Method for Public Review & Comment 24 CFR §58.43		
21a. Responsible Entity Name	22. Physical Location Address & Operating Hours Where Public Can Review the ERR	23. Mailing Address for Delivery of Written Comments (If different than physical)
21b. Responsible Entity		
21c. Responsible Entity Email	24. Email Address to Request a Copy of the ERR or Submit Comments	25. Web Address Where Public Can Go to View the ERR or Submit Comments
21d. Responsible Entity Phone #		

SECTION 4: Environmental Assessment Factors

Carefully review each assessment factor and make a determination using one of four codes: 1) Minor beneficial impact; 2) No impact anticipated; 3) Minor adverse impact; and 4) Significant/potentially significant impact. Preparers must explain the basis for each determination code and provide supporting documentation and information including, but not limited to, sources, agencies, and persons consulted, and any additional studies performed for making a final determination (40 CFR §1501(c)).

1. *Minor Beneficial Impact* – An outcome of the project that is positive in some way but community improvement is limited. No mitigation or modifications to the project scope or location are necessary.
2. *No Impact Anticipated* – The project will likely have no beneficial or adverse impact on the environment. No mitigation or modifications to the project scope or location are necessary.
3. *Minor Adverse Impact* – Analysis shows some aspects of the project will negatively impact the community, but these impacts can be easily mitigated. Mitigation, where practicable, is strongly encouraged.
4. *Significant/Potentially Significant Impact* – Project impacts will significantly alter baseline environmental conditions, particularly in an adverse way. NEPA requires the preparer to identify mitigation measures which will reduce the impact below the level of significance. When it is impracticable or infeasible to do so, an Environmental Impact Statement (EIS) must be prepared and the Division of Grant Services must be notified immediately.

Assessment Factors	1 – Minor Beneficial Impact	2 – No Impact Anticipated	3 – Minor Adverse Impact	4 – Significant Impact	Compliance Determination w/ supporting documentation or citation
LAND DEVELOPMENT					
Conformance w/ Comprehensive Plans & Zoning					
Compatibility & Urban Planning					
Slope					
Erosion					
Soil Control					
Hazards & Nuisances, Site Safety					
Energy Consumption					
NOISE CONTROL & POLLUTION					
Contribution to Community Noise Levels					
AIR QUALITY					
Effects of Ambient Air Quality; Contribution to Pollution Levels					

Assessment Factors	Compliance Determination w/ supporting documentation or citation			
	1 – Minor Beneficial Impact	2 – No Impact Anticipated	3 – Minor Adverse Impact	4 – Significant Impact
ENVIRONMENTAL DESIGN & HISTORIC VALUES				
Visual Quality – Comprehensive Diversity, Compatible Use and Scale				
Historic, Cultural, and Archaeological Resources				
Environmental Justice				
SOCIOECONOMIC				
Demographic Character Changes				
Displacement				
Employment & Income Patterns				
COMMUNITY FACILITIES/SERVICES				
Educational Facilities				
Commercial Facilities				
Health Care				
Social Services				
Solid Waste				
Wastewater				
Storm Water				
Public Safety – Police				
Public Safety – Fire				

Assessment Factors	Compliance Determination w/ supporting documentation or citation			
	1 – Minor Beneficial Impact	2 – No Impact Anticipated	3 – Minor Adverse Impact	4 – Significant Impact
COMMUNITY FACILITIES/SERVICES				
Public Safety – Emergency Medical Services				
Open Space				
Recreation				
Cultural Facilities				
Transportation				
NATURAL FEATURES & OTHER FACTORS				
Water Resources				
Surface Water				
Flood Disaster Protection Act; Flood Insurance				
Wetlands				
Coastal Barrier Resources Act; Coastal Barrier Improvement Act				
Unique Natural Features & Agricultural Land				
Airport Runway Clear Zones & Disclosures				
Energy Consumption				
CLIMATE & ENERGY				
Climate Change Impacts				
Energy Efficiency				

Assessment Factors Guide: <https://files.hudexchange.info/course-content/environmental-assessment-factors-e-guide-webinar/Environmental-Assessment-Factors-eGuide-Webinar-Slides.pdf>

SECTION 5: Summary of Findings & Conclusions		
26. Field Inspection Date(s)	27. List of Permits Obtained	28. Additional Studies/Reports Obtained
27. List of Agencies/Persons Contacted (40 CFR §1508.9(b)) *List agencies & attach completed Form # ER-002: Environmental Agency Consultation Log*		28. Cumulative Impact Analysis (24 CFR §58.32)
29. Alternatives to the Proposed Action/Modifications Considered (24 CFR §58.40(e); 40 CFR §1508.9)	30. No Action Alternative (24 CFR §58.40(e); 40 CFR §1508.9)	
MITIGATION MEASURES & CONDITIONS		
Effected Statute, Order, Regulation	Mitigation Measure to be Adopted	
DETERMINATION & CERTIFICATION		
<input type="checkbox"/> FINDING OF NO SIGNIFICANT IMPACT (FONSI) 24 CFR §58.40(g)(1); 40 CFR §1508.27 - The project will not result in a significant impact on the quality of the human environment.		
<input type="checkbox"/> FINDING OF SIGNIFICANT IMPACT (FOSI) 24 CFR §58.40(g)(2); 40 CFR §1508.27 – The project may significantly impact the quality of the environment. An Environmental Impact Statement (EIS) must be prepared.		
31. Grant Administrator/Prepares Signature	34. Chief Elected Official Signature	
32. Grant Administrator/Preparer Printed Name	35. Chief Elected Official Printed Name, Title	
33. Date	36. Date	