

**BEHAVIOR ANALYST COMMITTEE**  
**Minutes**  
**October 17, 2022**

**I. CALL TO ORDER AND ESTABLISHMENT OF QUORUM**

Ms. Jessica Hartman called the meeting to order at 10:11 a.m. in Room W064 of the Indiana Government Center South, 402 West Washington Street, Indianapolis, Indiana, and declared a quorum in accordance with Indiana Code § 15-5-1.1-6(c).

**Board Members Present:**

Jessica Hartman, BCBA, Chair  
Leila Allen, BCBA- present by phone  
Dr. Jill Forte, Ph.D., BCBA

**Board Members Not Present:**

Vivian Heerens, Consumer Member  
Dr. Richard Turner, M.D.

**State Officials Present:**

Cindy Vaught, Board Director, Professional Licensing Agency  
Dana Brooks, Assistant Board Director, Professional Licensing Agency  
Adam Harvey, Deputy Attorney General, Office of the Attorney General

**II. ADOPTION OF AGENDA**

A motion was made and seconded to adopt the agenda.

Hartman/Forte  
Motion carried 3-0-0

**III. DISCUSSION**

**A. Proposed Rules Review**

The Committee did an overview of the Rule making process with Board Counsel. They stated that they would like more public input to their rules. IPLA stated that they can reach out to their groups for input, and during the Rule making process the public will have an opportunity to comment on the Rules.

The Committee continued to review the proposed language changes submitted by Dr. Gina Green, Association for Behavior Analysis International.

The Committee discussed the proposed language to the Professional Ethical Requirements. They noted an addition to ensure practioners are following the BACB ethics code.

The Committee discussed the proposed language for license renewal. Dr. Green proposed language that required CE be provided during renewal. The Committee discussed the issue that the BACB CE renewal timeframe will not align with the State licensure renewal. The Committee stated that they will update the language to state that a licensee will not show proof of CE, but rather continued certification through the BACB. IPLA informed the Committee that there is language in the renewal where licensees must attest to having their CE complete at the time of renewal. The Committee noted that if they require documents to be submitted for renewal, that means the renewal will not be instant. The Committee discussed the processes for late renewals including reinstatement of licensure.

The Committee reviewed the Continued Education section and comments by Dr. Green. She eliminated most of the language the Committee put in place as the BACB has extensive requirements for continuing education. Board Counsel stated that our statute allows us to make rules to ensure that practitioners obtain continuing education to our standards. He advised that if the BACB changes their requirements that no longer align with what they want, then they could at least have their rules in place to protect the standard. The Committee reviewed previous language and eliminated some language to ensure clearer understanding.

The Committee discussed rules for approving individual continuing education courses. The Committee discussed the necessity of creating a rule for approving individual courses. IPLA stated that if a known course is not being sponsored by an approved provider, the Committee can approve the course for continuing education. The Committee stated that they will use similar language in place from the Indiana Psychology Board as they approve individual courses. The Committee stated that they will use similar language of the Behavior Health Board for what they will require to approve a someone to sponsor continuing education programs. The Committee stated that at the time of renewal for a continuing education Sponsor, they would like them to submit a copy of the CV of the presenter with a copy of the programs they will be providing.

The Committee discussed the proposed language for Competent Practice. They stated that Dr. Green eliminated language that the Committee will keep in order to address potential complaints that might be filed. They stated that they like the current language in the Occupational Therapy Board for Competent Practice and will use that as a template. The stated that they want to ensure seven (7) topics of importance. These topics are professional practice, information to the patient, supervision of others, appropriate punishments, reasonable care, applicability, and confidential authority. The Committee stated that they want to keep the language flexible to ensure that they are not trapping practioners. The Committee reviewed definitions for each topic of practice.

The Committee reviewed their proposed language for advertisements. They kept the current language to address misleading testimonials.

#### **IV. ADJOURNMENT**

There being no further business, and having completed its duties, the meeting of the Indiana Behavior Analyst Committee adjourned at 12:30 p.m.

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Jessica Hartman, BCBA, Chair

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Date