

**Amended 10/2/24**

**STATE OF INDIANA  
BEFORE THE STATE BOARD OF FUNERAL AND CEMETERY SERVICE**

Notice is hereby given that the  
**STATE BOARD OF FUNERAL AND CEMETERY SERVICE**  
will meet in person *and* virtually/electronically through Zoom on  
October 3, 2024, beginning at 11:00 a.m.

**In-Person Meeting Location:**

Indiana Professional Licensing Agency Board Hearing Room (Room W064)  
Indiana Government Center South  
402 W. Washington Street  
Indianapolis, IN 46204

**Virtual/Electronic Zoom Meeting Details:**

**Join Online on Your Computer or on the Zoom App:**

<https://www.zoomgov.com/j/16076409084>  
Meeting ID: 160 7640 9084

**Join by Phone (Audio Only):**

One tap mobile:

- Dial +1 669 254 5252 (US – San Jose), and enter 16076409084#
- Dial +1 646 828 7666 (US – New York), and enter 16076409084#

Dial by your location

- +1 669 254 5252 (US - San Jose)
- +1 646 828 7666 US (New York)
- +1 646 964 1167 US (US Spanish Line)
- +1 415 449 4000 US (US Spanish Line)
- +1 551 285 1373 US (New Jersey)
- +1 669 216 1590 US (San Jose)
- 833 435 1820 US Toll-free
- 833 568 8864 US Toll-free

Meeting ID: 160 7640 9084

Find your local number: <https://www.zoomgov.com/u/aquGWNYLJ>

**Other Ways to Join:**

Join by SIP

- [16076409084@sip.zoomgov.com](mailto:16076409084@sip.zoomgov.com)

Join by H.323

- 161.199.138.10 (US West)
- 161.199.136.10 (US East)

Meeting ID: 160 7640 9084

**Additional Information:**

Pursuant to the requirements of IC 5-14-1.5 (Indiana Open Door Law), the board's archived copies of the recordings of its meetings are provided on the Indiana Professional Licensing Agency's [YouTube channel](#). The board's meeting agendas and meeting minutes will be posted here (<https://www.in.gov/pla/professions/funeral-and-cemetery-home/funeral-and-cemetery->

*board/#Funeral\_Board\_Minutes\_and\_Agendas*) on the Indiana Professional Licensing Agency's website, as they become available.

**CALL TO ORDER & ESTABLISHMENT OF QUORUM**

**11:00 a.m.**

**ADOPTION OF THE AGENDA**

**ADOPTION OF THE MINUTES FROM THE AUGUST 1, 2024, MEETING OF THE BOARD**

**OLD/NEW BUSINESS**

- **Office of the Attorney General Report**
- **IPLA Compliance Division Report.**
- **Administrative Hearing; Reinstatement**
  1. Donald L. Alford  
Cause No.: 2023SBFCS0009
- **Administrative Hearing; Cease and Desist**
  1. Hobart Cemetery Association, Edward Klug  
Cause No.: 202408-FCB-0018
- **Administrative Hearings; Extension of Summary Suspension & Administrative Complaint**
  1. M. Trevor Lytle, FD29500024 and Spring Valley Funeral & Cremation Service  
Cause No.: 202407-FCB-0017
- **Personal Appearance for Probation Compliance**
  1. Jacob Rhodes, FD22100007, 2023SBFCS0006
- **Personal Appearance for Consideration of Application for Crematory Registration**
  1. Christopher Cox for Circle City Indianapolis Crematory LLC
- **Personal Appearance for Consideration of Request for Waiver of the Continuing Education Requirement Pursuant to IC 25-1-4-4**
  1. Beth Sutton, FD21800059
  2. Matthew Deal, FD29700067
- **Consideration of Application for Cemetery Registration**
  1. Sutherland Park Cemetery, 7016 Keston Circle, Indianapolis
- **Reassignment of Preneed Contracts from Spring Valley Funeral Home, FH12400007**
- **Consideration of Payment of International Conference of Funeral Service Examining Boards 2025 Membership Dues from the Funeral Education Fund; \$250.00**

**REVIEW OF CONTINUING EDUCATION SPONSORS AND COURSES**

**ADJOURNMENT**

**Next Scheduled Meeting:**  
Thursday, December 5, 2024  
Conference Center Room 1