

**BEHAVIOR ANALYST COMMITTEE**  
**Minutes**  
**March 13, 2023**

**I. CALL TO ORDER AND ESTABLISHMENT OF QUORUM**

Ms. Jessica Hartman called the meeting to order at 10:29 a.m. in Conference Center Room-5 of the Indiana Government Center South, 302 West Washington Street, Indianapolis, Indiana, and declared a quorum in accordance with Indiana Code § 15-5-1.1-6(c).

**Board Members Present:**

Jessica Hartman, BCBA, Chair  
Leila Allen, BCBA  
Dr. Jill Forte, Ph.D., BCBA  
Dr. Richard Turner, M.D.  
Vivian Heerens, Consumer Member

**State Officials Present:**

Cindy Vaught, Board Director, Professional Licensing Agency  
Dana Brooks, Assistant Board Director, Professional Licensing Agency  
Adam Harvey, Deputy Attorney General, Office of the Attorney General

**II. ADOPTION OF AGENDA**

A motion was made and seconded to adopt the agenda.

Turner/Forte  
Motion carried 5-0-0

**III. DISCUSSION**

**A. Proposed Rules Review**

The Committee discussed the final revision of their rules to ensure consistency in language, taking into account the feedback they have received from their various Associations.

The Committee discussed suggestion from Misty Bloom regarding RBTs. The Committee does not license RBTs, so they are limited in correcting that language.

The Committee discussed the term paraprofessional, and who is considered a paraprofessional in the profession.

The Committee discussed the definitions of oversight, and direct observation in the supervision section.

The Committee discussed the section on supervision contracts, and if the Committee would like to have a written record on file. The Committee noted that they would like

to have the contract on file, much like the collaborative agreements that are in place for the nursing and medical boards. They noted that they would like to see contracts at the time of renewal, and not for the initial application.

The Committee discussed steps on if an applicant fails the national credentialing exam multiple times. Board counsel noted that there is nothing in statute regarding the Committee making a rule on that scenario.

The Committee discussed temporary permits. There is nothing in the statute that allows the issuance of temporary permits. There was discussion on what is an “emergency license.”

The Committee discussed the next steps for the rule making process. Elizabeth Walker, Indiana Professional Licensing Agency, is the point person for the rules. She will be working on the Moratorium exception and file the Notice of Intent for the rules.

**IV. ADJOURNMENT**

There being no further business, and having completed its duties, the meeting of the Indiana Behavior Analyst Committee adjourned at 11:42 a.m.

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Jessica Hartman, BCBA, Chair

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Date