

**DRAFT**  
**HOME INSPECTORS LICENSING BOARD**  
Will meet on  
**Tuesday, July 9, 2024**  
At 12:00 p.m.  
**Indiana Government Center-South, Room W064**  
**402 West Washington Street, Indianapolis, Indiana 46204**

**CALL TO ORDER**

The meeting was called to order at 12:00 PM, pursuant to public notice posted at the principal office of the board at least forty-eight (48) hours before the time of the meeting.

**BOARD MEMBERS PRESENT:** Mark Genung, Chairman  
Phillip Thornberry  
Nelson Frech  
Randy Surette

**BOARD MEMBER PRESENT ELECTRONICALLY:** John Longenecker, Vice Chairperson

**STATE OFFICIALS PRESENT:** Tracy Hicks, Board Director  
Marianna Kassenbrock  
James Harry, Deputy Attorney General

**ADOPTION OF THE MINUTES FROM THE MARCH 12, 2024, MEETING OF THE BOARD**

A motion was made and seconded to adopt the minutes of the March 12, 2024, meeting of the board as amended.

Thornberry/Frech  
5/0/0

Voting in Favor: Mark Genung, John Longenecker, Philip Thornberry, Nelson Frech, and Randy Surette  
Motion carried.

**OFFICE OF THE ATTORNEY GENERAL'S REPORT**

Verbal and written report provided.

**ADMINISTRATIVE HEARINGS**

- A. Kimberly Eich, HI02100034, 2024HILB0002 - DISMISSED  
Re: Administrative Complaint

A motion was made and seconded to dismiss the matter.

Genung/Surette  
5/0/0

Voting in Favor: Mark Genung, John Longenecker, Philip Thornberry, Nelson Frech, and Randy Surette  
Motion carried.

- B. Kristina Petit, Unlicensed, 2024HILB0001  
Re: Cease & Desist

A motion was made and seconded to accept the voluntary cease and desist agreement.

Surette/Frech

5/0/0

Voting in Favor: Mark Genung, John Longenecker, Philip Thornberry, Nelson Frech, and Randy Surette

Motion carried.

## **APPLICATION FOR APPROVAL OF CONTINUING EDUCATION COURSES**

### **A. American Home Inspectors Training, CE10700596**

- 1) HVAC & Moisture Management, 3 CEU
- 2) Inspecting Solid Fuel Burning Appliances, 3 CEU
- 3) Inspection Report Writing & Risk Reduction, 3 CEU

A motion was made and seconded to approve the filing.

Thornberry/Surette

5/0/0

Voting in Favor: Mark Genung, John Longenecker, Philip Thornberry, Nelson Frech, and Randy Surette

Motion carried.

### **B. Academy of Home Inspection LLC, Application 4046453**

- 1) Pre-Licensing Course Provider, 64 Credit Hours

A motion was made and seconded to approve the filing pending additional documentation.

Thornberry/Surette

5/0/0

Voting in Favor: Mark Genung, John Longenecker, Philip Thornberry, Nelson Frech, and Randy Surette

Motion carried.

### **C. McKissock 100% Education, CE10800899**

- 1) Inspecting Historical Structures, 3 CEU

A motion was made and seconded to approve the filing.

Thornberry/ Longenecker

5/0/0

Voting in Favor: Mark Genung, John Longenecker, Philip Thornberry, Nelson Frech, and Randy Surette

Motion carried.

## **APPLICATION FOR APPROVAL OF PRELICENSING COURSE**

### **A. Anita Davidson, 675 Alpha Dr., Ste G, Highland Heights, OH 44143**

A motion was made and seconded that the 60-hour classroom/distance learning portion was acceptable, however more information is needed regarding the field training and to table the application pending further information.

Longenecker/Frech

5/0/0

Voting in Favor: Mark Genung, John Longenecker, Philip Thornberry, Nelson Frech, and Randy Surette

Motion carried.

## **ADJOURNMENT**

The meeting adjourned at 1:03 p.m.