

**MINUTES
INDIANA STATE BOARD
OF
HEALTH FACILITY ADMINISTRATORS
TUESDAY, JUNE 18, 2024
402 WEST WASHINGTON STREET, ROOM W064
INDIANAPOLIS, IN 46204**

I. CALL TO ORDER AND ESTABLISHMENT OF QUORUM 10:00 a.m.

Board Members Present:

Josh Bowman
Elaine Wilson
Jennifer Gappa virtual

Board Members Absent

Rick Wilson
Alicia Lambert

Staff

Chris Shea-Russell, Assistant Director
Clearence Leatherback, Counsel for the HFA Board

Staff Absent

Amy Hall, Board Director

All votes were roll call vote.

II. ADOPTION OF THE AGENDA

Motion made by Elaine Wilson and seconded Jennifer Gappa by to adopt the amended agenda with the discission items.

Motion passes 3/0/0

Josh Bowman	AYE
Jennifer Gappa	AYE
Elaine Wilson	AYE

III. ADOPTION OF THE MINUTES FROM THE DECEMBER 12, 2023 MEETING

Motion made by Josh Bowman and seconded by Elaine Wilson to adopt the meeting minutes from December 12, 2023.

Motion passes 2/1/0

Josh Bowman	AYE
Jennifer Gappa	ABSTAIN

Elaine Wilson AYE

Minutes will be added to the next meeting to be approved.

IV. ADMINISTRATIVE HEARINGS

None

V. MOTIONS AND SETTLEMENT AGREEMENTS

A. Holly Ann Wachtel - Cause No: 2024HFA0001 – Proposed settlement Agreement

Motion made by Elaine Wilson and seconded by Jennifer Gappa to approve the settlement agreement

Motion passes 3/0/0

Josh Bowman AYE
Jennifer Gappa AYE
Elaine Wilson AYE

VI. PERSONAL APPEARANCE

A. Joshua Beecher

Joshua Beecher did not appear before the board to request approval of his experience for his RCA application. The board reviewed the application and determined he did not have management experience.

Motion made by Jennifer Gappa and seconded by Elaine Wilson to table the application for 1 year till he meets one of the experience requirements.

Motion passes 3/0/0

Josh Bowman AYE
Jennifer Gappa AYE
Elaine Wilson AYE

B. BOXA Aternative Risk Management, LLC dba Caitlin Morgan Insurance Services – CE Provider – Christopher Murray

Christopher Murray appeared before the Board before the board pertaining to his application for CE Sponsorship.

Motion made by Josh Bowman and seconded by Jennifer Gappa to approve the application.

Motion passes 3/0/0

Josh Bowman AYE
Jennifer Gappa AYE

Elaine Wilson AYE

VII. REPORT FROM THE OFFICE OF THE ATTORNEY GENERAL

A report was provided by the Office of the Attorney General. There were 59 complaints at the beginning of the year. There are currently 27 complaints being investigated. 16 complaints have been closed.

VIII. DISCUSSION ITEMS

- A.** HFA/RCA exam review - Josh made a motion to have the law exams reviewed to make sure the new changes updated. Josh will review any questions of concern.

Motion made by Josh Bowman and seconded by Elaine Wilson to approve the exam review.

Motion passes 3/0/0

Josh Bowman	AYE
Jennifer Gappa	AYE
Elaine Wilson	AYE

- B.** NAB Annual Meeting

Josh Boman attended the NAB Annual Meeting. Josh reported that NAB is changing their exam location from PSI to Pearson VUE within the next year. When the changeover happens, there will be 2 weeks that the exams will not be offered.

- C.** Board Member Election – Vice Chair Josh Bowman made a motion to elect Elaine Wilson as vice chair.

Motion made by Josh Bowman and seconded by Jennifer Gappa to approve.

Motion passes 3/0/0

Josh Bowman	AYE
Jennifer Gappa	AYE
Elaine Wilson	AYE

Becky Bartle requested clarification on the RCA CE requirement for the first renewal as it is now different than the HFA CE requirements for the first renewal.

Motion made by Josh Bowman and seconded by Elaine Wilson to not require the CE for the first RCA renewal.

Motion passes 3/0/0

Josh Bowman	AYE
Jennifer Gappa	AYE

Elaine Wilson AYE

IX. ADJOURNMENT

Meeting adjourned at 10:35

**Next Scheduled Meeting:
August 13, 2024**



Josh Bowman, Chair

8/20/2024
Date