

**Indiana
Professional
Licensing
Agency**

Indiana State Board of Nursing
402 West Washington Street, Room W072
Indianapolis, Indiana 46204
Phone: (317) 234-2043
Website: PLA.IN.gov

Michael R. Pence, Governor

Nicholas Rhoad, Executive Director

ANNUAL REPORT FOR PROGRAMS IN NURSING

Guidelines: An Annual Report prepared and submitted by the faculty of the school of nursing, will provide the Indiana State Board of Nursing with a clear picture of how the nursing program is currently operating and its compliance with the regulations governing the professional and/or practical nurse education program(s) in the State of Indiana. The Annual Report is intended to inform the Education Subcommittee and the Indiana State Board of Nursing of program operations during the academic reporting year. This information will be posted on the Board's website and will be available for public viewing.

Purpose: To provide a mechanism to provide consumers with information regarding nursing programs in Indiana and monitor complaints essential to the maintenance of a quality nursing education program.

Directions: To complete the Annual Report form attached, use data from your academic reporting year unless otherwise indicated. An example of an academic reporting year may be: August 1, 2012 through July 31, 2013. Academic reporting years may vary among institutions based on a number of factors including budget year, type of program delivery system, etc. Once your program specifies its academic reporting year, the program must utilize this same date range for each consecutive academic reporting year to insure no gaps in reporting. You must complete a SEPARATE report for each PN, ASN and BSN program.

This form is due to the Indiana Professional Licensing Agency by the close of business on October 1st each year. The form must be electronically submitted with the original signature of the Dean or Director to: PLA2@PLA.IN.GOV. Please place in the subject line "Annual Report (Insert School Name) (Insert Type of Program) (Insert Academic Reporting Year). For example, "Annual Report ABC School of Nursing ASN Program 2013." The Board may also request your most recent school catalog, student handbook, nursing school brochures or other documentation as it sees fit. It is the program's responsibility to keep these documents on file and to provide them to the Board in a timely manner if requested.

Indicate Type of Nursing Program for this Report: PN _____ ASN _____ BSN X _____

Dates of Academic Reporting Year: August 1, 2012-July 31, 2013
(Date/Month/Year) to (Date/Month/Year)

Name of School of Nursing: Huntington University Department of Nursing

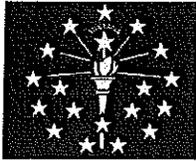
Address: 2303 College Avenue, Huntington, IN 46570

Dean/Director of Nursing Program

Name and Credentials: Margaret Winter, EdD, MS, RNC

Title: Director Email: mwinter@huntington.edu

Nursing Program Phone #: 260-359-4370 Fax: 260-358-3580



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Website Address: http://www.huntington.edu/nursing/?terms=nursing

Social Media Information Specific to the SON Program (Twitter, Facebook, etc.): _____

https://www.facebook.com/HuntingtonUniversityNursing

Please indicate last date of NLNAC or CCNE accreditation visit, if applicable, and attach the outcome and findings of the visit: November, 2010 – CCNE - attached

If you are not accredited by NLNAC or CCNE where are you at in the process? _____

SECTION 1: ADMINISTRATION

Using an "X" indicate whether you have made any of the following changes during the preceding academic year. For all "yes" responses you must attach an explanation or description.

- 1) Change in ownership, legal status or form of control Yes _____ No X
- 2) Change in mission or program objectives Yes _____ No X
- 3) Change in credentials of Dean or Director Yes _____ No X
- 4) Change in Dean or Director Yes _____ No X
- 5) Change in the responsibilities of Dean or Director Yes _____ No X
- 6) Change in program resources/facilities Yes _____ No X
- 7) Does the program have adequate library resources? Yes X No _____
- 8) Change in clinical facilities or agencies used (list both additions and deletions on attachment) Yes X No _____
- 9) Major changes in curriculum (list if positive response) Yes _____ No X

SECTION 2: PROGRAM



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1A.) How would you characterize your program's performance on the NCLEX for the most recent academic year as compared to previous years? Increasing _____ Stable X Declining _____

1B.) If you identified your performance as declining, what steps is the program taking to address this issue?

Our performance in NCLEX-RN was up last year and down this year. One of the possibilities is that our students are not mandatorily exposed to NCLEX-RN materials during the last six weeks of school. This coming year we will hold mandatory sessions with our students as well as assign specific NCLEX-RN review assessments from ATI to be completed during the last part of the semester. We are also considering raising the percentage of the ATI Probability of passing the NCLEX-RN exam to 95%.

2A.) Do you require students to pass a standardized comprehensive exam before taking the NCLEX?
Yes X No _____

2B.) If not, explain how you assess student readiness for the NCLEX. _____

2C.) If so, which exam(s) do you require?

Our students must take the ATI Comprehensive Predictor passing at a 90% probably of passing the NCLEX-RN

2D.) When in the program are comprehensive exams taken: Upon Completion _____
As part of a course X Ties to progression or thru curriculum _____

2E.) If taken as part of a course, please identify course(s):

We require students to take ATI assessment throughout the program and put the ATI Comprehensive Predictor in NU451 – Seminar in Nursing during the final semester.

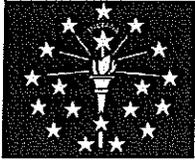
3.) Describe any challenges/parameters on the capacity of your program below:

A. Faculty recruitment/retention:

Challenges include obtaining faculty with previous experience.

B. Availability of clinical placements:

Although the clinical placement arena is tight, we have been able to find adequate placement with some flexibility of schedule.



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C. Other programmatic concerns (library resources, skills lab, sim lab, etc.): _____

4.) At what point does your program conduct a criminal background check on students?
Students complete a criminal background check before coming into the program in their junior year and annually thereafter.

5.) At what point and in what manner are students apprised of the criminal background check for your program?

Students are advised about the criminal background check during perspective student visits, during their freshman year, and during the NU310 Discipline of Professional Nursing class taken before entry into the program.

SECTION 3: STUDENT INFORMATION

1.) Total number of students admitted in academic reporting year:

Summer _____ Fall 17 Spring _____

2.) Total number of graduates in academic reporting year:

Summer _____ Fall _____ Spring 17

3.) Please attach a brief description of all complaints about the program, and include how they were addressed or resolved. For the purposes of illustration only, the CCNE definition of complaint is included at the end of the report. *There are no known complaints related to the nursing program.*

4.) Indicate the type of program delivery system:

Semesters X Quarters _____ Other (specify): _____

SECTION 4: FACULTY INFORMATION

A. Provide the following information for all faculty new to your program in the academic reporting year (attach additional pages if necessary):

Faculty Name:	Nancy Richison
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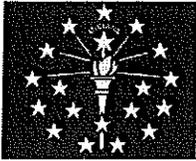
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Indiana License Number:	28160164A
Full or Part Time:	Full time
Date of Appointment:	January, 2013
Highest Degree:	MSN in Nursing Education
Responsibilities:	Pathophysiology, Health Assessment, Adult Health III (Critical Care), Role Transition

Faculty Name:	Katie Palmer
Indiana License Number:	28176797A
Full or Part Time:	Adjunct
Date of Appointment:	August, 2013
Highest Degree:	BSN
Responsibilities:	Clinical Instruction in Adult Health Clinicals

Faculty Name:	
Indiana License Number:	
Full or Part Time:	
Date of Appointment:	
Highest Degree:	
Responsibilities:	



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B. Total faculty teaching in your program in the academic reporting year:

1. Number of full time faculty: _____ 4 _____
2. Number of part time faculty: _____ 0 _____
3. Number of full time clinical faculty: _____ 0 _____
4. Number of part time clinical faculty: _____ 0 _____
5. Number of adjunct faculty: _____ 2 _____

C. Faculty education, by highest degree only:

1. Number with an earned doctoral degree: _____ 2 _____
2. Number with master's degree in nursing: _____ 1 _____
3. Number with baccalaureate degree in nursing: _____ 2 _____
4. Other credential(s). Please specify type and number: _____ 1 – working on MSN – graduation
May 2014 _____

D. Given this information, does your program meet the criteria outlined in 848 IAC 1-2-13 or 848 IAC 1-2-14?

Yes No _____

E. Please attach the following documents to the Annual Report in compliance with 848 IAC 1-2-23:

1. A list of faculty no longer employed by the institution since the last Annual Report;
2. An organizational chart for the nursing program and the parent institution.



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I hereby attest that the information given in this Annual Report is true and complete to the best of my knowledge. This form **must** be signed by the Dean or Director. No stamps or delegation of signature will be accepted.

Margaret Winter
Signature of Dean/Director of Nursing Program

September 19, 2013
Date

Margaret Winter

Printed Name of Dean/Director of Nursing Program

Please note: Your comments and suggestions are welcomed by the Board. Please feel free to attach these to your report.



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Definitions from CCNE:

Potential Complainants

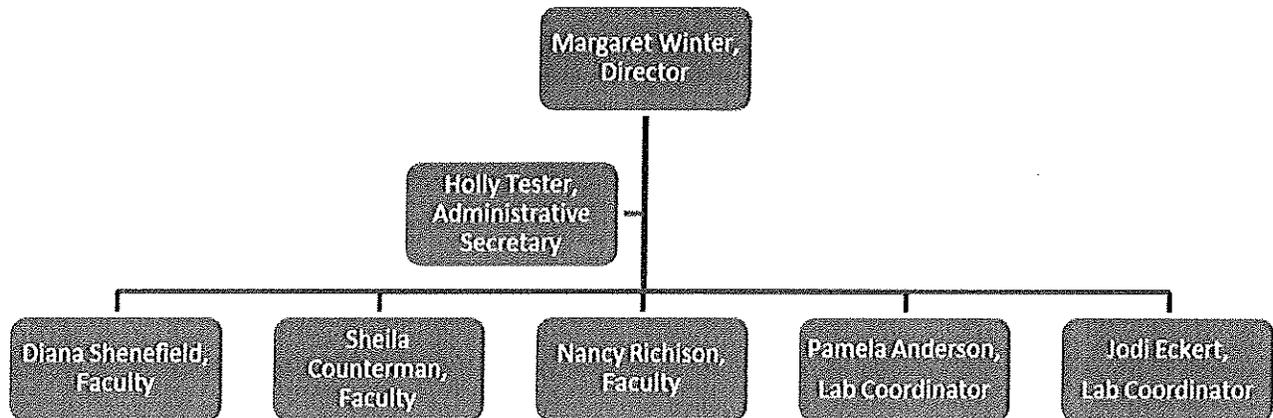
A complaint regarding an accredited program may be submitted by any individual who is directly affected by the actions or policies of the program. This may include students, faculty, staff, administrators, nurses, patients, employees, or the public.

Guidelines for the Complainant

The CCNE Board considers formal requests for implementation of the complaint process provided that the complainant: a) illustrates the full nature of the complaint in writing, describing how CCNE standards or procedures have been violated, and b) indicates his/her willingness to allow CCNE to notify the program and the parent institution of the exact nature of the complaint, including the identity of the originator of the complaint.

The Board may take whatever action it deems appropriate regarding verbal complaints, complaints that are submitted anonymously, or complaints in which the complainant has not given consent to being identified.

Huntington University
Department of Nursing
Organizational Chart
2013-2014



E-2: List of faculty no longer employed by Huntington University since last Annual Report:

Angela Kitashoji – License Number 28096026A

Huntington University Organizational Chart

