

**CERTIFIED DIRECT ENTRY MIDWIFERY COMMITTEE
INDIANA GOVERNMENT CENTER SOUTH
ROOM WO64
302 WEST WASHINGTON STREET
INDIANAPOLIS, INDIANA, 46204**

MINUTES OF MARCH 27, 2017

Mary Ann Griffin, Chairman called the meeting to order at 8:40 a.m. and a quorum was declared in accordance with IC § 25-23.4-2-4.

Members Present: Mary Ann Griffin, CPM, Chairman
Mary Helen Ayres, CPM, Vice Chairman
Zara Fagen, Ph.D, Secretary
Victoria Floyd, CNM
Alan Wagoner, M.D

Members Absent: Diane Holmes, CPM
Timothy Alward, M.D.
Romel Antolin, M.D.
Neil Stalker, M.D.

Staff Present: Darren Covington, J.D., Board Director
Professional Licensing Agency
Kimberly Letko, Assistant Board Director
Professional Licensing Agency
Nicole Schuster, Deputy Attorney General
Office of the Attorney General

The Committee voted to adopt the agenda.

Participating Committee Members: Mary Ann Griffin, C.P.M., Mary Helen Ayres, C.P.M., Zara Fagen, Victoria Floyd, C.N.M., Alan Wagoner, M.D.

Wagoner/Ayres, 5/0/0
Motion carries

Ayes: Griffin, Ayres, Fagen, Floyd, Wagoner
Nays: None
Abstentions: None

The Committee voted to adopt the minutes of the June 17, 2016 meeting.

Participating Committee Members: Mary Ann Griffin, C.P.M., Mary Helen Ayres, C.P.M., Zara Fagen, Victoria Floyd, C.N.M., Alan Wagoner, M.D.

Ayres/Fagen, 5/0/0
Motion carries

Ayes: Griffin, Ayres, Fagen, Floyd, Wagoner
Nays: None
Abstentions: None

ELECTION OF OFFICERS

Participating Committee Members: Mary Ann Griffin, C.P.M., Mary Helen Ayres, C.P.M., Zara Fagen, Victoria Floyd, C.N.M., Alan Wagoner, M.D.

The Committee moved to retain the current officers:

Mary Ann Griffin, CPM – Chair

Mary Helen Ayres, CPM – Vice Chair

Zara Fagen - Secretary

Wagoner/Floyd, 5/0/0
Motion carries

Ayes: Griffin, Ayres, Fagen, Floyd, Wagoner
Nays: None
Abstentions: None

DISCUSSION:

Participating Committee Members: Mary Ann Griffin, C.P.M., Mary Helen Ayres, C.P.M., Zara Fagen, Victoria Floyd, C.N.M., Alan Wagoner, M.D.

Application Instructions

The Committee reviewed the various licensure requirements to determine what would need to be provided to obtain licensure.

- CPM credential – copy of certificate or card with expiration date
- Transcript – must come directly from school
- Completion of MEAC program – transcript from approved school and include list of approved schools
- Practical experience requirement to obtain CPM – copy of CPM credential
- CPR card – copy of card

- Pediatric Neonatal certification – copy of card
- 80 additional births – affidavit
- Liability insurance – copy of insurance showing amount of coverage
- Certificate of completion for either ALSO, Best or Bridge Program

Application and Renewal Questions

The Committee reviewed the current physician application and determined that questions 1, 2, 3, 4, 5, 8, and 10 should be included in the midwife application.

For renewals, the midwife will need to attest to the completion of peer review sessions and continuing education requirements. There will also be a question asking if the midwife has allowed their CPM credential to lapse, expire or be relinquished.

Forms

Collaborative Agreements should include the following:

- CDEM and collaborative physician information
- Geographical location of CDEM and physician
- Referral protocol
- Methods of collaboration
- Patient encounter and chart reviews
- Treatment of at-risk clients
- Insurance coverage
- Scope of services provided by CDEM

Informed Consent – follow requirements in IC 25-23.4-4-3

Emergency Care Plans

- Should be filed with hospital
- Should follow guidelines in 844 IAC 17-1-11

Post-birth information

- Should report information required by IC 25-23.4-4-6

Prescription drug protocol

- Should follow requirements in IC 25-23.4-4-5

Annual Reports

The following were proposed as possible items to be reported: number of live births, still births and deaths; location of birth (ex. Home or hospital); any significant injuries; number of clients transported to hospital and reason for transport; number of weeks of post-partum care.

Collaborating Physician Registration

The application will include information about the collaborating physician. PLA will need to work with IT to develop an annual registration.

Change of Collaborating Physician

A change of collaborating physician form will be developed based on the Physician Assistant change/addition of supervising physician form.

There being no further business, the meeting adjourned at 11:20 a.m.


Mary Ann Griffin, Chairman


Zara Fagen, Secretary