

ACCOUNTS PAYABLE VOUCHER

HOOSIER COUNTY, INDIANA

An invoice or bill to be properly itemized must show: kind of service, where performed, dates service rendered, by whom, rates per day, number of hours, rate per hour, number of units, price per unit, etc.

Payee		Purchase Order No. _____	
		Terms _____	
		Date Due _____	
Invoice Date	Invoice Number	Description (or note attached invoices(s) or bill(s))	Amount
		Total	0.00

I hereby certify that the attached invoice(s), or bill(s), is (are) true and correct and that the materials or services itemized thereon for which charge is made were ordered and received except _____

_____, 20____

Signature_____
Title

I hereby certify that the attached invoice(s), or bill(s), is (are) true and correct and I have audited same in accordance with IC 5-11-10-2.

_____, 20____

County Auditor