

TOWN OF ADVANCE
MEETING MINUTES
LOCATION: TOWN HALL

August 12, 2024

7:00 PM

112 N. Main – P. O. Box 67 Advance, IN 46102 Phone: (765) 676-6611 – Fax (765) 676-6696

Email: advanceCT@townofadvance.com

Council Members: President Jim Caldwell, Dale Thompson, Amanda Lyles and David Lumpkin

Clerk Treasurer – Shari Johnson

Marshal: Brad Thomas

Attendees: Council Members: President Jim Caldwell, Amanda Lyles, Dale Thompson (arrive to the meeting late), and David Lumpkin

Clerk-Treasurer: Shari Johnson

Others in attendance: Deputy Shaun Hitch, Keith Cromwell, JR Shelton, Marshal Thomas, Scott Roby, David Gregory, Kyle Schnoor, Doug Meissel, and Stacy Sutphin

President Caldwell called to order the Council Meeting at 19:00.

Pledge of Allegiance

Rules of Order

Councilwoman Lyles made a motion to approve the Meeting Minutes from July 8, 2024, and the Special Meeting Minutes from July 22nd, 2024. Councilman Lumpkin seconded; President Caldwell voted aye. Motion carried. Councilman Thompson was not present for vote.

Councilwoman Lyles made a motion to approve claims for August 12, 2024 in the amount of \$80,091.40. Councilman Lumpkin seconded. President Caldwell voted aye. All in favor, motion passed. Councilman Thompson was not present for vote.

The council signed off on reconciliation for July 2024.

Clerk-Treasurer – Shari Johnson:

Fund and appropriation reports were presented. No comments were presented.

Councilman Lumpkin made a motion to approve CT adjustments for the month of July 2024, in the amount of \$20.65. Councilwoman Lyles seconded. President Caldwell abstained from approving the fire department adjustment; motion carried. Councilman Thompson was not present for vote.

No TRECS Update to present.

CT advised that the AWWA audit was completed, and Sherri Winters validated the audit which is required and there was a claim approved for this service.

Discussion of the change in insurance agent ensued. CT advised that once our previous agent retired last year and NFP closed the office in Crawfordsville, the town was never assigned another agent to oversee the account. The Town's new agency is RT Emergency, and our contact is now Brandy Brandenburg.

Councilwoman Lyles made a motion to ratify President Caldwell signing with the new insurance agent. Councilman Lumpkin seconded. All in favor, motion carried.

CT advised after speaking with SBOA and correspondence from the County Auditor, Debbie Crum, the unused portion of the ARPA funds requested for generator purchases needed to be returned back to the county, in the amount of \$43,138.71.

Councilman Lumpkin made a motion for the CT to return unused ARPA funds for the purpose of generator purchases, in the amount of \$43,138.71 back to the county. Councilwoman Lyles seconded. All in favor, motion carried.

Discussion of a benefit ride for the Park 501C3 ensued.

Park – JR Shelton/Scott Roby:

Mr. Shelton advised he had been cleaning up the vandalized trees in the park. The Park equipment will be ordered in phases. The park would like to order phase 1 and 2 together. President Caldwell asked if the grant had been paid and CT advised they had the estimate and were working on payment. The equipment will come in separate orders within 7-8 weeks.

Ordering military banners was discussed.

Movies in the park will be beginning on August 16th, showing the Wizard of Oz and the concession stand will be open.

CT stated she worked with IMPA for donation and donation was received.

CT advised park needed to discuss concession stand items that were purchased out of the 501C3. Again, the board was told that 501C3 monies and park budget dollars were not to be intermingled. CT advised this could be a write up in an audit and she did not have the authority to pay it. President Caldwell stated that this issue had been discussed many times, and the next time it happens, the person responsible would be removed from the

park board. CT stated she would need a motion from the Council to pay the invoices (2), but she did not have them present.

Councilman Lumpkin made a motion for the Clerk-Treasurer to pay the invoices using the 501C3 credit card for concession stand items. Councilwoman Lyles seconded. All in favor, motion carried.

UMAC – CT Johnson read report:

For the month of June, the WW Plant ran at 74% capacity. No violations for the month. Surveys sent to Sherri Winters to update our lead/copper inventory. Ms. Winters will provide a random list of locations to be hydro excavated to verify materials. If 20% come back lead free, the town can file as lead free. Gallons pumped for July was 1,246,000 and billed was 689,662. Quotes are being obtained for the meters to be tested at the pump house. Both plants are running well.

Councilman Thompson made a motion to approve the quote from Huston Generator Service Agreement for \$2,470.00 and for President Caldwell to sign agreement. Councilman Lumpkin seconded. All in favor, motion carried.

Hopper Excavating – Keith Cromwell:

Work done in July, were line locates, burning a brush pile, and mowing.

IMPA/ISC – CT Johnson read report:

In July 2024 there was 1 service request(s), no poles were installed, and there was 1 emergency reported.

IMPA Commissioner's President Caldwell:

P. Caldwell advised he went to New York City with IMPA on the Executive Committee to speak with Morgan Stanley about funding.

Discussions with Mr. Adams of ISC were continuing for upgrading the electric system from 4KV to 12KV and the need for the system to accommodate growth of the town.

Discussions ensued regarding Smith grain bin operation and costs to the customer and town and reiterated conversations from the July meeting.

Stacy Sutphin questioned if the town would be paying the bill for Smith's operation and P. Caldwell advised the town would have some costs, but the majority would fall to Smiths. The town will also be looking at applying for infrastructure grants.

M. Thomas questioned if all transformers would be changed, and P. Caldwell advised no. M. Thomas also questioned if the town would outgrow the 12KV system and P. Caldwell also advised no, and if the town did in the future, then we would need a substation.

CT advised that the conversation with Mr. Adams and Mr. Lopresto from ISC were in the previous month's meeting minutes and discussions could be viewed.

P. Caldwell reiterated that there were many conversations that would need to be had with Duke, REMC, and IMPA, as well as attorneys for all parties.

Fire – Keith Cromwell:

For the month of July 2024, the fire department had 6 EMS, 1 fire, and 5 cancelled en route runs.

Police – Marshall Thomas: (no report presented – verbal):

There were 9 runs in July. Runs were discussed. M. Thomas advised if there were issues with parental (and he explained these issues are civil/not criminal) rights, he would not take a child away from one parent and give the child to the other parent.

The new police truck will be striped this week. New lights were needed for the new truck and some for the other F150.

G.E.D. update was discussed. 6 applicants are participating.

Reserve Smith had obtained a \$5,000.00 grant but the grant had to go to a 501C3, so the grant was given to WAM. Reserve Smith is pursuing other grants.

Code enforcement update:

203 E. Wall: M. Thomas said was cleaning up well.

407 S. Main: Council was advised clean up had stopped and there were 7 dogs at the property, but the Ordinance doesn't speak to number of dogs. No recommendations were presented.

103 Main Street/202 Walnut Street: the hay and trailer were to be removed within 30 days of court order and is now in violation of the order. P. Caldwell stated he would call attorney's office in the morning.

301 Roark: M. Thomas advised work was done on the weekend at the property. No further updates/recommendations given.

Engineer's Report – Clerk-Treasurer read:

CT read Mr. Ladd's recommendations for the Water Tower Refurbishment.

Councilman Thompson made a motion to approve the Bid from O & A Classic Coating and Painting Corporation for the Elevated Water Tower Refurbishment in the amount of \$92,424.00 with \$5,000.00 for contingencies and authorization for P. Caldwell to sign the Notice of Award and all future documents related to this project. Councilman Lumpkin seconded. All in favor, motion carried.

CT presented designs for the water tower and if there is no additional cost to the Town, the design can be done.

CT presented information from Tina Henderson with Mendenhall and Associates and Income Survey agreement with EPCollaboration.

Councilman Lumpkin made a motion to approve work to begin on the Income Survey for \$3,000, with \$250.00 for digital form and \$1,500.00 for Mendenhall and Associates for submission of grant application. Councilman Thompson seconded. All in favor, motion carried.

Discussion ensued regarding submission timeline for grant and CT advised Ms. Henderson would be at the September 9 Council meeting to discuss further with the Council.

Old Business - nothing presented.

New Business:

CT read Surplus Resolution 2024-05.

Councilwoman Lyles made a motion to suspend the rules and consider Resolution 2024-05 on its first reading. Councilman Thompson seconded. All in favor, motion carried.

Councilwoman Lyles made a motion to approve Resolution 2024-05. Councilman Thompson seconded. All in favor, motion carried.

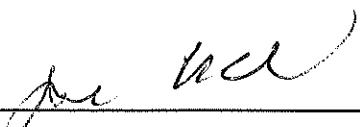
Billing Disputes:

None presented.

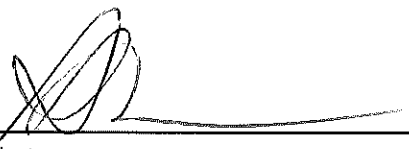
Request to Speak:

None received.

Councilman Thompson made a motion to adjourn the meeting. Councilwoman Lyles seconded. All were in favor, motion passed. Meeting adjourned at 20:10.

X 

Clerk Treasurer

X 

President

These minutes are a summary of actions taken at the Advance Town Council meeting(s).

The next Council Meeting is scheduled for Monday, September 9, 2024, (Budget Hearing) at (19:00) 7:00 p.m. at the James L. Caldwell Fire Department, 106 E. Wall St., Advance, IN.