

TOWN OF ADVANCE

MEETING MINUTES

LOCATION: TOWN HALL

April 12, 2021

7:00 PM

112 N. Main – P. O. Box 67 Advance, IN 46102 Phone: (765) 676-6611 – Fax (765) 676-6696

Email: advanceCT@townofadvance.com

Council Members: Melody Fry, Dale Thompson, Amanda Lyles and Jim Caldwell

Clerk Treasurer – Shari Johnson

Marshal: Brad Thomas

Attendees: Council Members: President Fry, Amanda Lyles, Dale Thompson and Jim Caldwell

Marshal: Brad Thomas

Clerk-Treasurer: Shari Johnson

Others in attendance: Lisa Henry, Keith Cromwell, Ed Charleton, Dan Bewley, Shannon McLeod, Bridgett Weber, Gary Ladd, Gary Schmucker, Linda Ranney, and Shaun Hitch

President Fry called to order the Council Meeting at 6:59 p.m.

Pledge of Allegiance

Rules of Order

President Fry announced that April was Child Abuse Awareness Month and acknowledged Sylvia's Place.

Shannon McLeod - Priority Project Resources:

Ms. McLeod explained her company and where the town was with the project financially. The town has surpassed the 50% mark on project completion. A spreadsheet was presented with funding sources and expenditures to date.

Some charges incurred and drawn from the WW fund these will be reimbursed. Grants and bonds with funding remaining were discussed as well as change orders for Division A and B.

Contingency funds were spent with the grant being submitted a second time for professional services.

Ms. McLeod requested CT to pull any invoices in 2020 and 2021 for legal notices etc. and submit those to PPR, those can be reimbursed to the town.

With all the categories on the spreadsheet, Ms. McLeod stated the contingency funds are at \$106,555.24 and if they are not used, the funds are lost. The process needs to be started to approve items that need to be added back into the project due to lead time on materials.

CT Johnson questioned if the end date of the project was July 3rd and discussion stated July 9th. She also questioned if the prior change orders have all been accounted for and Ms. McLeod advise they were. She also stated that the amount of contingency needed to be confirmed of what was left to spend.

Councilman Caldwell stated that the control switch and generator were approximately \$88,000.00.

Discussion ensued regarding cost of materials for a control panel and pumps.

Ms. McLeod stated if costs came in over the contingency the town would have to pay the difference.

Councilman Caldwell stated that other items that needed to be done, the town could complete after the project was done.

Councilman Caldwell questioned when Mr. Ladd would have the costs? He stated within a week. Discussion of the pumps continued and what would happen if they stopped working. Mr. Ladd did not think that the lead time would be that long. Councilman Thompson stated the pump could be approved now.

Councilman Caldwell made a motion to approve the switch panel and generator and Mr. Ladd to get costs on the pumps to the Council. Councilman Thompson seconded. All in favor, motion passed.

Councilman Caldwell made a motion to declare an emergency at the Wastewater Plant for a new water pump for \$3249.36. Councilman Thompson seconded. All in favor, motion passed.

Mr. Ladd presented the engineer's report for the WWTP. Division A, the UV system is running. Start up schedule for the sludge processing will be April 22, 2021 by BBC Pump. There is fence work still to do. The controls for blowers were left out and currently control panels are being made. A check valve box needs to be replaced at the plant lift station.

Division B – The electrician is installing the control panel and then pumps will be installed and it should be operational. IMPA will change out a transformer and run a line to the lift station. Anticipation of completion is two weeks.

Discussion of the oxidation ditch and conduits ensued. Councilman Caldwell stated he wanted the sewer system to not have any issues once this project was completed.

Mr. Ladd stated that the Asset Management Plan (AMP) needs to be completed before the final draw from SRF. Mr. Ladd stated a meeting with a Council member, and Mr. Elless to discuss this plan.

Councilwoman Lyles made a motion to approve the invoices and payment from SRF for Ladd Engineering of \$4024.00 and OCRA funds released for \$92,662.41 to Graves Construction for a total of \$96,686.41. Councilman Thompson seconded. All in favor, motion passed.

President Fry closed the regular Council meeting and opened the public hearing.

No public comment was made during the public hearing.

President Fry read Additional Appropriation Resolution 2021-01.

Councilwoman Lyles made a motion to suspend the rules and consider Resolution 2021-01 on its first reading. Councilman Caldwell seconded. All in favor, motion passed.

Councilwoman Lyles made a motion to approve Resolution 2021-01. Councilman Thompson seconded. President Fry voted aye. Councilman Caldwell abstained due to LIT Public Safety for the fire department as additional appropriation. Motion passed.

President Fry closed the public hearing and resumed the regular town council meeting.

Councilman Thompson made a motion to approve the meeting minutes for March 8, 2021. Councilwoman Lyles seconded. All were in favor, motion passed.

Councilman Thompson made a motion to approve claims for April 12, 2021 in the amount of \$241,747.01. Councilman Caldwell seconded. All in favor, motion passed.

Park: Dan Bewley Presented –

The RC Park has had cars on the track, there are three tracks total. Park Board Member, Joe Watts, is working on a rules board. Electrical work still needs to be done at the concession stand. Only warmed food, prepackaged foods and drinks can be served, and nothing can be cooked.

May 1st is the opening day with no timed races being held, weather permitting. This will be a community day. The local paper, the Reporter, would like to do an article on the track and other media entities.

Poles were not placed. The board is working on getting more camera quotes.

The Park cleanup day is set for April 17th at 9:00 a.m. and the rain date is the 24th of April. The board wants to serve free food for those who come to help. CT Johnson questioned if they had anyone to serve as she would be interested. M. Thomas stated he had that covered. Those serving would be ServSafe certified.

Discussion ensued regarding a tree stand.

Parking lot lights need to be working.

Lisa Henry applied for a grant to hopefully receive funds to assist in the paving of the parking lot.

Mr. Bewley stated work is being done on logos for the "Arc Park." CT Johnson stated IMPA could assist with creating a logo if needed.

Board is working with Smith's Trash on a dumpster.

There are 17 sanctioned races scheduled for 2021.

UMAC – President Fry read report:

For March, total gallons pumped was 813,000 and billed consumption was 946,488 for a gain of 133,488 gallons. Hydrant flushing will be April 19, 2021. Tie in for WWTP went well. The lift station at the WWTP has a bad pump and the panels are going bad. The water pump on the generator at WWTP is out and repair quote sent to CT. Quotes have been sent to review. Per engineer's recommendations, these needs to be handled quickly. Currently there is NO backup power at the plant.

Hopper Excavating – Jeff Hopper:

Work completed in March was line locates, disconnects, check for water leaks, move fire hydrants and valves at sewer plant, check down wires, repair broken tile in Post Office and Town building and septic pumping,

IMPA – President Fry read report:

For March, three service requests were completed: pole removal for new construction, temporary removal of a service line and assist in tree removal. No poles were replaced and there were no outages.

IMPA Commissioner's Report – Councilman Caldwell:

IMPA completed an internal audit and had no issues.

Councilman Caldwell discussed the issues in Texas with electrical power and lack of backups because windmills didn't work. No concerns were presented.

CT Johnson advised that the repeaters were placed in town for the new radio read meters. Installation of the meters will begin the week of the 19th. Councilman Caldwell advised they could take the old meters away when the new ones were installed and recycle them.

Keith Cromwell stated that electric will not be turned on at Ray's house until electrical box and weather head are fixed. Property owner needs to be notified.

Fire – Keith Cromwell read report:

For the month of March, the fire department had 9 EMS, 3 MVAs, 1 Fire, 3 false alarms and power lines down.

Councilman Caldwell stated that the tornado sirens will be tested on March 16th.

Police – Marshall Brad Thomas:

M. Thomas presented in March there were six runs: fraud, suspicious, sex offender, custody, and a dog case. Stated policing approach was being out and about and taking phone calls.

Councilman Caldwell stated there were complaints of FTIC speeding in town and M. Thomas stated this would be addressed. Discussion ensued.

Councilman Caldwell made a recommendation of hiring Reserve Hitch as a part-time Deputy ensued. M. Thomas stated Mr. Hitch's credentials and training he will be doing for the department.

Councilman Caldwell made a motion to hire Shaun Hitch as a part-time deputy working less than 20 hours a week and for Mr. Hitch to take classes to become a training officer and train reserves. Councilwoman Lyles seconded. All in favor, motion passed.

The other reserves, Mr. Demaree, Mr. Bewley and Mr. Pershal are almost ready and equipped and have two years to complete training.

M. Thomas tasked Mr. Hitch to write the police department's FTO (Field Training Officer) program and given a deadline of June 1, 2021.

The gun range is progressing. CT Johnson stated that the gun range cannot open until the WWTP work is completed.

Rachel Hanson with the sheriff's department is working on a grant for Advance, Jamestown and Thorntown.

M. Thomas stated he submitted title work on the new Tahoe, and it was returned due to no check included. He said the cost was \$45.00 and was a onetime fee.

CT Johnson questioned when Mr. Hitch could come to her office to swear in and complete all new-hire paperwork. She advised she has a three-day window to complete. Mr. Hitch thanked the town for allowing and affording him to attend training and discussed training that needs to be attended.

CT Johnson stated she needs to go over the budget monthly with M. Thomas to discuss appropriations.

M. Thomas stated the ammunition is hard to find and double the cost.

Billing disputes:

Gary Schmucker presented to the Council a request for a water and sewer credit on his utility bill and explained the steps taken to correct the leak.

CT Johnson stated Mr. Schmucker's usage typically per month is 3000 gallons. The credit would be \$2280.92.

Councilman Caldwell made a motion for the Council to grant a one-time forgiveness for the year in the amount of \$2280.92. Councilman Thompson seconded. All in favor, motion passed.

Councilman Caldwell stated the new metering system would be able to notify issues much sooner.

Mr. Schmucker stated Deputy Kellogg noticed there was a leak. She knocked on the door and attempted to leave a voicemail but was unsuccessful. He advised if she had just left a post-it note on his door to let him know. He was willing to buy the town a pad of post-its for this reason.

Request to Speak: Ed Charlton –

Mr. Charlton discussed the attic upgrades were completed.

The bus stop at corner is no longer needed and will be sold.

M. Thomas stated Lisa Pearson is now the transportation manager for Western Boone.

The summer rec program for WAM would be held on Tuesdays and Thursdays outdoors from June 1st – August 5th from 1:00 – 4:00 p.m. This program will be coordinated with the parks department. Wes Mikesell, the Western Boone P.E. teacher will be leading the program.

The fire escape will be painted with stain. The swing set needs to be placed.

Clerk-Treasurer – Shari Johnson:

President Fry discussed the leak on East Cherry Street and Hopper stated they would investigate it. Another resident is dumping water onto other properties.

No concerns were presented for the fund or appropriation report.

Councilman Thompson made a motion to approve the adjustment for March in the amount of \$185.32. Councilwoman Lyles seconded. President Fry voted aye. Councilman Caldwell abstained for AVFD adjustment.

CT Johnson stated another municipality to apply sewer credits, they purchased sprinkler meters. Her office will order 10 and charge residents.

Councilman Caldwell made a motion to purchase sprinkler meters. Councilwoman Lyles seconded. All in favor, motion passed.

CT Johnson discussed with the Council residents damaging town property and being charged back the cost. Councilman Thompson advised the first offense the town would cover, and any additional town property damage would be charged back.

TRECS is working well to recover funds on electric and water.

Upcoming projects are an electric rate study, codification and ServLine. Councilman Caldwell questioned when the codification would be done, and CT advised June.

Discussion of utilizing sprinkler meters for sewer credits ensued.

CT Johnson presented TRECS appeals. Two had bankruptcy and per legal counsel advised to write off. The other account passes statute of limitations.

Councilman Caldwell made a motion to write off and approve all appeals. Councilman Thompson seconded. All in favor, motion passed.

Councilman Caldwell stated he made the honor roll for APPA. CT Johnson stated he got an award.

Old Business:

New Business:

Billing Disputes:

Covered previously in minutes.

Councilman Thompson made a motion to adjourn the meeting. Councilwoman Lyles seconded. All were in favor, motion passed. Meeting adjourned at 21:28.

X

Clerk Treasurer

X

President

Melody Fry

The next Council meeting is scheduled for May 10, 2021 at (19:00) 7:00 p.m. at the James L. Caldwell Fire Department, 106 E. Wall St., Advance, IN. (if the county returns in an orange status, the TC Meeting will be held by Zoom and Council will meet at 112 N. Main Street).