

TOWN OF ADVANCE

MEETING MINUTES

LOCATION: TOWN HALL

June 10, 2024

7:00 PM

112 N. Main – P. O. Box 67 Advance, IN 46102 Phone: (765) 676-6611 – Fax (765) 676-6696

Email: [advanceCT@townofadvance.com](mailto:advanceCT@townofadvance.com)

Council Members: President Jim Caldwell, Dale Thompson, Amanda Lyles and David Lumpkin

Clerk Treasurer – Shari Johnson

Marshal: Brad Thomas

**Attendees:** Council Members: President Jim Caldwell, Amanda Lyles, Dale Thompson, and David Lumpkin

Clerk-Treasurer: Shari Johnson

Others in attendance: Deputy Shaun Hitch, Keith Cromwell, JR Shelton, Marshal Thomas, Scott Roby, Doug Meissel, David Gregory, Reserve Dan Bewley, Stacey Sutphin, Neil Kirby, and Gary Ladd.

**President Caldwell called to order the Council Meeting at 19:00.**

**Pledge of Allegiance**

**Rules of Order**

**Engineering Report – Gary Ladd:**

Mr. Ladd stated the West Wall street work should begin this week.

Round 2 of Community Crossings was presented. Mr. Ladd's recommendation was to complete West Wall Street. Mr. Ladd estimated costs of the following:

West Wall Street Completion: CCMG – Grant portion, \$256,625.00, Town's 25% - \$64,156.25.

Oak Street 75 to Ash (no sidewalks): CCMG – Grant portion, \$25,750.00, Town's 25% - \$6437.50.

Construction cost estimate for alley west of Maple Street (Cherry to Wall) - \$12,375.00 for 2" and \$9,375.00 for 1.5'. (This segment is not eligible for CCMG).

President Caldwell questioned CT if there was enough funding for the recommendations, CT advised yes. CT also confirmed with Mr. Ladd that the aforementioned work did not include engineering fees.

**Councilman Thompson made a motion to approve CCMG work on West Wall, Oak Street and alley. Councilwoman Lyles seconded. All in favor, motion carried.**

CT questioned if the alley could be deemed a street in the future on the street inventory. Mr. Ladd advised no.

Mr. Ladd asked the Council if there was a possibility to hold a special meeting on July 22, 2024 to receive bids for the water tower refurbishment as he felt the July 8<sup>th</sup> meeting would be too soon to be ready to bid. Mr. Ladd felt the costs were around \$100,000.00. P. Caldwell stated the funds available with ARPA grant money was approximately \$154,000.00. CT advised a contract had to be secured by the end of 2024 and expended by the end of 2026. P. Caldwell stated that the other ARPA funds could be used for work with the sewer system. Mr. Ladd concurred stating fencing could be placed around lift stations.

Discussions ensued.

Mr. Ladd circled back to the special meeting on July 22<sup>nd</sup>. The council stated that date would work.

Discussion ensued regarding tank lettering and paint.

### **Close Meeting and open Public Hearing**

President Caldwell read Resolution 2024-03.

No comments were presented on the additional appropriation.

**Councilman Thompson made a motion to suspend the rules and consider Resolution 2024-03 on its first reading. Councilwoman Lyles seconded. All in favor, motion carried.**

**Councilman Thompson made a motion to approve Resolution 2024-03. Councilwoman Lyles seconded. All in favor, motion carried.**

**Councilman Thompson made a motion to close the public hearing. Councilman Lumpkin seconded. All in favor, motion carried.**

**Councilwoman Lyles made a motion to approve the Meeting Minutes from May 13, 2024. Councilman Thompson seconded. All in favor, motion passed.**

**Councilman Thompson made a motion to approve claims for June 10, 2024 in the amount of \$113,031.49. Councilwoman Lyles seconded. All in favor, motion passed.**

**The council signed off on reconciliation for May 2024.**

**Clerk-Treasurer – Shari Johnson:**

Fund and appropriation reports were presented. No comments were presented.

**Councilman Thompson made a motion to approve CT adjustments for the month of May 2024, in the amount of \$-259.70. Councilman Lumpkin seconded. President Caldwell abstained from approving the fire department adjustment; motion carried.**

TRECS has received one payment in the amount of \$46.00.

CT advised Council that the Town received \$30,000.00 in grant funds for murals through the 180 in Color.

**Councilman Thompson ratified the email quote from SHI for \$1170.00. Councilwoman Lyles seconded. All in favor, motion carried.**

CT advised she would be at conference when the spring tax disbursement would be received and she would need someone to collect.

**Councilman Lumpkin made a motion to approve the request to travel for CT for the estimated costs of \$1166.00 plus mileage. Councilman Thompson seconded. All in favor, motion carried.**

CT requested the Council approve a not-to-exceed order for waterworks and stencils of \$500.00.

**Councilman Lumpkin made a motion for CT to purchase waterworks/stencils not-to-exceed purchase of \$500.00. Councilwoman Lyles seconded. All in favor, motion carried.**

CT advised she is working with Niki at IMPA on a new logo for town that is simplified and easy for printing.

CT needs to meet with departments to work on budget.

**Park – Scott Roby:**

Mr. Roby began developing a 5 – 10 year plan and got through 2 ½ years. CT advised most items on list for this year could be purchased. CT stated the drinking fountain on the 2025 budget could be purchased with the Solid Waste Grant and that the town had received a mural grant, which would save the park money.

CT advised the trail had been discussed at the most recent park meeting. It was questioned about what it would cost to pave the trail. CT advised Baumgartner had given a

rough estimate a few years prior of \$25,000.00. Councilman Thompson stated the cost would be more due to labor and hauling materials.

CT asked Mr. Cromwell about grading the trail. Mr. Roby advised there wasn't enough foot traffic. Discussion ensued. Mr. Cromwell stated he could give quotes. CT advised Hopper contract would need to be amended to include costs of maintaining trail.

RC race discussions ensued. Yoga in the park is happening in park for free. Movies in the park will commence. New chain nets need to be purchased. Gaming license has been secured.

Volunteers are needed for the polo event. Discussion of event ensued. Ms. Sutphin advised all paperwork had been completed by park board, and currently \$6,500.00 has been raised.

Discussion of parking lot damage at park ensued. Council requested a letter be sent to resident for infraction. M. Thomas advised he had never seen this happening. Several at meeting voiced this is happening.

**Councilwoman Lyles made a motion to send a letter to 301 Roark regarding park parking lot. Councilman Thompson seconded. All in favor, motion carried.**

#### **UMAC – CT Johnson read report:**

For the month of May, gallons pumped was 1,296,000 and gallons billed was 708,000 for a difference of 588,000 or 45%. The WWTP ran at 114% capacity in April. There were no violations. The lead service line inventory is coming along, and surveys are being received. Deadline will be met for this report. Generator issues are at the Water Tower and WWTP (corrected at WWTP). The trailer unit can be used if needed at Water Tower until repair can be done.

CT spoke to some issues attributing to water discrepancy.

**Councilman Thompson made a motion to approve President Caldwell to sign all forms relating to the CCMG grant. Councilwoman Lyles. All in favor, motion carried.**

#### **Hopper Excavating – CT Johnson:**

Work done in May, were line locates, septic pumping, checked sewer and storm drains, checked a toilet pipe, and mowing was completed.

CT asked if work was completed on West Wall before paving project began. Mr. Cromwell advised he told P. Caldwell that work would need to be done by contractor and P. Caldwell requested Hopper discuss with road crew.

**IMPA – CT Johnson read report:**

In May 2024 there was 4 service request(s), no poles were replaced, and there was one emergency reported.

12 hour outage. Tree trimming was done during the night and should not have been, and trimming hasn't occurred in almost 20 years. The danger of them trimming at night and issues were discussed.

Councilman Thompson stated there is a tree at Nicely and Wall Street that needs to come down as the tree is rotten. CT questioned the right of way and who is responsible and that she would contact IMPA for trimming.

P. Caldwell stated that the tracking factor for the 3<sup>rd</sup> quarter was down.

**Councilman Thompson made a motion to approve the third quarter IMPA tracking factor. Councilman Lumpkin seconded. All in favor, motion carried.**

**IMPA Commissioner's President Caldwell:**

A large grain facility is going to be place at 50 S. and SR 75, approximately 2500 amps. Our current facility cannot handle. Discussions are happening with Wabash Valley, REMC, IMPA, Duke and the Town of Advance. The town will eventually be converted over 5 years to a 12KVA system. If power is needed, Mr. Smith should pay costs, stated Stacey Sutphin, as well as IEDC. President Caldwell shared that the IEDC was contacted and they would not assist the town with growth expenses.

Discussions ensued.

P. Caldwell questioned Councilman Thompson about the electric at the water tower. Councilman Thompson stated the numbers did not make sense.

**Fire – Keith Cromwell:**

For the month of May 2024, the fire department had 8 EMS, 1 fire, 2 MVA, 1 cancelled in route, and 1 haz mat.

**Police – Marshall Thomas: (no report presented – verbal):**

There were 10 runs in May. Runs were discussed.

President Caldwell questioned code enforcement at 407 and how many days was it since the letter was sent and M. Thomas stated it was 30 days and P. Caldwell advised M. Thomas to begin writing tickets. M. Thomas stated the letter must have been read because a tarp was put up so items can't be visible. P. Caldwell advised junk can still be seen.

President Caldwell stated dumpsters keep being delivered and he does not want more placed. P. Caldwell stated he would contact the attorney(s) to see how soon they can be taken to court and issue needs to be expedited.

P. Caldwell questioned 203 and where the status of letter and when would tickets be written, and he was advised June 30, 2024.

The TKO graphics quote was tabled. M. Thomas stated Smart Manufacturing would install the lights and Councilman Thompson stated he would provide a quote.

Discussion of Reserve Bewley receiving award ensued.

Gun training with LPD ensued. Ammunition was purchased. Discussion of ILEA regulations and deadlines were discussed.

Mr. Cromwell stated he needed a work order to take care of the brush pile at the sewer plant. Millings from CCMG would be disposed at the Sewer Plant and Mr. Cromwell needed to place a flag where these are to be placed.

**Councilwoman Lyles made a motion to surplus the mini barn at the range and dispose of the building. Councilman Thompson seconded. All in favor, motion carried.**

M. Thomas gave a GED update. P. Caldwell stated ilines is supposed to work on the signal the town receives.

**Old Business - nothing presented.**

**New Business:**

CT read Resolution 2024-04; A Resolution of the Town Council of the Town of Advance for Sale of Real Property in the Town of Advance, Indiana.

**Councilman Thompson made a motion to suspend the rules and consider Resolution 2024-04 on its first reading. Councilwoman Lyles seconded. All in favor, motion carried.**

**Councilman Thompson made a motion to approve Resolution 2024-04. Councilwoman Lyles seconded. All in favor, motion carried.**

Discussion of extended closing terms for the sale of the corner lot ensued. CT stated M. Thomas advised legal counsel that a survey and an environmental study needed to be included in the closing costs. P. Caldwell stated the Council approved to pay all closing costs. CT advised yes.

CT stated the Hause Survey was \$1,200.00. M. Thomas said he was quoted the cost of the environmental study to be \$495.00. CT stated the closing costs would be a not-to-exceed cost of \$3,695.00.

CT said that she wished all closing costs would have been presented to the Council, because at the previous meeting, the council discussed typical closing costs would be \$1,500.00. The title company said their fees would be \$2,000.00 and were customary title work fees. In the future the Council needs to take all things into consideration.

**Councilman Lumpkin made a motion to approve a not-to-exceed closing cost of \$3,695.00 for the sale of the vacant lot. Councilman Thompson seconded. All in favor, motion carried.**

**Billing Disputes:**

None presented.

**Request to Speak:**

None received.

**Councilman Thompson made a motion to adjourn the meeting. Councilman Lumpkin seconded. All were in favor, motion passed. Meeting adjourned at 20:23.**

X

Clerk Treasurer

X

President

These minutes are a summary of actions taken at the Advance Town Council meetings.

The next Council meeting is scheduled for Monday July 8, 2024, at (19:00) 7:00 p.m. at the James L. Caldwell Fire Department, 106 E. Wall St., Advance, IN.