

TOWN OF ADVANCE

MEETING MINUTES

LOCATION: ADVANCE TOWN HALL

NOVEMBER 13, 2017

7:00 PM

112 N. Main – P. O. Box 67 Advance, IN 46102 Phone: (765) 676-6611 – Fax (765) 676-6696

Email: advanceCT@townofadvance.com

Council Members: Matt Johnson, Melody Fry, Dale Thompson, and Jim Caldwell

Clerk Treasurer – Shari Johnson

Marshal: Brad Thomas

Attendees: Council Members: President Johnson Melody Fry, Jim Caldwell and Dale Thompson

Marshal: Brad Thomas

Clerk-Treasurer: Shari Johnson

Others in attendance: David Gregory, Lisa Henry, Ben Worrell, Jeff Hopper

President Johnson called to order the Council Meeting at 7:00 p.m.

Pledge of Allegiance

Rules of Order were read by President Johnson

Ben Worrell from Boone County EDC Spoke

Mr. Worrell stated Molly Whitehead, Executive Director could not make the meeting. He stated the EDC logo is "Believe in Boone County". Share the hashtag in the community. The EDC works to bring businesses to the community and help existing businesses grow by economic and workforce development, thus improving the tax basis. Ben's specialty is small businesses. Quality and where people are, is what businesses look for to locate. In the last year, the EDC brought 1200 new jobs to Lebanon. A large sector of business that brings growth is microbrewery companies.

President Johnson stated Advance is looking to the future, and what questioned development is slated for this part of the county. Mr. Worrell explained how the EDC is funded and how they can help with growth. Discussion ensued.

Councilwoman Fry made a motion to approve the meeting minutes from the October 23, 2017 meeting. Councilman Thompson seconded. All in favor, motion passed.

Police – Brad Thomas, Marshall

President Johnson stated he was happy with the speed signs. Reports can now be accessed. Police will be attending Putnam County firearms training. Marshal Thomas has almost completed his student teaching. CT Johnson stated getting a G.E.D. Program will be great for the Town.

The radars that were set up have slowed down traffic.

Councilwoman Fry questioned the radar being on Cherry Street? Marshal Thomas stated once the sign was placed he did not notice speeders but the sign was set up because of an anonymous complaint. The last place the signs were set was on 75 and it would be left at that location the longest to deter speeding.

Issues the police have handled: no tickets, domestic issues, a teen runaway, squatters and a teen driver.

Deputy Stumm met with the DEA. Once money/narcotics is moved from Marian County, they can pursue. Interdictions can increase the Police budget.

Deputy Stumm has been working on Police Department Policies and hopefully complete them by the December meeting and have the Town Attorney review. Marshal Thomas did not want to hire Reserves until all policies were in place.

Marshal Thomas discussed using donation funds for different purposes than originally intended. CT Johnson advised she had reached out to SBOA and their direction regarding that. SBOA stated the Council would have to approve that.

Marshal Thomas would like to bring a carnival to Town for good grades and use the donation funds to purchase tickets up front to secure a good carnival and date.

The pop-tart story reached the Kellogg Company and they donated 6 cases of pop-tarts to the police department. Marshal Thomas is still receiving donations for pop-tarts and requested that the funds be used for a carnival.

President Johnson stated per the SBOA direction that a declaration that the funds donated for defibrillators be utilized for other Police Department purposes. Councilman Caldwell seconded. All in favor, motion passed.

Discussion ensued regarding felony stops, ethics and procedures in policies.

President Johnson requested any changes to the Employee Handbook be submitted to the Council as soon as possible.

Clerk-Treasurer – Shari Johnson

CT Johnson presented the Fund and Appropriation Reports and advised the Council keep the appropriation report close to review. No comments presented.

CT Johnson stated there would be a new claims process after speaking with SBOA. All claims have to be looked at, but CT Johnson is requesting the Council sign specific claims: Visa, any checks the Clerk writes to herself, and payroll.

Training was attended in late fall and CT Johnson met a Grant Administrator who she will contact after the first of the year.

Painting was done in the front entryway and CT will contact the high school to have ceiling tiles painted.

CT Johnson presented two adjustments from her office; one was for the Fire Department Contract and the other was for Mr. Bob Hill, and a rock became stuck in his water meter and he has never used more than the minimum usage so his bill was adjusted.

Councilman Caldwell made a motion to approve the Clerk- Treasurer adjustments of \$281.54. Councilman Thompson seconded. All in favor, motion passed.

Town Insurance quotes are being received. Councilman Caldwell questioned if the Insurance Agent he recommended was contacted. CT stated she had to get him forms.

Councilwoman Fry made a motion to transfer funds from LIT Deputy Marshal appropriation 249001112, to LIT Fire Contract appropriation 249001316 for \$3800.00. Councilman Thompson seconded. President Johnson aye, Councilman Thompson aye, and Councilwoman Fry stated aye. Councilman Caldwell abstained. Motion passed.

Councilwoman Fry made a motion to approve the renewal of the Keystone Contract for 2018 and for it to be signed in the amount of \$6030.00. Councilman Thompson seconded. All in favor, motion passed.

CT discussed REACH Alert again. She posed on the ILMCTlistserve recommendations for text updates. The most recommended company was REACH Alert and it was the least expensive. In addition, the issue of Indemnification was removed from the contract.

Councilman Caldwell questioned getting an answering service so the emergency phone could be terminated. Mr. Hopper suggested that Verizon had an answering service and would get the information to CT Johnson regarding that.

Councilwoman Fry made a motion to approve the REACH Alert Contract for \$300.00. Councilman Thompson seconded. All in favor, motion passed.

CT Johnson credited the Park department for overcharge of water usage.

Councilwoman Fry made a motion to approve the Clerk-Treasurer to move funds 100s, 200s, 300s and 400s, of the Park Fund to clean up any negative balances. Councilman Thompson seconded. All in favor, motion passed.

Councilman Caldwell spoke of the Thanksgiving Dinner that would be served on Thanksgiving Day. Anyone can attend this dinner. Ms. Lumpkin of the community does the dinner and it will be held at the AVFD.

Contractors were not required to attend the November 13, 2017 Town Council Meeting.

UMAC-

President Johnson read UMAC's report. 872,000 gallons of water was pumped, and 726,228 gallons was billed with a difference of 145,772 equating a loss of 16% which is within acceptable limit, however, the SR 75 project should uncover leaks and a study to check the Town for leaks is finding a company.

Flow tests were done on all hydrants and PSI checked. Sewer levels were up with the increase in rain. Mr. Elless, Contractor for the Water and Sewer Departments made a map of all hydrants and numbered them and put the ratings beside the numbered hydrants to monitor from year to year.

Councilman Caldwell stated hydrant ratings help the Fire Department on the ISO report.

ISC –

President Johnson read IMPA report for October and stated it was a quite month. There were two open service requests completed on the sixth and seventh. Century Link moved their equipment to another pole (for INDOT SR 75 Project). Councilman Caldwell spoke to the Construction Foreman, and stated multiple reports came in for the engineer, and Councilman Caldwell would call back to follow up. A progress meeting was held on October 23, 2017 to discuss a long term schedule.

Councilman Caldwell stated that a journeyman and lineman needed to be placed in west central Indiana.

Funds have not been received for the electrical equipment from IMPA. CT Johnson stated she gave ISC 30 days to pay it.

Councilman Caldwell stated that Co-Alliance wanted to build a new building and want to put in 200 amp services, and Mr. Schmidt recommended an upgrade in the transformers for that. President Johnson questioned if the transformers were dedicated to Co-Alliance. His recommendation was Co-Alliance wanted the upgrade and expansion that Co-Alliance should pay for this. Councilman Caldwell stated that could be discussed with them. In addition discussion would need to be made if service was above or below ground.

President Johnson was still in contact with Mr. Becker, of ISC, regarding the transition of Mercury Vapor bulbs to L.E.D., and this would be followed up at the December meeting.

Hopper –

President Johnson read the report from Hopper for the month of October. One disconnect was done. Additional work completed: mowing, prepping for Triangle Asphalt for paving, trash pickup at the Park, meter reads, meter rechecks, disconnect notices placed and fixed the meter at Wells school. Upcoming work to be completed: Pumping Wells septic over Thanksgiving break and install a meter yolk.

CT Johnson questioned how often the school should be pumped out, and Mr. Hopper stated at least every two years. She advised she would put that on a schedule.

President Johnson discussed having Contractors for the first year. Quotes need to be obtained, and a 3-5 year bid process be done. Councilman Thompson recommended a three year contract. Discussion ensued.

President Johnson also addressed that the sewer fund after the rate increase has not been recovering revenue and he and CT Johnson were going to review each appropriation, to see if there are any errors and address.

Park – Dan Bewley

Dan Bewley, Park President, presented the report for November.

The trail was open. Rocks were found in the trash cans so trash cans wouldn't blow over. Lines were marked for line to be run to restrooms.

In October, a bonfire was held at the Park. On December 3, 2017, the Park will have Christmas Caroling. Also another bonfire will be held with food and hot chocolate.

President Bewley asked about obtaining grants. CT Johnson stated after speaking with the attorney and the Parks Department wishes to apply for a Federal Grant, they would utilize the Town's FEIN. Councilman Caldwell stated if that was an issue, the Parks Department could utilize the Fire Department's ID.

President Bewley also stated that some of the Park Board members were not in attendance to many of the Park meetings and what the Park's options were. CT Johnson stated that a new board would be elected next year and could elect new officers. Discussion ensued.

The next Park meeting will be held on November 27, 2017 at 7:00 p.m. at the AVFD.

CT Johnson asked about the Park having caroling on December 3rd and was advised they were. President Johnson asked if the Park would want to cook hot dogs and Marshal Thomas to make his chili again. President Johnson stated he and CT Johnson would donate the hot dogs and buns to cook.

Fire – Fire Chief, Jim Caldwell

Councilman Caldwell stated he would have to give the Fire Report because no one from the Fire Department was there to deliver it. For the month of November, there were 6 EM, 3 MVAs, and 3 fires. On December 2nd from 9-11 would be breakfast with Santa and the AVFD. Pancakes and sausage would be served, and pictures of the kids with Santa would be taken.

Claims:

Councilman Caldwell made a motion to approve the claims for November 13, 2017 in the amount of \$48438.83. Councilman Thompson seconded. All in favor, motion passed.

Old Business:

Councilwoman Fry read Ordinance 2017-08: An Ordinance Amending the Town of Advance Employee Handbook Regarding Social Media.

Councilman Thompson made a motion to suspend the Rules and consider Ordinance 2017-08 on its first reading. Councilman Caldwell seconded. All in favor, motion passed.

Councilman Caldwell made a motion to approve Ordinance 2017-08: An Ordinance Amending the Town of Advance Employee Handbook Regarding Social Media. Councilman Thompson seconded. All in favor, motion passed.

Councilman Caldwell made a motion to approve Sam Mitchell as Advance's representative for the APC/BZC. Councilwoman Fry seconded. All in favor, motion passed.

Councilman Caldwell made a motion to suspend the second reading on Ordinance 2017-12: An Ordinance Placing Restrictions on the Use of the Vacant Lot. Councilwoman Fry seconded. All in favor, motion passed.

Councilwoman Fry made a motion to accept Ordinance 2017-12: An Ordinance Placing Restrictions on the use of the Vacant Lot. Councilman Thompson seconded. All in favor, motion passed.

President Johnson noted the size of the vacant lot would be reduced to the INDOT easement of the property.

President Johnson stated after speaking with the attorney and no BIDS were needed for the sale of the firearms, and wanted to set a price on the guns at \$500.00 as a reasonable price and individuals would need to be cleared to own a handgun. Marshal Thomas stated that the sight was broken on one of the guns, it wouldn't be expensive to fix and would probably be used most and that gun would be given to previous Marshal Ray Heiston.

David Gregory of 106 N. Main St. questioned if methods changed if items did not sell and President Johnson advised it would.

President Johnson opened a sealed BID for the Digger from Mr. Gary Cummins for \$1052.00, and stated the appraised value was \$13,000.00.

Councilwoman Fry made a motion to decline the BID from Mr. Cummins for \$1052.00. Councilman Caldwell seconded. All in favor, motion passed.

CT Johnson questioned if the Council wanted that ad to be run again for the bid of the Digger? Council advised yes. The light bars from the Police Department, per the Town attorney, did not need to be surplus and would be advertised for sale.

Christmas lights would be put up by Hopper Excavating. CT Johnson questioned if the old Christmas trees be put on the end lights of Town. Mr. Hopper advised the poles would need to be checked for an electrical connection. Discussion ensued.

Councilman Caldwell spoke to the Solar Park and it would only generate power to Advance. There would be no tracking factor and no transmission cost. In the future, batteries might be available to store power. A Lease Agreement should have been sent to the attorney to review. CT Johnson stated she would follow up. Discussion ensued.


New Business:

A Year End meeting was set on December 28, 2017 at 7 p.m. CT Johnson stated she would place the ad in the paper for the additional meeting. An Executive Session was scheduled for December 11, 2017 at 5:30 prior to the regular Town Council Meeting and President Johnson stated he would have to see if the Executive Session would meet the six allowable discussions for the meeting.

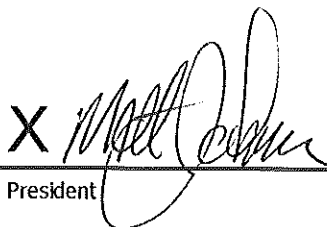
Billing Disputes

No billing disputes presented.

Councilwoman Fry made a motion to adjourn the meeting. Councilman Caldwell seconded. All in favor, motion passed. Meeting adjourned at 20:47.

X 

Clerk Treasurer

X 

President