

RC

TOWN OF ADVANCE

MEETING MINUTES

LOCATION: ADVANCE TOWN HALL

September 18, 2018

7:00 PM

112 N. Main – P. O. Box 67 Advance, IN 46102 Phone: (765) 676-6611 – Fax (765) 676-6696

Email: advanceCT@townofadvance.com

Council Members: Matt Johnson, President, Melody Fry, Dale Thompson, and Jim Caldwell

Clerk Treasurer – Shari Johnson

Marshal: Brad Thomas

Attendees: Council Members, President Johnson, Melody Fry, Dale Thompson, and Jim Caldwell

Marshal: Brad Thomas

Clerk-Treasurer: Shari Johnson

Legal Counsel : Amy Nooning

Others in attendance: David Gregory, Jeff Hopper, Dan Bewley, Lisa Henry, Nancy Hopper, Keith Cromwell, Gary Ladd, Joe Caldwell, Sally Caldwell, Tammy Clanton, Curtis Clanton, Linda Randle, Gerald Randle, and Amy Nooning.

President Johnson called to order the Council Meeting at 7:00 p.m.

Pledge of Allegiance

Rules of Order

Steve Brock from Therber, Brock and Associates LLC spoke.

Mr. Brock gave his personal background and what some of his services included. He discussed the Fund report and the deficits in the Water and Sewer Funds and the raise of rates in 2017.

In 2017 the Town made money but in 2018 funds began declining and why? Mr. Brock stated he would do an analysis of funds. Discussion ensued of funding of a sewer project in 2019 and the programs that the town could utilize IRLF (Indiana Revolving Loan Fund), and the USDA Water loans. Mr. Brock advised there are loan terms with IRLF as low as 2%, with 20-30 year loan repayments and there are grant programs through this program as well. The affordability level for these grants and the town is in line with requirements.

Mr. Brock also shared grants he had helped obtained for communities in 2018, which ranged from \$260,000 - \$1.6 Million. If the Town chose to utilize the IRLF, the process would not close until 12-19-2018 and no increases to residents until 2020. Mr. Brock stated his goal was to always find for communities the lowest rates and best plans.

CT Johnson also stated Mr. Brock could assist the in multiple areas, such as compliant policies in that are compliant with Indiana Code and improving fund balances and with the drafting of Ordinances and Resolutions and Mr. Brock added, only after the Town Attorney had reviewed and approved. Mr. Brock advised he would provide the rates CT Johnson concurred.

Discussion ensued.

President Johnson stated the concern of fund balances and the need to upgrade the sewer plant, and that Mr. Brock had much more knowledge to assist the Town.

CT Johnson also stated that Mr. Brock would assist with formulating a budget with the current rates. She also stated to the Council that the Town has been sited twice on Audits for Water and Sewer Fund deficits and something needs to be done.

Councilman Caldwell questioned how many hours Mr. Brock would need and Mr. Brock advised it depended on what services the Town needs.

Legal Counsel questioned if a loan is obtained, Mr. Brock would not be paid until the loan closed and Mr. Brock concurred.

Councilman Caldwell motioned to table the discussion of bringing Mr. Brock on at this time.

Councilman Caldwell made a motion to approve the meeting minutes from the August 16, 2018 Council Meeting. Councilman Thompson seconded. All in favor, motion passed.

Police – Marshal Thomas

Marshal Thomas spoke about the WAM program and 50+ kids participated and 92 are enrolled at school. The program has 13 volunteers which background checks have been completed and training is offered.

Four churches sponsor, and program is an Elearning site. Councilman Caldwell got 4 laptops donated. The program is partnered to juvenile probation. Witham requested for someone from WAM to speak in December and free yoga classes are being considered.

An open house is scheduled for October 28, 2018.

Grants have been submitted and one consideration is for a bus stop.

Speeders have been complained about in town. Marshal Thomas stated he would sit for an hour each day and cars appear to be going faster than what they actually are. When radar was run, most were not speeding. The radar signs were requested to place in town.

Most runs done were for juvenile and animal. Discussion ensued regarding cases with CPS. Marshal Thomas stated he's making a difference with kids and that's where most of his efforts have been placed, whether everyone agrees with that or not.

Trick-or-Treating was discussed with SR 75 road construction being done with the sidewalks being torn up. Councilman Caldwell stated that most kids go to ACCC. The Parks Department was willing to conduct Halloween but requested help from the entire Town to make successful. Activities included: Terror Trail, put on by the Boy Scouts, residents trunk or treating, a bon fire, and chili/hot dogs would be served. The event would be October 27, 2018. The next park meeting CT Johnson would attend to discuss with the Parks Department.

Discussion ensued.

President Johnson commended Marshal Thomas with the efforts on WAM.

President Johnson discussed appraisals for the agreement; one was completed by Jerry Alexander, and a second appraisal was being done by Jeff Wolfe.

Clerk-Treasurer – Shari Johnson

No comments were presented on Fund or Appropriation reports.

Councilman Caldwell made a motion to approve adjustments for -\$166.64. Councilwoman Fry seconded. All in favor, motion passed.

Councilwoman Fry made a motion to approve CT Johnson's request to travel for the Fall ILMCT Conference for estimated \$519.00. Councilman Thompson seconded. All in favor, motion passed.

Internal Controls are still being completed and security cameras are being ordered.

Discussion regarding answering service ensued. Councilman Thompson asked about utilizing an answering service. CT Johnson advised she thought it would cost \$2.95 per call. She will continue to look into alternative options. President Johnson recommended passing the phone around until a solution could be found. Mr. Hopper suggested having call forwarding put on phones. CT Johnson advised she would research.

Discussion ensued regarding security cameras.

REACHAlert has about ¼ of the Town signed up and it's FREE.

Craig Parks, County Engineer, submitted the Town's Asset Management Plan to LTAP.

If purchases are made for the Town and rebates are involved, the Town needs to receive the rebate, if the Town paid for the purchase.

New Focus Agreement was tabled until October.

Issues have arisen with property owners turning on their own power or not notifying the Clerk's office when moving into a residence; therefore, meters are going to be pulled when service is changing hands. Discussions ensued. CT Johnson stated some kind of recourse needed to be done.

The Clerk's office will now close early on Monday's due to the noise level from WAM.

CT Johnson has been assisting Thorntown with Clerk's office as their CT quit and assisting them with Keystone.

INDOT is conducting an audit for ADA compliance and the Town has no forms in place. CT will be working on this project as well.

IMPA/ISC - Clay Becker:

Three service requests were done, 2 emergency service requests were completed and 2 poles were placed. YTD, 8 poles have been placed, 59 service requests and 28 power outages, and trees have been cut.

The pole behind Town Building will be dead ended. Work will be completed the same time as work on the Solar Park and many crews will be in Town to complete.

The cable system will be dismantled as crews work through Town.

Councilman Thompson addressed trees that needed to be trimmed due to areas of the trees having burned spots on them.

Discussion of light replacements when street lights are burned out, and those will be replaced with LED lights, as the Mercury Bulbs can no longer be utilized. As stock is depleted LED lights will be purchased.

Dan Bewley, Park Board President requested old utility poles be placed at park for the RC Park that is being built. Mr. Bewley stated they could be cut, and placed at the parking lot to the left where the grass met the lot. The park did not want any rotten poles left. Discussion ensued.

UMAC- President Johnson read report:

The Gallons pumped for August was 1,039,000 and billed was 748,996 and the increase was due to an increased leak on Wall Street. Testing of the water had been done for the water tower drain and cleared. The Lift Station was scheduled for repairs to be completed.

Hopper – Jeff Hopper

Work done in August included, repair of a large leak on Wall Street, storm drain repair, tree burning for IMPA, septic pumping, line locates, and moving all water supplies to the Connex Box located by the Sewer Plant. Work orders were completed. Verification of work done by Calumet was also completed.

Discussion was held on the condition of the lane leading to Sewer Plant as there are substantial pot holes on the lane. Councilman Caldwell advised the grindings from SR 75 could be placed on lane. President Johnson advised to have the holes filled and then grindings could be placed over.

Quote from Triangle Asphalt was presented for paving of the lot behind the Town Hall and Councilman Caldwell stated this could be discussed next year and stated the alley behind the Antique store wasn't the Town's responsibility. CT Johnson advised this lot has deteriorated and is a concern with Flea Markets and WAM program utilizing and needs repair. Council tabled for further consideration.

Discussion ensued of the alley behind antique store and its condition and who is responsible for maintenance.

Discussion for back charging of water tower drain as held. President Johnson stated the back charge should initially go to INDOT as the Town has no legal bindings with Calumet and our contract is with INDOT. Direction was sought to Gary Ladd, Town Engineer. Legal Counsel stated invoice should be sent to INDOT initially. INDOT is to be billed first.

Councilman Caldwell made a motion to pay Hopper invoice of \$5109.00 for the Water Tower drain. Councilman Thompson seconded. All in favor, motion passed.

Park – Dan Bewley:

Park restroom is completed. Neil Randolph will be delivering dirt for track, delays with weather and other circumstances.

The nine hole pitch and put is on hold.

Papa John's fundraisers will be held in November. The haunted trail will be October 27, 2018.

Boone County Community Foundation grant deadline was missed. Will look to submit on next round.

Fire – Keith Cromwell presented:

For the month of August 2018 there were 4 MVAs, 1 fire, 1 Public Assist, 3 EMS, and disregard MVA 1.

Claims:

Councilman Caldwell made a motion to approve the claims for September 18, 2018 in the amount of \$153949.80. Councilman Thompson seconded. All in favor, motion passed.

Old Business:

ITRON Agreement was tabled.

President Johnson read Ordinance 2018-05 for the Economic Rider with IMPA. Amy Nooning, legal counsel refreshed the Council about the Ordinance.

Councilman Thompson made a motion to suspend the rules and consider Ordinance 2018-05 on its first reading. Councilman Caldwell seconded. All in favor, motion passed.

Councilman Thompson made a motion to approve Ordinance 2018-05. Councilwoman Fry seconded. All in favor, motion passed.

Councilman Thompson made a motion to suspend the rules and consider Animal Control Ordinance 2018-06 on its first reading. Councilman Caldwell seconded. All in favor, motion passed.

Councilman Thompson made a motion to approve Ordinance 2018-06. Councilwoman Fry seconded. All in favor, motion passed.

Councilwoman Fry made a motion to approve President Johnson to sign the Codification proposal. Councilman Caldwell seconded. All in favor, motion passed.

Councilwoman Fry made a motion for President Johnson to sign the quote from Bucy Construction for \$3976.00 for building of the staircase at the back of the Town Hall. Councilman Caldwell seconded. All in favor, motion passed.

Councilman Caldwell made a motion to approve the quote from Ford Construction for \$3100 to remodel the Town Hall bathroom. Councilwoman Fry seconded. All in favor, motion passed.

New Business:

President Johnson Opened the Public Hearing for the Town Budget and read Ordinance 2018-07.

No comments were presented. Councilwoman Fry made a motion to close the Public Hearing. Councilman Thompson seconded. All in favor, motion passed.

President Johnson read Additional Appropriation Ordinance 2018-08.

Councilwoman Fry made a motion to suspend the rule and consider Ordinance 2018-08 on its first reading. Councilman Caldwell seconded. All in favor, motion passed.

Councilwoman Fry made a motion to approve Additional Appropriation Ordinance 2018-08. Councilman Caldwell seconded. All in favor, motion passed.

Councilman Thompson made a motion to move the Town's safety deposit box from the Dover branch to the Lizton branch due to the closing of the Dover branch in November and authorize CT Shari Johnson and Deputy Carla Kellogg as authorized signers. Councilman Caldwell seconded. All in favor, motion passed. Councilwoman Fry abstained.

President Johnson read Resolution 2018-06; Adoption of the Boone County All-Hazard Mitigation Plan.

Councilman Thompson made a motion to suspend the rules and consider Resolution 2018-06 on its first reading. Councilman Caldwell seconded. All in favor, motion passed.

Councilman Thompson made a motion to approve Resolution 2018-06. Councilwoman Fry seconded. All in favor, motion passed.

Billing Disputes

No billing disputes presented.

Sally Caldwell – Request to Speak on the condition of the Town.

Ms. Caldwell of 309 S. Main spoke to the Council on condition of properties in the Town and the disgusting state properties were in including properties going to the Park. Why aren't properties being cleaned up? Her concern is letters haven't been sent due to the pending litigation. The case is waiting on the judges' verdict. Could she contact the health department to get things done and completed?

President Johnson stated he would make an effort to get with the Town Marshal to get violation letters out.

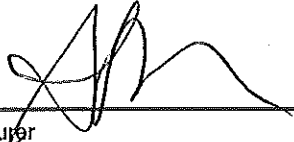
Ms. Caldwell questioned if as a taxpayer she could contact the judge on the case. Legal Counsel advised there would be an answer when the judge signs the order and no one tells the judge what to do.

Ms. Caldwell questioned if in 30 days if nothing has been done, could she contact the health department.

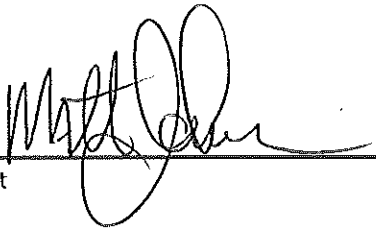
CT Johnson stated it was not Ms. Caldwell's job to have to contact the health department and she agreed with Ms. Caldwell as a resident of the town that most of the properties surrounding her home were unkempt. Legal Counsel advised that the Health Department is an excellent resource. Ms. Caldwell questioned a property was a rental property who was responsible to clean up? President Johnson stated the property owner is responsible.

Marshal Thomas stated everyone has different motivations for each person.

Councilwoman Fry made a motion to adjourn the meeting. Councilman Thompson seconded. All in favor, motion passed. Meeting adjourned at 21:02.

X 

Clerk Treasurer

X 

President

The next Council meeting is scheduled for October 9, 2018 at 7:00 p.m.