

# Battle Ground Town Council

Meeting Minutes, June 3, 2024

Attending: Council President James Miller, Councilors Steve Hahn, Greg Jones. Mary Jo Totten attended virtually. Matt Coppock was absent. Also attending: Marshal BJ Moyars, Clerk Treasurer Georgia Jones. Guests present: Dan Gemmecke, and virtual guests vis Zoom.us include Joe Kline and Bill Jones

James Miller called the meeting to order at 6:02 p.m.

## **Bid Opening**

There was one bid submitted for the advertised CCMG 2024-1 pavement preservation project, received from Pavement Solutions on Monday, June 3 before 4:00 PM. The unopened envelope was presented to the Council President. Upon opening, the total project bid was read by Greg Jones. The total of all project road segments is \$187,953.50. The grant funding will pay up to \$134,456.92 with the remainder \$53,496.58 due from town funds. The bid was **taken under advisement** and will be addressed at the June 10 monthly meeting of the town council.

## **Code Enforcement**

When code enforcement results in a violation notice, there is a 10-day grace period for the resident to remove the violation or contact the officer to work out a plan to achieve compliance. The Clerk-Treasurer would like to know the correct process for the resident to be notified of fines due when compliance is not achieved, and to be advised if mowing, towing or other action is necessary. The subject was discussed and deferred to June 10 for a decision.

Code enforcement for tall grass/weeds may require mowing service to remove the violation. Steve Hahn **moved to set the town mowing fee at \$75.00 per hour** with a minimum fee of \$75.00. Second of Greg Jones, **motion carried** with 4 Aye by roll call vote.

## **Human Resources**

The town marshal distributed a report with his recommendation to change the current salary ordinance provisions for deputies' vacation time accrual. After initial discussion the council requested more time to review the report and deferred to June 10.

## **Town Hall Locations**

Deferred from May 13, the council discussed a report from Jeannie Fultz with Arkor Architects which summarizes basic design requirements of a new town hall and reviewed four potential building sites in town. The review mentioned the comparable uses along with and pros and cons of each location. There is specific interest in using land on Prophets Rock Road that is adjacent to the wastewater treatment plant. The limitations and advantages will be investigated. The council talked of using a project committee to help sustain progress toward construction goals.

**Battle Ground Trails Steering Committee**

Greg Jones reported on a recent organizational meeting of the BG Trails Steering Committee which resulted in a published schedule of meetings that includes two open house events to share information and receive feedback from the community. Details will be published when a location and date are approved. The final plan will be completed as directed by the terms of the grant which pays for nearly all of the research and evaluation.

Greg also mentioned receiving information from one of the owners of acreage east of SR 43. A covenant for Quail Ridge was recently recorded that will affect development of the property.

**Utility easement condemnation**

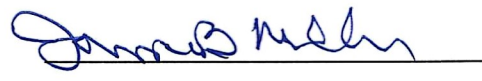
Councilors briefly discussed the task order from Butler Fairman and Seufert that would identify, survey and prepare easement access for potential condemnation proceedings. No action was taken.

**Town-wide yard sale advertising**

One person, Tori Reece, has stepped up to help organize a town-wide yard sale for the last weekend in June. The BG Utilities June utility bill mentioned the effort to help advertise. It may be possible to put notice on the TTVFD mobile sign and place it at the Railroad and North Street intersection.

**Motion** to adjourn 7:32 p.m. by Greg Jones with second of Steve Hahn. Motion carried.

  
Georgia Jones, Clerk Treasurer

  
James Miller, Council President

Memorandum of Open-Door Law Compliance  
Battle Ground Town Council

Date: 6/3/2024

Time: 6:00 p.m.

Members Present

in Person: James Miller, Steve Hahn, Greg Jones

Members Present Virtually: Mary Jo Totten

Also Present in Person: BJ Moyars, Georgia Jones

Also Present virtually:

Guest Present in Person: Dan Gemmecke

Guest Present virtually: Joe Kline, Bill Jones

Electronic Means of Communication Used For Members and Public: Zoom.us

Attest:



Georgia Jones, Clerk-Treasurer, Financial Clerk