

**Town of Beverly Shores**  
TOWN COUNCIL MEETING MINUTES – March 21, 2024  
Administration Building – 500 S. Broadway, Beverly Shores, IN

The meeting was called to order at 7:00 p.m. and began with the Pledge of Allegiance. *(This meeting was a hybrid meeting and broadcasted live via Microsoft Teams and was recorded.)*

**Roll Call** - Council Members: Councilors Geof Benson, Matrona Malik, Donna Norkus, David Phelps, and Candice Peterson-Smith were present. Also, present: Clerk-Treasurer Ellen Hundt, Marshal Ed Clapp, Attorney Connor Nolan, and Deputy Clerk-Treasurer Sally Bagnall.

**Title VI Survey Availability**

President Phelps announced the availability of the Title VI public involvement survey. This survey is available online via the Town's website.

**Public Presentations**

*Public Hearing for Super Voluntary Annexation Petitioner B and C Featherbone LLC, and consideration of Pre-Annexation Agreement:* The Public Hearing was called at 7:03 p.m. Public Comment was opened at 7:04 p.m. There was no public comment. Councilor Benson motioned to close public comment. Councilor Norkus seconded. Unanimously approved. Public comment was closed at 7:05 p.m. Councilor Norkus motioned to approve the Pre-Annexation Agreement. Councilor Benson seconded. Unanimously approved. Councilor Benson motioned to add Ordinance 2024-02 to the agenda under Ordinances & Resolutions. Councilor Malik seconded. Unanimously approved.

**Approval of Minutes**

*Approval of February 20, 2024 Council Meeting minutes:* Councilor Benson motioned to approve minutes as presented. Councilor Norkus seconded. Unanimously approved.

**Report of Police & Street Departments**

*Violation Report:* Nothing to report.

*Police Report:* Marshal Clapp gave a report.

*Street Report:* Marshal Clapp gave a report. Clapp working on mowing schedule quotes.

Deadline for quotes is March 29, 2024. Councilor Benson said Matt Smith has volunteered from BSVFD to move the light pole.

**Ordinances & Resolutions**

*Ordinance 2024-02 An Ordinance Annexing Certain Contiguous Land into the Town of Beverly Shores, Porter County, Indiana:* Attorney Nolan introduced Ordinance 2024-02 on first reading.

**Clerk-Treasurer's Report**

*Consideration of Claims* –CT Hundt presented the February APV register, noting items that were not monthly expenses. Councilor Benson motioned to approve the APVs as presented. Councilor Malik seconded. Unanimously approved. CT Hundt also presented the Fund, Revenue, Appropriation reports, 4 bank reconciliations, and payroll reports. Council Norkus will sign off on reports.

*Consideration of Claims for Bonds, 2020 Series:* Permission was approved at the February meeting to be paid by RDA.

**Reports from Committees/Liaisons:**

**ADA progress:** Nothing to report.

**Building & Building Site Committee:** Malik gave a report.

**Board of Zoning Appeals:** Nothing to report.

**Capital Planning Committee:** Nothing to report.

**Fire & Emergency Management:** Benson gave a report.

**Greenspace Committee:** Nothing to report.

**Indiana Dunes National Park:** Councilor Norkus gave a report. Jason Taylor has been appointed the new Park Superintendent.

**NIRPC:** President Phelps gave a report.

**Parks & Recreation Committee:** Peterson-Smith gave a report.

**Plan Commission:** Norkus gave a report.

**TDD:** Benson gave a report April 24th combined Town of Pines and Beverly Shores info session at Pines Townhall.

**Unfinished Business:**

*Windows/windowsill fix in Town Hall:* The contractor has approved and accepted the contract.

*Grants updates:* Councilor Norkus gave updated report on statuses of grants.

ARPA Funds. Nothing to report.

**New Business**

*Discussion on proposal by the Beverly Shores Volunteer Fire Department on reflective house numbers:* There was discussion. Council members were in favor of allowing residents to follow the advice of the BSVFD but were not going to make it a requirement. Signs cannot be put in the Town's right-of-way or block vision in the roads.

*Acceptance of annual report by the Plan Commission on progress of Town Comprehensive Plan:* Councilor Benson motioned to accept the annual report as presented. Councilor Malik seconded. Unanimously approved.

*Discussion of priorities and responsible parties for implementation of the Town Comprehensive Plan:* There was discussion regarding having a work session that could include some or all of the Town Council combined with all or some of the Plan Commission.

*Parks and Recreation Committee maintenance plan and request to spend funds:* Councilor Norkus motioned to approve the submitted 2024 Maintenance Plan. Councilor Benson seconded. Unanimously approved. Councilor Norkus motioned to approve the spending request. VP Peterson-Smith seconded. There was discussion. It was determined that additional spending was not required in addition to the approved maintenance schedule. Councilor Norkus withdrew her motion. VP Peterson-Smith withdrew her second.

*Parks and Recreation Committee proposed modification to application to use town property:* Councilor Benson motioned to approve changes as presented. Councilor Norkus seconded. Unanimously approved.

*Permission to switch from GoDaddy to IN.Gov for website domain:* CT Hundt presented the benefits of switching to IN.GOV for website domain. Councilor Benson motioned to approve CT Hundt to switch the website domain. Councilor Malik seconded. Unanimously approved.

*Discussion of standards on virtual access to Town Committee Meetings:* This topic will be on next month's agenda.

*Request to use Town Hall 07/12/2024 4-5pm (3-5:30pm) The Depot:* Councilor Benson motioned to approve. VP Peterson-Smith seconded. Unanimously approved.

*Request to use Town Hall 06/14/2024 5-7pm (5-7:15 pm) ABSR (Necktie Registration):* Councilor Benson motioned to approve. VP Peterson-Smith seconded. Unanimously approved.

*Request to use Town Hall – 4/10, 6/12, 8/14, 10/9, and 12/11 (5:45-8 pm) Pine Township:* Councilor Benson motioned to approve. VP Peterson-Smith seconded. Unanimously approved.

**Public Comment**

None.

**Written Communications**

President Phelps reported the Town Council received an email from John Mackin.

**Town Council Comment**

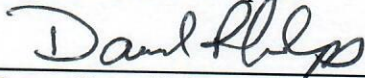
None.

**Adjourn:**

Council Benson motioned to adjourn.

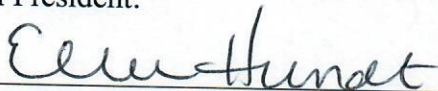
Councilor Norkus seconded.

Adjourned at 09:03 p.m.



Town Council President:

Attest:



Clerk-Treasurer

Ellen Hundt