

Town of Beverly Shores
TOWN COUNCIL MEETING MINUTES – April 16, 2024
Administration Building – 500 S. Broadway, Beverly Shores, IN

The meeting was called to order at 7:00 p.m. and began with the Pledge of Allegiance. *(This meeting was a hybrid meeting and broadcasted live via Microsoft Teams and was recorded.)*

Roll Call - Council Members: Councilors Geof Benson, Matriona Malik, Donna Norkus, David Phelps, and Candice Peterson-Smith were present. Also, present: Clerk-Treasurer Ellen Hundt, Marshal Ed Clapp, Attorney Connor Nolan, and Deputy Clerk-Treasurer Sally Bagnall.

Title VI Survey Availability

President Phelps announced the availability of the Title VI public involvement survey. This survey is available online via the Town's website.

Public Presentations

None.

Approval of Minutes

Approval of March 21, 2024: Council Meeting minutes: Councilor Malik motioned to approve minutes as presented. Councilor Benson seconded. Unanimously approved.

Approval of April 04, 2024: Council Meeting minutes: Councilor Malik motioned to approve minutes as presented. Councilor Benson seconded. Unanimously approved.

Report of Police & Street Departments

Violation Report: Nothing to report.

Police Report: Marshal Clapp gave a report.

Street Report: Marshal Clapp gave a report. Clapp to contact company regarding replacement pole for outside of the Administration Building.

Ordinances & Resolutions

Public Hearing for Ordinance 2024-03 Additional Appropriations - Rainy Day Fund

The Public Hearing was opened at 7:12 p.m. Public Comment was opened at 7:12 p.m. There was not public comment. Councilor Benson motioned to close public comment. Councilor Malik seconded. Unanimously approved. Attorney Nolan introduced the ordinance. Councilor Benson motioned to approve of the first reading. Councilor Malik seconded. Unanimously approved. Councilor Benson motioned to consider on second reading during the same meeting as it was introduced. Councilor Malik seconded. Unanimously approved. Councilor Benson motioned to adopt ordinance. Councilor Malik seconded. Unanimously approved.

Clerk-Treasurer's Report

Consideration of Claims –CT Hundt presented the March APV register, noting items that were not monthly expenses. Councilor Benson motioned to approve the APVs as presented. Councilor Malik seconded. Unanimously approved. CT Hundt also presented the Fund, Revenue,

Appropriation reports, 4 bank reconciliations, and payroll reports. Council Norkus will sign off on reports.

Consideration of Claims for Bonds, 2020 Series: There was one accounts payable voucher to be sent to the RDA. Council Benson motioned to send the APV to the RDA. Vice President Peterson-Smith seconded. Unanimously approved.

Reports from Committees/Liaisons:

ADA progress: Councilor Malik gave report.

Building & Building Site Committee: Malik gave report.

Board of Zoning Appeals: Nothing to report.

Capital Planning Committee: Nothing to report.

Fire & Emergency Management: Benson gave report. Leak at the firehouse has been repaired.

Greenspace Committee: Nothing to report.

Indiana Dunes National Park: Councilor Norkus gave a report. A meeting was held with the NPS. Topics discussed included an ADA connection from Rebora Plaza to Lakeview for ADA ramp access, rescue boat access, social trails, beach nourishment, and rehabilitation of homes in the NPS.

NIRPC: Nothing to report.

Parks & Recreation Committee: Vice President Peterson-Smith gave report.

Plan Commission: Norkus gave a report.

TDD: Benson reminded everyone there will be a meeting on the 24th, at 6:30 p.m. at Pines Townhall.

Unfinished Business:

RFP for Mowing, Brush Hogging and Tree Maintenance: Councilor Benson motioned to accept the proposal from Signature Lawns subject to agreement prepared by Attorney Nolan for a 3 year agreement, with opt out clause. Councilor Norkus seconded. There was a discussion. President Phelps offered a friendly amendment to include the agreement was only to spend up to budgeted funds. Councilor Benson accepted the friendly amendment. Councilor Norkus seconded the friendly amendment. There was more discussion. President Phelps withdrew his friendly amendment. Councilor Benson withdrew his acceptance of friendly amendment. Councilor Norkus withdrew her second. The original motion passed unanimously.

Windows/windowsill fix in Town Hall: No update.

Grants updates: Councilor Benson motioned to allow President Phelps to sign grant agreement for the CCG2024-01 paving project. Councilor Norkus seconded. Councilor Malik offered a friendly amendment that the Town's 25% should be paid from the MVH-R and MVH funds. Councilor Benson accepted the friendly amendment. Councilor Norkus seconded the friendly amendment. Unanimously approved.

Councilor Benson motioned to award the paving project to Rieth-Riley for the amount of \$121,965. Councilor Norkus seconded. Unanimously approved.

ARPA Funds: No update.

Discussion of standards on virtual access to Town Committee Meetings: President Phelps introduced and read Resolution 2024-02 into the record. Councilor Benson motioned to accept the resolution. Councilor Malik seconded. Unanimously approved.

New Business

Requests from Parks & Recreation Committee: 1) Permission to spend up to \$2,500 outside of approved maintenance task list. 2) Permission to purchase a fountain for \$2,278.

Councilor Norkus motioned to approve the purchase of a new fountain for \$2,278 to be paid from the Parks Donation Non-Reverting Fund. Councilor Benson seconded. Unanimously approved. There was a discussion about definitions of repair and maintenance, new item purchasing, the budget process, and what is and is not allowed according to the Ordinance. Councilor Benson motioned to amend the current 2024 Parks & Recreation Committee's Maintenance Schedule to add line item: Any repair or maintenance item not listed above. Vice President Peterson-Smith seconded. Councilor Benson added an amendment that the line item should include "up to \$2,500.00 aggregate". Vice President Peterson-Smith seconded the amendment. Unanimously approved.

Public Comment

John Mackin, 204 S. Quigley, had multiple questions regarding topics that were discussed and received answers.

Written Communications

None.

Town Council Comment

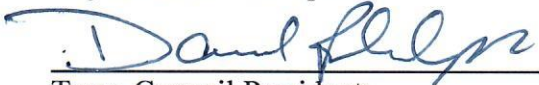
Councilor Norkus wished Councilor Malik a happy birthday.

Adjourn:

Council Benson motioned to adjourn.

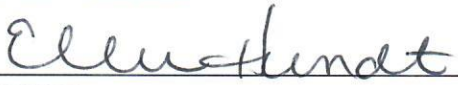
Vice President Peterson-Smith seconded.

Adjourned at 09:14 p.m.



Town Council President:

Attest:



Clerk-Treasurer

Ellen Hundt