

**Town of Beverly Shores**  
TOWN COUNCIL MEETING MINUTES – June 18, 2024  
Administration Building – 500 S. Broadway, Beverly Shores, IN

The meeting was called to order at 7:00 p.m. and began with the Pledge of Allegiance. *(This meeting was a hybrid meeting and broadcasted live via Microsoft Teams and was recorded.)*

**Roll Call** - Council Members: Councilors Geof Benson, Matriona Malik, Donna Norkus, David Phelps, and Candice Peterson-Smith were present. Also, present: Clerk-Treasurer Ellen Hundt, Marshal Ed Clapp, Attorney Connor Nolan, and Deputy Clerk-Treasurer Sally Bagnall.

**Title VI Survey Availability**

President Phelps announced the availability of the Title VI public involvement survey. This survey is available online via the Town's website.

**Public Presentations**

*None.*

**Approval of Minutes**

*Approval of May 21, 2024: Council Meeting minutes:* Councilor Malik motioned to approve minutes as presented. Vice President Peterson-Smith seconded. Unanimously approved.

**Report of Police & Street Departments**

*Violation Report:*

*#13215 / Beale-Delage:* Councilor Malik motioned to accept the appeal. Councilor Norkus seconded. There was a discussion. There was a roll call vote. Phelps = nay. Peterson-Smith = nay. Malik = yay. Norkus = yay. Benson = nay. The motion failed 3:2. Vice President Peterson-Smith motioned to deny the appeal. Councilor Benson seconded. There was a discussion. There was a roll call vote. Phelps = yay. Peterson-Smith = yay. Malik = nay. Norkus = nay. Benson = yay. The motion passed 3:2. The appeal was denied. Councilor Norkus reminded Council that a request for revised signage at Reborra was requested 6 months ago. It was recommended that the large wooden sign at Reborra be modified to include verbiage about Beverly Shores Parking Permit requirements.

*Police Report:* Marshal Clapp gave a report. Clapp requested to purchase a new 2023 Ford Police Interceptor for approximately \$50,000 to be financed through Crossroads Bank. Councilor Norkus motioned to authorize President Phelps to approve the purchase of the 2023 Ford Police Interceptor provided that it's determined that the Town is able to obtain a lease with payments not to exceed \$7,500, per payment, or \$15,000 per year, on a 48-month lease and that Phelps determines that buying this particular vehicle is in the best interest of the Town. Benson seconded. There was a discussion. Norkus amended the motion for Phelps to take into consideration the donated funds from PAL. Benson seconded. Unanimously approved. Marshal Clapp requested the purchase of new Police radios. Councilor Benson motioned to approve the purchase of three (3) radios for \$7,406.46 to be paid from the ARP Fund. Vice President Peterson-Smith seconded. Unanimously approved.

*Street Report:* Marshal Clapp gave a report. He reported that the posts at Kemil will be replaced and paid for by the insurance of the man who drove into them. The light pole for in front of the Admin Building has been ordered. He reminded residents that contractors are not allowed to use the dumpster and no machinery should be placed in the dumpster.

### **Ordinances & Resolutions**

*None.*

### **Clerk-Treasurer's Report**

*Consideration of Claims* –CT Hundt presented the May APV register, noting items that were not monthly expenses. Councilor Benson motioned to approve the APVs as presented. Councilor Malik seconded. Unanimously approved. CT Hundt also presented the Fund, Revenue, Appropriation reports, 4 bank reconciliations, and payroll reports. Council Norkus will sign off on reports.

*Consideration of Claims for Bonds, 2020 Series:* There were no claims.

### **Reports from Committees/Liaisons:**

**ADA progress:** Councilor Malik gave report.

**Building & Building Site Committee:** Malik gave report.

**Board of Zoning Appeals:** There was no meeting.

**Capital Planning Committee:** There was no meeting.

**Fire & Emergency Management:** Benson gave report. The Firemen's Ball will be held on July 6<sup>th</sup>.

**Greenspace Committee:** Vice President Peterson-Smith gave report.

**Indiana Dunes National Park:** There was no meeting.

**NIRPC:** There was no meeting.

**Parks & Recreation Committee:** Vice President Peterson-Smith gave report.

**Plan Commission:** Councilor Norkus gave report.

**TDD:** There was no update.

### **Unfinished Business:**

*Windows/windowsill fix in Town Hall:* No update.

*Grants updates:* Councilor Norkus reported one of the grants (Federal Fish & Wildlife) is moving to the final application stage. Councilor Benson motioned to approve the submission of the full grant proposal and request letters of support. Councilor Malik seconded. Unanimously approved.

President Phelps reported there is a possibility of getting a grant from Electrify Indiana to replace the broken EV charging station.

*ARPA Funds:* No update.

### *Comprehensive Plan Updates and Progress*

*Review Plan Commission proposal prepared by the Joint committee of Town Council Members and Plan Commission Members on responsibilities and accountability*

President Phelps explained the document guides evaluation of each of the recommendations of the Plan Commission in the Comprehensive Plan. Councilor Benson motioned to adopt the report. Councilor Malik seconded. Unanimously approved.

**New Business**

Dave Wagner, Building Commissioner, explained the condition of 214 E. Siesta as an unsafe building and requested action for removal under the Unsafe Building Ordinance. Attorney Nolan explained the process. Councilor Benson authorized the Building Commissioner to work with the Town Attorney to obtain a title search and to proceed with notices and designated the Plan Commission as the Hearing Authority. Councilor Malik seconded. There was a discussion. Unanimously approved.

**Public Comment**

None.

**Written Communications**

President Phelps received a request to change the rules for the Guest Passes. There was a discussion. No action was taken but it was recommended that Town Council review the information from the Capital Planning Committee regarding the passes.

**Town Council Comment**

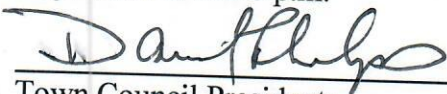
Councilor Malik wished everyone a Happy Juneteenth.

**Adjourn:**

Council Benson motioned to adjourn.

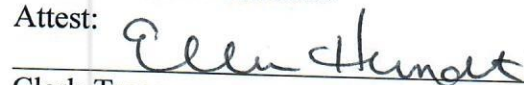
Vice President Peterson-Smith seconded.

Adjourned at 08:38 p.m.



Town Council President:

Attest:



Clerk-Treasurer

Ellen Hundt