

Town of Beverly Shores
TOWN COUNCIL MEETING MINUTES – October 15, 2024
Administration Building – 500 S. Broadway, Beverly Shores, IN

The meeting was called to order at 7:00 p.m. and began with the Pledge of Allegiance.
(This meeting was a hybrid meeting and broadcasted live via Google Meets and was recorded.)

Roll Call - Council Members: Councilors Geof Benson, Matrona Malik, Donna Norkus, David Phelps, and Candice Peterson-Smith were present. Also, present: Clerk-Treasurer Ellen Hundt, Attorney Connor Nolan, Marshal Ed Clapp, and Deputy Clerk-Treasurer Sally Bagnall.

Title VI Survey Availability

President Phelps announced the availability of the Title VI public involvement survey. This survey is available online via the Town's [website](#).

Public Presentations

Lituanica Park Playground Improvement Project and Matching Grant Fundraising
Steve Coughlin, Parks & Recreation, gave an updated presentation. Councilor Norkus motioned to authorize the Parks & Recreation Committee to launch the crowd-funding campaign for the playground equipment as presented. Councilor Malik seconded. Unanimously approved.

Second Reading and Adoption of the 2025 Budget Ordinance

Ordinance No. 2024-04 Ordinance for Appropriations and Tax Rate (2025 Budget: President Phelps read the ordinance into record. Councilor Benson motioned to approve Ordinance No. 2024-04. Councilor Malik seconded. Unanimously approved. Attorney Nolan introduced the ordinance for 2nd reading. Councilor Malik motioned to adopt Ordinance No. 2024-04. Vice President Peterson-Smith seconded. Unanimously approved.

Approval of Minutes

Approval of September 17, 2024 Council Meeting minutes: Councilor Norkus motioned to approve minutes as presented. Vice President Peterson-Smith seconded. Unanimously approved.

Report of Police & Street Departments

Violation Report: Nothing to report.

Police Report: Marshal Clapp recognized Officer Joe Copeland on his retirement and presented him with a gift. Officer Copeland received a standing ovation and a round of applause.

Resolution recognizing the past service of Officer Joe Copeland: President Phelps read a Recognition Resolution honoring Officer Copeland for his service to the Town of Beverly Shores. Councilor Benson motioned to approve the resolution. Councilor Norkus seconded. Unanimously approved.

Street Report: Marshal Clapp gave a report.

Ordinances & Resolutions

Resolution 2024-07 Accepting a donation from Herbert George: President Phelps read the resolution into record. Councilor Norkus motioned to accept the gift. Councilor Benson seconded. There was a discussion about placement. Unanimously approved.

Ordinance 2024-05 Ordinance of the Beverly Shores Town Council Establishing The Lituanica Park Improvement Project Grant Fund (2409): Councilor Benson motioned to approve on first reading. Councilor Malik seconded. Unanimously approved. Councilor Benson motioned to consider on second reading during the same meeting as it was introduced. Councilor Norkus seconded. Unanimously approved. Councilor Benson motioned to adopt ordinance. Councilor Norkus seconded. Unanimously approved.

Clerk-Treasurer's Report

Consideration of Claims –CT Hundt presented the September APV register, noting items that were not monthly expenses. Councilor Benson motioned to approve the APVs as presented. Vice President Peterson-Smith seconded. Unanimously approved. CT Hundt also presented the Fund, Revenue, Appropriation reports, 4 bank reconciliations, and payroll reports. Council Norkus will sign off on reports.

Consideration of Claims for Bonds, 2020 Series: There were no claims.

Reports from Committees/Liaisons:

ADA progress: Nothing to report.

Building & Building Site Committee: Councilor Malik gave report.

Board of Zoning Appeals: There was no meeting.

Capital Planning Committee: There was no meeting.

Fire & Emergency Management: Councilor Benson gave report.

Greenspace Committee: Vice President Peterson-Smith gave report.

Indiana Dunes National Park: There was no meeting.

NIRPC: There was no meeting.

Parks & Recreation Committee: Vice President Peterson-Smith gave report.

Plan Commission: Councilor Norkus gave report.

TDD: Councilor Benson reported the RDA is still working on a draft of the map.

Unfinished Business:

Windows/windowsill fix in Town Hall: The project is ongoing.

Grants updates: Councilor Norkus reported receipt of the grant contract but there are two clarifications to be made. Councilor Norkus motioned to authorize President Phelps to execute the agreement once clarification is received. Councilor Benson seconded. Unanimously approved.

ARPA Funds:

Upgrades and repair Beverly Shores Town Building: Councilor Benson motioned to approve the quote from Steve's Door Service, Inc. for \$33,482, to be paid out of the ARP Fund, for the replacement of the garage doors. Councilor Norkus seconded. Unanimously approved.

There was a discussion about the need for tuckpointing and the front apron at the Fire House. Further discussion about the roof of the Admin Building.

Comprehensive Plan Updates and Progress:

Allowing homes outside of Town limits to pay Town for garbage pickup and get parking permits; The Plan Commission is working on this.

New Business

Permission for CT Hundt to purchase technology paid from the ARP Fund: Councilor Benson motioned to approve up to \$4100, to be spent from the ARP Fund, for new technology for the Town Hall, Clerk-Treasurer's office, and the Marshal. Councilor Malik seconded. Unanimously approved.

Request by resident 4 S Coronada to vacate unimproved alley: Mike McCurdy presented his request. Councilor Benson motioned to set the public hearing at November's Town Council Meeting. Vice President Peterson-Smith seconded. Unanimously approved.

RDA Appointments for 2024: Councilor Benson motioned to appoint David Phelps, Candice Peterson-Smith, and Ellen Hundt to the RDA retroactive to 01/01/2024. Councilor Malik seconded. Unanimously approved.

Public Comment

Jay Fahn, 425 E. Rogers, asked CT Hundt if the owner of 214 Siesta had paid her back taxes as claimed. CT Hundt confirmed she had.

Written Communications

Town Council received an email from John Mackin.

Town Council Comment

Councilor Benson stated the Council was doing a good job. President Phelps stated that the National Park Service (NPS) does not have to follow the Beverly Shores Town Code as it is outside of the Town's jurisdiction.

Adjourn:

Councilor Norkus motioned to adjourn.

Councilor Benson seconded.

Adjourned at 08:44 p.m.



Town Council President:

Attest:



Clerk-Treasurer

Ellen Hundt