

Town of Beverly Shores
TOWN COUNCIL MEETING MINUTES – January 16, 2016
Administration Building – 500 S. Broadway

The meeting was called to order at 7:00 p.m. and began with the Pledge of Allegiance.

Roll Call - Council Members: Donna Norkus, President, Greg Brown, Vice President; Geof Benson; Craig Nordstrom; Brian O'Neil; Clerk-Treasurer Ellen Hundt; Also, present: Town Marshal Susan Resteau and Town Attorney Connor Nolan.

Public Presentations

Petition of Atwater Alley Vacation: Terry Bonace gave presentation. Councilor Benson motioned to consider adoption of Ordinance 2017-01 as presented. Councilor O'Neil seconded. Unanimously approved. Council Benson motioned to consider ordinance 2017-01 on second reading during the same meeting as it was introduced. Council Nordstrom seconded. Unanimously approved. Councilor Benson motioned to approve Ordinance 2017-01. Vice President Brown seconded. Unanimously approved.

2017 Necktie Run Proposal: Curt Kendall gave presentation and requested approval for the 2017 Necktie Run for Saturday, June 17, 2017. Councilor Benson motioned to approve request. Councilor Nordstrom seconded. Unanimously approved.

House Bill 1133-Short Term Rentals: Attorney Nolan gave presentation. Councilor Benson motioned to ratify the decision of the President of Town Council to allow the Town Attorney to represent the Town against this bill along with Ogden Dunes and Long Beach. Councilor O'Neil seconded. Unanimously approved.

Approval of Minutes

Minutes for the December 19, 2016 TC meeting were presented. Councilor Benson motioned to approve. Vice President Brown seconded. Unanimously approved.

Elections for 2017

Town Council President: Councilor Nordstrom nominated Donna Norkus. Councilor O'Neil seconded. Donna Norkus abstained. Nomination was approved 4-0.

Town Council Vice President: Councilor Nordstrom nominated Greg Brown. Councilor O'Neil seconded. Unanimously approved.

Four-Year Term Appointments:

BZA- President Norkus appointed John Janssen to a 4-year term.

Park Board: President Norkus appointed Linda Kurtos to a 4-year term.

Green Space Committee: The Green Space Committee recommended Sandy Komasinski.

Councilor O'Neil motioned to appoint Sandy Komasinski to a 4-year term. Vice President Brown seconded. Unanimously approved.

Annual Appointments & Contracts:

Street Superintendent and Marshal: Councilor Benson motioned to appoint Susan Resteau as Street Superintendent and Marshal. Councilor Nordstrom seconded. Unanimously approved.

Fire Chief: The BSFD elected Andy Himan Sr. as their chief. Councilor Benson motioned to accept their election. Councilor Nordstrom seconded. Unanimously approved.

Monthly Meeting: Vice President Brown motioned to have the Town Council monthly meetings on the third Monday of the month. Councilor Benson seconded. Unanimously approved.

Newspaper for Legal Notices: Councilor Benson motioned to use Chesterton Tribune as newspaper for legal notices. Councilor O'Neil seconded. Unanimously approved.

Bank of Record. Councilor Benson motioned to have The First State Bank of Porter as bank of record. Councilor O'Neil seconded. Unanimously approved.

Building Commissioner: Councilor Nordstrom motioned to appoint Hans Lagoni as Building Commissioner. Councilor Benson seconded. Unanimously approved.

Building and Site Committee: Councilor Benson motioned to appoint David Wagner, Ray Szarmach, David Phelps, and John Mackin. Vice President Brown seconded. Unanimously approve.

Plan Commission: Councilor Benson motioned to appoint Ray Szarmach, Brian O'Neil and Craig Nordstrom. Vice President Brown seconded. Unanimously approved.

NIRPC Commissioner: Councilor Benson motioned to appoint himself. Councilor Nordstrom seconded. Unanimously approved.

Capital Planning Committee: Councilor Benson motioned to appoint President Norkus. Councilor O'Neil seconded Unanimously approved. Steve Meyer will be representing the BSFD.

Council Liaisons:

BZA: Craig Nordstrom

Depot Museum and Gallery: Donna Norkus

INDU: Brian O'Neil

Park Board: Greg Brown

Police Dept. Donna Norkus

Volunteer Fire Department: Geof Benson

Councilor Nordstrom motioned to accept all Council liaisons as stated. Councilor Benson seconded. Unanimously approved.

Report of the Police Department & Street Departments

Violation Clerk Report

CT Hundt gave report.

Police Report and Street Report

Marshal Resteau presented updates for the Police Department and Streets. The Marshal gave special thanks to Councilor Brown and Ed Bracken for clearing snow of the Town's sidewalks.

Ordinances & Resolutions:

Resolutions of Appreciation: CT Hundt presented a resolution of appreciation for Sara Leonard. President Norkus motioned to accept the resolution of appreciation for Sara Leonard. Councilor

Benson seconded. Unanimously approved. CT Hundt presented a resolution of appreciation for Nadia Clisby Wendt. Vice President Brown motioned to accept the resolution of appreciation for Nadia Clisby Wendt. Councilor O'Neil seconded. Unanimously approved.

Ordinance 2017-02 AN ORDINANCE OF THE TOWN OF BEVERLY SHORES THAT REAPPROVES A PRIOR ORDINANCE WHICH WAS DULY ADOPTED IN 2011:

Councilor Benson motioned to consider accepting the ordinance as presented. Councilor Nordstrom seconded. Unanimously approved. Councilor Benson motioned to consider accepting the ordinance as presented on second reading during the same meeting as it was introduced.

Councilor Nordstrom seconded. Unanimously approved. Councilor Benson motioned to accept Ordinance 2017-02. Councilor Nordstrom seconded. Unanimously approved.

Clerk-Treasurer's Report

Consideration of Claims – Clerk-Treasurer requested permission from Council to renew membership for AIM (formally IACT). Councilor Benson motioned to approve the renewal. Councilor Nordstrom seconded. Unanimously approved. Clerk-Treasurer Hundt presented APV register. Councilor Benson motioned to approve. Vice President Brown seconded. Unanimously approved. Hundt also presented the Fund, Revenue, and Appropriation reports.

Report on open issues from 2016 and previous: CT Hundt gave report.

Public Comment:

Cathy Murray (Town of Pines Town Council) stated the Town of Pines has reestablished their Fire Department and would like to open discussion with the Beverly Shores Town Council and the BSHFD regarding mutual aid.

Donna Ogle (351 E. LFD) spoke in support of the use of the Community House for a yoga class.

Reports from Committees/Liaisons:

ADA Progress: No report.

Greenspace Committee: No report.

Park Board: No report.

Building & Building Site Committee: No report.

Board of Zoning Appeals (BZA): No report.

Capital Planning: No report.

Fire & Emergency Management: Jay Hennessey gave report.

Indiana Dunes National Lakeshore: No report.

Plan Commission: Councilor Nordstrom gave report.

NIRPC: Councilor Benson gave report.

Depot Museum and Gallery: No report.

Old Business:

Cellular Tower Request: Councilors Brown reported he has talked with Verizon regarding a cell tower on LFD.

Town Website: The new site is up and running.

Use of Town Property:

BSVFD-Joint Operating Agreement: President Norkus stated BSVFD has accepted the JOA as written and presented to Council for acceptance. Councilor Benson motioned to accept the JOA. Councilor O'Neil seconded. Unanimously approved.

Rules of Use for Town Buildings and Application for Use of Community House: President Norkus presented document as prepared by CT Hundt. Minor changes were made during discussion. Councilor Benson motioned to accept both the Rules and the Application. Councilor Nordstrom seconded. Unanimously approved.

Coastal (Historic Landmark) Grant: No report.

Budget/property tax implications of water bond refunding/new general obligation bond issue: Attorney Nolan has reached out to Bond Counsel who will present to Council when they more information.

New Business

CT Hundt requested use of Town Hall on behalf of Karen Tallian for Saturday, February 18, 2017 at 1:30pm for a Town Hall Meeting. Councilor Benson motioned to approve. Council O'Neil seconded. Unanimously approved.

President Norkus reported that the ABSR, with the input of Marshal Resteau and CT Hundt, are working on setting up a program to help residents in need.

Written Communication

None.

Town Council Comment

Vice President and President Norkus thanked Council for their hard work.

Adjourn:

Motion to Adjourn by Councilor Benson.

Seconded by Vice President Brown.

Approved by unanimous vote.

Time: 9:08 p.m.



Town Council President: Donna Norkus

Attest:



Clerk-Treasurer Ellen Hundt

Town of Beverly Shores
TOWN COUNCIL MEETING MINUTES – February 20, 2016
Administration Building – 500 S. Broadway

The meeting was called to order at 7:00 p.m. and began with the Pledge of Allegiance.

Roll Call - Council Members: Donna Norkus, President, Greg Brown, Vice President; Geof Benson; Craig Nordstrom; Brian O'Neil; Clerk-Treasurer Ellen Hundt; Also, present: Town Marshal Susan Resteau, Town Attorneys Chuck Lukmann and Connor Nolan.

Municipal Advisor/Attorney Presentation

General Obligation Bond implications – Robert Reynolds, London Witte Group, gave presentation. The 10-year bond process could have a closing as early as April 2017.

Approval of consultant engagements: Councilor Nordstrom motioned to approve moving forward with consultant engagements. Councilor Benson seconded. Unanimously approved.

General Obligation Bond procedure - Chuck Lukmann, Town Attorney, gave presentation.

Bond Ordinance No 2017-04: Councilor O'Neil motioned to accept the ordinance on first reading. Vice President Brown seconded. Unanimously approved. Councilor Benson motioned to consider accepting the ordinance as presented on second reading during the same meeting as it was introduced. Councilor Nordstrom seconded. Unanimously approved. Vice President Brown motioned to accept Ordinance 2017-02. Councilor Nordstrom seconded. Unanimously approved.

Appropriations Ordinance 2017-05: Councilor Benson motioned to introduce the ordinance on first reading. Councilor O'Neil seconded. Unanimously approved. Ordinance will be heard for second reading on March 20, 2017.

Public Presentations

ABSR Speaker Series – Ed Kleese requested use of Town Hall for the ABSR Speaker Series on 03/12/17, 04/02/17, and 05/21/17. Councilor Benson motioned to approve request. Councilor Nordstrom seconded. Unanimously approved.

Stewardship program for town-owned greenspace – Candice Smith, ABSR Environment Committee, gave presentation. Town Council agreed this was a good idea and requested to be updated on progress.

Proposed NIPSCO LED street light conversion – Alan Bell, ABSR Environment Committee, gave presentation. Committee requested Town Council's involvement through direct contact with NIPSCO. Councilor O'Neil to contact NIPSCO to determine what the plan is for the Town.

Approval of Minutes

Minutes for the January 16, 2017 TC meeting were presented. Councilor Benson motioned to approve. Councilor Nordstrom seconded. Unanimously approved.

Report of the Police Department & Street Departments

Violation Clerk Report

CT Hundt presented two appeals:

9688/Klem; Councilor Benson motioned to deny appeal. Vice President Brown seconded. Appeal was unanimously denied.

10029/Gorbacz: Councilor Benson motioned to deny appeal. Vice President Brown seconded. Appeal was unanimously denied.

Police Report

Marshal Resteau presented updates for the Police Department.

Replacement squad car: Three bids were presented. Lowest bid was accepted. Councilor Benson motioned to approve Marshal Resteau to contact Crossroads for financing new car. Councilor Nordstrom seconded. Unanimously approved.

Ordinance 153-02 (Nov 1994) requiring display of house numbers: Marshal Resteau discussed issues with Police, Fire, and EMS not being able to find homes due to lack of visible house numbers. Marshal Resteau requested approval to set fine of \$25 to residents in non-compliance of ordinance. Resteau reports she will issue a warning first. There was unanimous consensus with Council in setting the fine of \$25.

Portable radios for new 911 system: Marshal Resteau to get total cost to Council for next Council meeting.

Street Report

Marshal Resteau presented updates for the Street Department. Resteau presented map of projected street projects.

Ordinances & Resolutions:

Ordinance 2017-03 ORDINANCE CREATING THE LOCAL ROAD AND BRIDGE MATCHING GRANT FUND: Councilor Benson motioned to consider accepting the ordinance as presented. Councilor O'Neil seconded. Unanimously approved. Councilor Benson motioned to consider accepting the ordinance as presented on second reading during the same meeting as it was introduced. Councilor O'Neil seconded. Unanimously approved. Councilor Benson motioned to accept Ordinance 2017-02. Councilor O'Neil seconded. Unanimously approved.

Resolution 2017-03 RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF BEVERLY SHORES, INDIANA, DISPOSING OF PERSONAL PROPERTY TO THE BEVERLY SHORES VOLUNTEER FIREMEN, INC.: Councilor Benson motioned to accept resolution as presented. Councilor O'Neil seconded. Unanimously approved.

Clerk-Treasurer's Report

Town of Beverly Shores
TOWN COUNCIL MEETING MINUTES – MARCH 21, 2016
Administration Building – 500 S. Broadway

The meeting was called to order at 7:00 p.m. and began with the Pledge of Allegiance.

Roll Call – President Voelz, Vice President Norkus and Council members: Geof Benson, Brian O’Neil, and Greg Brown and Clerk-Treasurer Ellen Hundt were present. Also present was Town Marshal Resteau. Attorney Katz was absent.

Public Presentations:

Mary Marvel, from the ABSR, requested approval of the use of Town Hall for the Sunday Speaker Series – Ken Brock “Birding Expert of the Region” on April 3, 2016 from 1:00pm--2:00pm. Councilor Benson moved to approve. Vice President Norkus seconded. Unanimously approved.

Leslie Breed McLean, from the ABSR requested approval for ABSR to obtain a temporary Wine and Beer Permit from Indiana Alcohol & Tobacco Commission for Rehora Plaza on Saturday, July 23 for the 2016 Summerfest with wine and beer sales from 12 noon to 10:45 pm. Councilor Benson moved to approve. Councilor Brown seconded. Unanimously approved.

There was a brief presentation to Town Council as part of a dune communities outreach by Chris Dish, from Save the Dunes on the Dunes Residential Guide Project. It received a \$80,000 grant to put together an Invasive Species Eradication Project & Replacement Guide. Copies and PDFs will be available next month. For more information, call 847-226-3917.

Councilor Benson requested and moved to seek Council approval to take advantage of a future possibility of a NIPSCO-funded charging station at the South Shore Train Station along Service Ave. Vice President Norkus seconded. Unanimously approved.

Approval of Minutes:

Minutes for the February 15, 2016 TC meeting were presented. Councilor Benson moved to approve. Councilor O’Neil seconded. Unanimously approved.

Report of the Police Department:

Marshal Resteau presented updates for the Police Department and Streets. She noted the Town has saved approximately \$18,000 on plowing this year compared to last.

Violation Clerk Report: Violations Clerk Hundt reported six (6) tickets have been issued so far this year and three (3) have been paid.

Clerk-Treasurer Report:

Consideration of Claims – Clerk-Treasurer Hundt presented APV register. Councilor O’Neil moved to approve. Vice President Norkus seconded. Unanimously approved. Hundt also presented the Fund, Revenue, and Appropriation reports. Hundt reported there are 69 outstanding garbage accounts with 6 being for multiple years. Hundt requested approval for approximately \$300 worth of training workshops. Councilor Benson moved to agree and pay from CEDIT.

Councilor Brown seconded. Unanimously approved. Hundt reports hiring cleaning service to clean Town Hall, the Administration Building, and bathrooms monthly.

Ordinances & Resolutions: N/A

Public Comment: Resident Adam Peterson (19 E. Greatwater) discussed the lack of ordinance enforcement using abandoned boats on the beach as an example.

Reports from Department Heads and Committees:

ADA Progress: No report.

Greenspace Committee: No report.

Park Board: Councilor Brown gave report of Park Board monthly meeting.

Building & Building Site Committee: Councilor O'Neil gave report of new constructions and remodels.

Board of Zoning Appeals (BZA): President Voelz reported permission was granted to continue project (Sudunas).

Capital Planning: Vice President Norkus gave report of meeting. Meetings have been scheduled for the 1st Tuesday of every month at 7pm.

Fire & Emergency Management: Councilor Brown gave report of monthly meeting.

Indiana Dunes National Lakeshore: Councilor O'Neil reported continued open line of communication.

Plan Commission: Meetings have been scheduled for the 1st Mondays of every month at 6:30 pm.

NIRPC: Councilor Benson gave report of last meeting.

Train Station: Vice President Norkus gave report of last meeting.

Old Business: President Voelz reminded everyone that the next and final meeting in the three-meeting Public Hearing process is Thursday, March 31st at 7:00 p.m. at the Administration Building – Information on the proposal has been added for review on the Town's website: www.beverlyshoresindiana.org There was a Council consensus to have future meetings to discuss options for the Town.

New Business: None.

Written Communication: None.

Town Council Comment:

Councilor O'Neil would like to lower the non-resident parking permit fee. Vice President Norkus suggested tabling discussion for a few months until the Capital Planning Committee meets and further defines its role.

Councilor Benson suggested allowing the Clerk-Treasurer to spend \$400 from CEDIT on paint for the Administration Building. Council unanimously approved.

Adjourn:

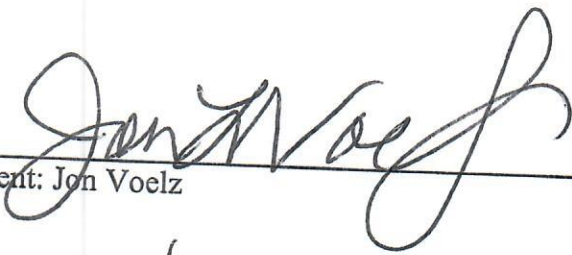
Motion to Adjourn by Councilor O'Neil.

Seconded by Vice President Norkus.

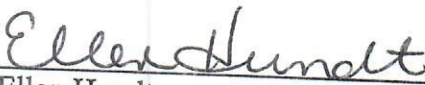
Approved by unanimous vote

Time: 8:27 p.m.

Town Council President: Jon Voelz

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Attest:

A handwritten signature in black ink, appearing to read "Ellen Hundt". The signature is written over a horizontal line.

Clerk-Treasurer Ellen Hundt

Town of Beverly Shores
TOWN COUNCIL MEETING MINUTES – APRIL 18, 2016
Administration Building – 500 S. Broadway

The meeting was called to order at 7:00 p.m. and began with the Pledge of Allegiance.

Roll Call – President Voelz, Vice President Norkus and Council members: Geof Benson, Brian O’Neil, and Greg Brown and Clerk-Treasurer Ellen Hundt were present. Also present was Town Marshal Resteau. Attorney Katz was absent.

Public Presentations:

Candice Smith from the ABSR Environment Committee requested use of the Administration Building on May 21 for the Annual Town Clean Up from 8 a.m. – 10 a.m. Councilor O’Neil motioned to approve. Vice President Norkus seconded. Unanimously approved.

President Voelz, on behalf of Sarah Weaver from Save the Dunes requested use of the Administration Building on May 10 & 17 and June 8 & 14 for Dunes Community Conversations. from 6 p.m. – 7:30 p.m. It was noted this conflicted with the Park Board’s monthly meeting. Rafi Wilkinson, President of the Park Board, offered to move Park Board’s meeting to 7:30 p.m. Council Brown motioned to approve. Councilor O’Neil seconded. Unanimously approved.

Mary Marvel, from the Town Center Working Group, requested the Town Council to approve the appointment of a Council member to serve as the point person on the Town Center Project. There was a consensus to appoint Councilor O’Neil. In addition, the Town Center Working Group further requested Town Council approve the three-part framework for the Town Center project; 1) Town Administration Building, 2) Community Library, and 3) Storage Unit. The Council will approve plans for the Library and Storage unit prior to the Town Center Working Group starting the work. Councilor Benson motioned to approve both requests. Councilor O’Neil seconded. Unanimously approved.

Approval of Minutes:

Minutes for the March 21, 2016 TC meeting were presented. Councilor Benson moved to approve. Councilor O’Neil seconded. Unanimously approved.

Report of the Police Department:

Marshal Resteau presented updates for the Police Department and Streets. Beginning June 1 officers will begin implementing fines to residents in violation of Section 51.02, (F) (1) which reads “no containers (with or without garbage) shall be left along side a street or alley, any other day except the day of garbage collection, unless they are inside a permanently built enclosure. The fine is \$25. A link to the Town’s Municipal Code can be found [here](#). Public comment followed.

Violation Clerk Report: Violations Clerk Hundt reported 15 (15) tickets have been issued so far this year and four (4) have been paid.

Ordinances & Resolutions:

Resolution to Honor Pat Wagner: Councilor Benson motioned to approve a Resolution to Honor Pat Wagner for 50 Years of Service as a Beverly Shores Volunteer Firefighter. Vice President Norkus seconded. Unanimously approved. Councilor Benson will present Pat Wagner with Resolution at the next Fire Department meeting.

ORDINANCE NO. 2016-01: Vice President Norkus motioned to approve Ordinance No. 2016-01: AN ORDINANCE AMENDING SECTION 71.06 PARKING PERMITS AND 10.99 FEES which revises the fees for parking of motor vehicles within the Town of Beverly Shores. Public comment was heard. Council Benson seconded. Clerk-Treasurer Hundt polled the Council: President Voelz – Yes. Vice President Norkus – Yes. Councilor O’Neil – No. Council Benson – Yes. Councilor Brown – No. The ordinance passed on the first reading. A second reading will occur at next months’ Council meeting.

ORDINANCE NO. 2016-02: President Voelz introduced Ordinance No. 2016-02: ORDINANCE ADOPTING UNIFORM INTERNAL CONTROL STANDARDS FOR INDIANA POLITICAL SUBDIVISIONS. Indiana Code 5-11-1-27 requires all Indiana political subdivisions to adopt the minimum level of internal control standards developed by the Indiana State Board of Accounts. Councilor Benson motioned to have the ordinance approved at tonight’s meeting. Councilor O’Neil seconded. Unanimously approved. Councilor Benson motioned to approve on first reading. Councilor O’Neil seconded. Unanimously approved. Councilor Benson motioned to approve on second reading. Councilor Brown seconded. Unanimously approved.

Clerk-Treasurer Report:

Consideration of Claims – Clerk-Treasurer Hundt presented APV register. Councilor O’Neil moved to approve. Vice President Norkus seconded. Unanimously approved. Hundt also presented the Fund, Revenue, and Appropriation reports. Hundt reported there are 5 outstanding garbage accounts over \$1000 each dating back for 4 years. Hundt asked the Council to approve advising Attorney Katz to pursue collections. Councilor Benson motioned to approve. Vice President Norkus seconded. Unanimously approved.

Public Comment: Public comment was heard from David Phelps and Sara Leonard. Jay Hennessy presented information regarding recent fire and EMS calls.

Reports from Department Heads and Committees:

ADA Progress: No report.

Greenspace Committee: Sara Leonard announced meetings have been scheduled for the 4th Monday of every month at 10 a.m.

Park Board: Rafi Wilkinson gave report of Park Board monthly meeting.

Building & Building Site Committee: Councilor O’Neil gave report of new constructions and remodels.

Board of Zoning Appeals (BZA): No report.

Capital Planning: Vice President Norkus gave report of meeting.

Fire & Emergency Management: Councilor Benson gave report of monthly meeting.

Indiana Dunes National Lakeshore: Councilor O'Neil reported there is nothing new this month.

Plan Commission: No report.

NIRPC: No report.

Train Station: Vice President Norkus gave report of last meeting.

Old Business:

Councilor Geof Benson reported the Town was awarded the NIPSCO Electric Car Charging Station and it will be installed at the South Shore Train Station along Service Ave.

President Jon Voelz reported he has spoken with Rep. Scott Pelath and Sen. Karen Tallian about hosting an informational meeting regarding Fire Territories to address questions such as the background of similar efforts around the State, available State resources, if any, current training standards.

New Business: Councilor Benson motioned Council to request the Plan Commission to research zoning for 1) Nature Preserves, 2) Chickens, and 3) bee keeping. Vice President Norkus seconded. Unanimously approved.

Written Communication: None.

Town Council Comment: None.

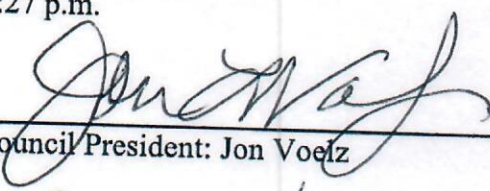
Adjourn:

Motion to Adjourn Vice President Norkus.

Seconded by Councilor Benson.

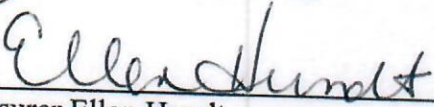
Approved by unanimous vote.

Time: 9:27 p.m.



Town Council President: Jon Voelz

Attest:



Clerk-Treasurer Ellen Hundt

Town of Beverly Shores
TOWN COUNCIL MEETING MINUTES – May 19, 2016
Administration Building – 500 S. Broadway

The meeting was called to order at 3:00 p.m.

Roll Call - Council Members: Donna Norkus, President, Greg Brown, Craig Nordstrom; Clerk-Treasurer Ellen Hundt, and Town Marshal Susan Resteau.

Bids must be awarded to the most responsive and responsible bidder.

Roads: Bids were received from Reith Reilly and Walsh Kelly. Reith Reilly was awarded the bid.

Culverts: One bid was received from D & M. D & M was awarded the culverts bid.

Brush hogging: Bids were received from Signature and Caretaker. Councilor Nordstrom motioned to approve the contract with Signature. Vice President Brown seconded. Unanimously approved.

Tree Cutting: Bids were received from Dolphin, Caretaker, and Northwoods. Councilor Nordstrom motioned to approve the contract with Caretaker. Vice President Brown seconded. Unanimously approved.

Adjourn:

Motion to Adjourn by Councilor Nordstrom.

Seconded by Vice President Brown.

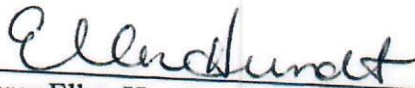
Approved by unanimous vote.

Time: 3: 23 p.m.



Town Council President: Donna Norkus

Attest:



Clerk-Treasurer Ellen Hundt

Town of Beverly Shores
TOWN COUNCIL MEETING MINUTES – June 20, 2016
Administration Building – 500 S. Broadway

The meeting was called to order at 7:01 p.m. and began with the Pledge of Allegiance.

Roll Call – President Voelz, Vice President Norkus and Council members: Geof Benson, Brian O’Neil, and Greg Brown and Clerk-Treasurer Ellen Hundt were present. Also present was Town Marshal Resteau.

Public Presentations:

Derek McGrew from Verizon requested the Town Council’s consideration to lease land, west of the Community House to Verizon for the erection of a cell tower. Vice President Norkus motioned for the Council to take into consideration the leasing of land for the installation of a cell tower. Councilor Brown seconded. Councilor Benson explained this has been requested in the past by another company and was denied because there is only one place in Beverly Shores approved for a cell tower. Councilor Benson voted no. President Voelz voted yes. Motion approved 4 to 1.

Approval of Minutes:

Minutes for the May 16, 2016 TC meeting were presented. Councilor Benson motioned to approve. Councilor O’Neil seconded. Unanimously approved.

Report of the Police Department:

Marshal Resteau presented updates for the Police Department and Streets including the 2016 bids for paving, pot hole repair, tree and brush cutting, The Indiana Dunes National Lakeshore request to close Central Ave. north of Beverly Drive, and The Mileage of Town Streets for Indiana Department of Transportation Report.

Councilor Benson motioned to close Central Ave. north of Beverly Drive temporarily (2 months or less) with double locked cable. Vice President Norkus seconded. Unanimously approved.

Violation Clerk Report: No report given.

Ordinances & Resolutions: N/A

Clerk-Treasurer Report:

Consideration of Claims – Clerk-Treasurer Hundt presented APV register. Councilor Benson moved to approve. Vice President Norkus seconded. Unanimously approved. Hundt also presented the Fund, Revenue, and Appropriation reports and Garbage update.

CT Hundt presented inventory of surplus office supplies and furniture requesting permission to remove as Town assets. Councilor Benson motioned to approve the disposal of surplus inventory. Councilor Brown seconded. Unanimously approved.

CT Hundt agreed to explore availability of funds for hiring Umbaugh and Associates for assistance with the 2017 budget process.

Public Comment N/A

Reports from Department Heads and Committees:

ADA Progress: No report.

Greenspace Committee: No report.

Park Board: Rafi Wilkinson gave report.

Building & Building Site Committee: Councilor O'Neil gave report.

Board of Zoning Appeals (BZA): No report.

Capital Planning: Vice President Norkus gave report. There will be no meeting in July.

Fire & Emergency Management: Councilor Brown gave report.

Indiana Dunes National Lakeshore: Councilor O'Neil gave report.

Plan Commission: President Voelz gave report.

NIRPC: Councilor Benson gave report.

Train Station: Vice President Norkus gave report.

Old Business:

NIPSCO Electric Car Charging Station Update: Councilor Benson reported installation will begin on June 21, 2016. The direction/position of station has changed due to drain placement.

Fire Protection: Jay Hennessy presented "Future of the Beverly Shores Fire Department – Hope for the Best, Plan for the Worst". The Beverly Shores Volunteer Fire Department has requested Town Council to assume responsibility for the recruitment of additional volunteer fire fighters.

Town Center Project Update: Councilor O'Neil gave progress report. Councilor O'Neil motioned to accept the donation of 3 horizontal file cabinets for use in the Administration Building. Councilor Benson seconded. Unanimously approved.

CT Hundt presented a Letter to Beverly Shores Residents, an Application for Non-Resident Daily Motor Vehicle Permit, and an Application for Guest Parking Permits for approval. CT Hundt also provided approximate costs of printing the corresponding parking permits. Councilor Benson suggested one revision on the letter to residents. Vice President Norkus motioned to accept applications and letter, with revision, and approve up to \$500 for printing costs. Councilor O'Neil seconded. Unanimously approved.

New Business:

Vice President Norkus reports investigation of the refinancing of the Town's Water Bond is still ongoing

President Voelz reported the Council accepted the resignation of Attorney Katz effective June 17, 2016. President Voelz and Vice President Norkus report they are still exploring options for a new Town attorney.

Councilor O'Neil reported an Asset Management Plan is required for the matching grant application for street funding.

Written Communication:

President Voelz reported the following residents have written letters against the installation of a dog park in Lituania Park: John Singer, Dean Blobaum, Ada Sutkus, Karen Otto, Jim Vance, Owen & Sandy Decker, Rudy & Brenda Stonitsch, and Karl Zarins. It was noted that these residents are not against the creation of dog park but against the dog park being in Lituania Park.

CT Hundt asked for clarification regarding reinstallation of street lights because of a request from a resident. Councilor Benson explained street lights were removed as part of the Dark Sky initiative.

Town Council Comment: President Voelz reported he will not be able to attend the July Council meeting and Vice President Norkus has agreed to lead it.

Adjourn:

Motion to Adjourn by Councilor Benson.

Seconded by Vice President Norkus.

Approved by unanimous vote.

Time: 9:34 p.m.



Town Council President: Jon Voelz Town Council Vice President Donna Norkus

Attest:



Clerk-Treasurer Ellen Hundt

Town of Beverly Shores
TOWN COUNCIL MEETING MINUTES – July 18, 2016
Administration Building – 500 S. Broadway

The meeting was called to order at 7:01 p.m. and began with the Pledge of Allegiance.

Roll Call – Vice President Norkus and Council members: Geof Benson, Brian O’Neil, and Greg Brown and Clerk-Treasurer Ellen Hundt were present. Also present was Town Marshal Resteau. President Voelz was absent.

Vice President Norkus read Jon Voelz’s resignation letter effective July 31, 2016.

Public Presentations:

Eileen Heisler presented proposal for a Dog Park in Beverly Shores. She presented a drawing of three lots on Service Ave. as a desired location.

Nicole Kaehler requested permission for the Hero Half Marathon to run through Beverly Shores on October 2, 2016. Councilor Benson motioned to approve. Councilor Brown seconded. Unanimously approved.

Approval of Minutes:

Minutes for the May 16, 2016 TC meeting were presented. Councilor Benson motioned to approve. Councilor O’Neil seconded. Unanimously approved.

Report of the Police Department & Street Departments:

Violation Clerk Report: Clerk-Treasurer Hundt reported 205 parking violations have been written and 86 have been paid to date.

Marshal Resteau presented updates for the Police Department and Streets including progress of paving, pothole repair, tree and brush cutting.

Ordinances & Resolutions: None.

Clerk-Treasurer Report:

Consideration of Claims – Clerk-Treasurer Hundt presented APV register. Councilor Benson motioned to approve. Councilor O’Neil seconded. Unanimously approved. Hundt also presented the Fund, Revenue, and Appropriation reports and Garbage update.

CT Hundt requested \$3000 from the Garbage Fund to be used for accounting services from Umbaugh for assistance with the 2017 Budget process. Councilor Benson motioned to approve. Vice President Norkus seconded. Unanimously approved.

Public Comment: None.

Reports from Department Heads and Committees:

ADA Progress: No report.

Greenspace Committee: Sara Leonard gave report.
Park Board: Rafi Wilkinson gave report.
Building & Building Site Committee: Councilor O'Neil gave report.
Board of Zoning Appeals (BZA): No report.
Capital Planning: No report.
Fire & Emergency Management: Councilor Benson gave report.
Indiana Dunes National Lakeshore: Councilor O'Neil gave report.
Plan Commission: Councilor O'Neil gave report.
NIRPC: Councilor Benson gave report.
Train Station: Vice President Norkus gave report.

Old Business:

NIPSCO Electric Car Charging Station Update: Councilor Benson reported station has been inspected and NIPSCO reports power will be turned on in 1-2 weeks.

Fire Protection: Councilor Brown reported there is continued progress on recruitment for new fire fighters and communication between other municipalities.

Fire Station Roof Repair: CT Hundt reported there are funds in the Garbage Fund available. Councilor Benson motioned to spend up to \$7500 to repair the roof at the Fire Department. Vice President Norkus seconded. Unanimously approved.

Town Center Project Update: Councilor O'Neil reported on updates with the renovations on Town Hall and the Administration Building. Council Benson motioned to accept donation of 2 chair dollies. Councilor Brown seconded. Unanimously approved. Councilor Benson moved to accept donation of new wall clock. Councilor Brown seconded. Unanimously approved.

Parking Permit Rules and Procedures: CT Hundt reported new permits will be shipped in 1-2 weeks. A letter to residents will go out when the permits are available.

Cell Tower Request Update: Councilor O'Neil reported Verizon contacted him earlier in the day and are no longer interested in the land.

New Town Attorney Search: Councilor Norkus reported the search is over. Councilor Benson motioned to accept the employment of Harris Welsh & Lukmann as attorneys for the Town of Beverly Shores. Councilor O'Neil seconded. Unanimously approved.

Investigating Refinance of the Town's Water Bond to Save Money Long-Term: Councilor Norkus reported this is still ongoing.

Matching Grant Available for Recent LOIT Street Funding Distribution of \$15,800: Councilor O'Neil reported he is still working on asset management plan.

Town Web Site Update and Maintenance: CT Hundt will take over management of Town's website.

New Business:

Councilor Benson moved to nominate Vice President Norkus as President of Town Council effective August 1, 2016. Councilor O'Neil seconded. Unanimously approved. Councilor O'Neil nominated Councilor Brown as Vice President. Councilor Brown nominated Councilor O'Neil as Vice President. Councilor Benson seconded the nomination of Councilor Brown as Vice President. Unanimously approved.

Written Communication: None.

Town Council Comment

Councilor Benson suggested CT Hundt contact SBOA letting them know Jon Voelz has resigned.

Councilor Brown thanked ABSR for the work done on Town Hall and the Administration Building.

Councilor Benson thanked Jon Voelz for his service as Town Council President, Clerk-Treasurer, and Violations Clerk.

Vice President Norkus stated it was a pleasure to work with Jon Voelz.

Adjourn:

Motion to Adjourn by Councilor O'Neil.

Seconded by Councilor Brown.

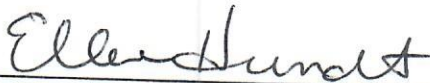
Approved by unanimous vote.

Time: 8:26 p.m.



Town Council President: Donna Norkus

Attest:



Clerk-Treasurer Ellen Hundt

Town of Beverly Shores
TOWN COUNCIL MEETING MINUTES – August 15, 2016
Administration Building – 500 S. Broadway

The meeting was called to order at 7:01 p.m. and began with the Pledge of Allegiance.

Roll Call - Council Members: Donna Norkus, President; Greg Brown, Vice President; Geof Benson; Brian O’Neil; Craig Nordstrom; Clerk-Treasurer Ellen Hundt; Also Present: Town Marshal Susan Resteau; Town Attorney Charles Lukmann and Connor Nolan

Introductions and Welcome – President Norkus introduced new Town Attorneys. Also welcomed Councilor Nordstrom and congratulated him on his appointment.

Public Presentations

Kevin Pazour, Porter County Historian of Indiana introduced himself and program. Information can be found at the Beverly Shores Administration Building.

Charles Weinberg representing PAL presented application with supporting paperwork and requested the use of the fire station for August 20 Policemen’s Ball. Councilor Benson motioned to allow the use of the fire station for the Policemen’s Ball subject to review of the paperwork by the Town Attorney. Councilor Nordstrom seconded. Unanimously approved.

Approval of Minutes

Minutes for the July 16, 2016 TC meeting were presented. Councilor Benson motioned to approve. Councilor O’Neil seconded. Unanimously approved.

Report of the Police Department & Street Departments

Violation Clerk Report

Parking violation appeals were heard. Evidence and appeal letters were reviewed by Council members and Town Attorneys.

9736/Milijczak – Councilor Benson motioned to deny appeal. Councilor Nordstrom seconded. Unanimously approved.

9737/Lane – Councilor Nordstrom motioned to deny appeal. Vice President Brown seconded. Unanimously approved.

9829/Nichols – Councilor O’Neil motioned to deny appeal. Councilor Nordstrom seconded. Unanimously approved.

9887/Kirsch – Councilor O’Neil motioned to deny appeal. Councilor Nordstrom seconded. Unanimously approved.

9892/Muzillo – Councilor Brown motioned to deny appeal. Councilor Benson seconded. Unanimously approved.

Clerk-Treasurer Hundt reported 53% collection rate.

Police Report and Street Report

Marshal Resteau presented updates for the Police Department and Streets.

Ordinances & Resolutions: None.

Clerk-Treasurer's Report

Consideration of Claims – Clerk-Treasurer Hundt presented APV register. Councilor Nordstrom motioned to approve. Councilor Benson seconded. Unanimously approved. Hundt also presented the Fund, Revenue, and Appropriation reports.

CT Hundt requested permission to dispose of obsolete equipment: fax machine, black & white printer, metal fax stand, and black & white copier. Councilor Benson motioned to approve. Vice President Brown seconded. Unanimously approved.

Public Comment: Debbie Fritz (16 W. Stillwater) asked Council if they were still considering the use of the land on Service Ave for the placement of cell tower.

Reports from Committees/Liaisons:

ADA Progress: No report.

Greenspace Committee: Sara Leonard gave report.

Park Board: Rafi Wilkinson gave report.

Building & Building Site Committee: Councilor O'Neil gave report.

Board of Zoning Appeals (BZA): No report.

Capital Planning: No report.

Fire & Emergency Management: Councilor Benson and Jay Hennessey gave report.

Indiana Dunes National Lakeshore: Councilor O'Neil gave report.

Plan Commission: Councilor O'Neil gave report.

NIRPC: Councilor Benson gave report.

Depot Museum and Gallery: Vice President Norkus gave report.

Old Business:

NIPSCO Electric Car Charging Station: Councilor Benson reported station is up and running.

Future Fire Protection: Vice President Brown reported there is continued progress on recruitment for new fire fighters and communication between other municipalities.

Administration Building Renovation: Councilor O'Neil reported on updates with the renovations on the Administration Building. Council Nordstrom motioned to accept donation of top-down blinds, all-in-one color printer, dual-monitor mount, external hard drive, smoke detectors, conference table, waterhog floor mats, and brochure holders. Councilor Benson seconded. Unanimously approved.

Temporary Parking Permits: CT Hundt reports 10 books of Guest Permits have been sold. The non-resident day passes have not been advertised yet.

Cell Tower Request: Vice President Brown reported AT & T has expressed interest.

Refunding Town's Water Bond: Attorney Lukmann reported opportunity to refinance to no more than 1.9% interest rate, saving the tax payers a significant amount in tax dollars by lowering the amount paid to the Town's debt service. Councilor Benson motioned to approve Resolution 2016-02: A Resolution of the Town Council of the Town of Beverly Shores, Indiana, Approving

Refunding and Transaction Documents Related Thereto. Councilor Nordstrom seconded. Approved unanimously.

CT Hundt requested of Council to appoint President Norkus as President and Vice President Brown to Vice President of the Building Corporation. Councilor Nordstrom motioned to approve. Councilor Benson seconded. Unanimously approved.

Community Crossing Grant Application: Councilor O'Neil reported application was submitted on time. Request from INDOT was received to submit revised format and a 5-year plan. Marshal Resteau completed the 5-year plan and Councilor O'Neil reported it will be submitted by the end of the week.

Town Website: CT Hundt reported working on moving domain and name issues.

New Business:

Committee Appointments: President Norkus motioned to appoint Councilor Nordstrom to the Plan Commission, BZA, and ADA. Councilor Benson seconded. Unanimously approved. Vice President Brown will now be serving on the Board of Finance.

Request to open Alyce Avenue: Resident Jim Beglin gave presentation and requested permission to open Alyce Ave. Attorney Lukmann made recommendations. Councilor O'Neil motioned to grant permission to open Alyce Ave. subject to approval of written application with supporting documentation. Vice President Brown seconded. Unanimously approved.

Use of Town Property: Attorney Nolan gave presentation regarding the standardizing of allowing non-governmental entities to utilize Town property and government owned buildings.

Written Communication: President Norkus read email from Residents Daniel and Ruta Sula regarding expansion of sidewalk.

Town Council Comment

President Norkus reported she sent request to SBOA requesting audits for the years 2014 and 2015.

Councilor Nordstrom thanked everyone for their support

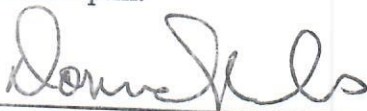
Adjourn:

Motion to Adjourn by Councilor Nordstrom.

Seconded by Councilor O'Neil.

Approved by unanimous vote.

Time: 8:58 p.m.



Town Council President: Donna Norkus

Attest:



Clerk-Treasurer Ellen Hundt

Town of Beverly Shores
TOWN COUNCIL MEETING MINUTES – September 19, 2016
Administration Building – 500 S. Broadway

The meeting was called to order at 7:00 p.m. and began with the Pledge of Allegiance.

Roll Call - Council Members: Donna Norkus, President; Greg Brown, Vice President; Geof Benson; Brian O'Neil; Craig Nordstrom; Clerk-Treasurer Ellen Hundt; Also Present: Town Marshal Susan Resteau; Town Attorney Connor Nolan.

2017 Budget Workshop/Public Hearing

CT Hundt introduced Kate Koval and Eric Walsh from Umbaugh & Assoc. Mr. Walsh presented the proposed 2017 budget for the Town. He gave a brief presentation and answered questions from Council and residents. Councilor Nordstrom motioned to adjourn the public hearing at 7:31p.m. Councilor Benson seconded. Unanimously approved.

Public Presentations

ERG hunting proposal: Gary Garrett requested permission for annual deer hunting in the Town of Beverly Shores. Attorney Nolan introduced Ordinance No. 2016-04: An Ordinance of the Town of Beverly Shores, Indiana Amending the Town Code to Regulate the Discharge of Bows and Arrows for Hunting within the Town's Boundaries. Councilor Benson motioned to accept Ordinance No. 2016-04. Councilor O'Neil seconded. Unanimously approved. Councilor Benson motioned to approve ordinance 2016-04 on second reading during the same meeting as it was introduced. Councilor Nordstrom seconded. Unanimously approved.

Approval of Minutes

Minutes for the August 15, 2016 TC meeting were presented. Councilor Benson motioned to approve. Councilor O'Neil seconded. Unanimously approved.

Report of the Police Department & Street Departments

Violation Clerk Report

Parking violation appeals were heard. Evidence and appeal letters were reviewed by Council members and Town Attorney.

9811/Greenwell – Councilor Benson motioned to deny appeal. Councilor O'Neil seconded. Unanimously approved.

9850/Cardia – Councilor Benson motioned to deny appeal. Councilor O'Neil seconded. Unanimously approved.

9880/Davis – Councilor Benson motioned to deny appeal. Councilor O'Neil seconded. Unanimously approved.

9899/Fugate – Councilor Benson motioned to deny appeal. Councilor O'Neil seconded. Unanimously approved.

Clerk-Treasurer Hundt reported 60% collection rate.

Police Report and Street Report

Marshal Resteau presented updates for the Police Department and Streets.

Cellular Tower Request: Councilors Brown & O'Neil had nothing to report.

Refunding Town's Water Bond: President Norkus reports the Building Corporation has secured a rate of 1.75% with no mortgage. The expected closing date is November 3, 2016. Councilor Benson motioned to accept the new lease with the Building Corporation. Vice President Brown seconded. Unanimously approved.

Town Website: CT Hundt reported she has taken control of website and is in the planning and research stages of redesign.

Town Center Working Group: Councilor O'Neil reported the renovations inside the Administration Building are complete. Caulking and rebuilding the ramp outside are scheduled.

New Business

None.

Written Communication

None.

Town Council Comment

None.

Adjourn:

Motion to Adjourn by Councilor Benson.

Seconded by Councilor O'Neil.

Approved by unanimous vote.

Time: 8:56 p.m.



Town Council President: Donna Norkus

Attest:



Clerk-Treasurer Ellen Hundt

Town of Beverly Shores
TOWN COUNCIL MEETING MINUTES – October 17, 2016
Administration Building – 500 S. Broadway

The meeting was called to order at 7:00 p.m. and began with the Pledge of Allegiance.

Roll Call - Council Members: Donna Norkus, President; Greg Brown, Vice President; Geof Benson; Brian O'Neil; Craig Nordstrom; Clerk-Treasurer Ellen Hundt; Also present: Town Marshal Susan Resteau; Town Attorney Connor Nolan.

2017 Budget Adoption

Councilor Benson motioned to adopt Ordinance 2016-05 Ordinance for Appropriations and Tax Rates. Councilor Nordstrom seconded. Unanimously approved.

Public Presentations

ERG deer cull request: Ray Szarmach gave presentation and requested that the Town apply for a cull permit to be ready for a potential subsequent request by ERG to conduct a cull at the January Town Council meeting. Tom Lane gave updated information on deer numbers. Councilor Benson motioned for Town Council to submit request on behalf of the Town of Beverly Shores to the DNR to approve a deer cull permit in January 2017 for post-season hunting. Councilor O'Neil seconded. Unanimously approved.

Community House Library Proposal: Mary Marvel gave presentation and requested permission to move forward on the Community House Library Project. Ausra Zarins spoke on behalf of the Dunes Women's Club in support of the project. Councilor Nordstrom motioned to accept the donation of services for Phase II, using Michael Ganz Builder, LTD. and allowing the Building Commissioner to approve any unforeseen changes. Councilor Brown seconded. Unanimously approved.

Approval of Minutes

Minutes for the September 19, 2016 TC meeting were presented. Councilor Benson motioned to approve. Councilor Nordstrom seconded. Unanimously approved.

Report of the Police Department & Street Departments

Violation Clerk Report

Parking violation appeals were heard. Evidence and appeal letters were reviewed by Council members and Town Attorney.

9461/Federico – Councilor Benson motioned to deny appeal. Councilor seconded. Unanimously approved.

9462/Sadaqah – Councilor O'Neil motioned to deny appeal. Councilor Benson seconded. Unanimously approved.

9685/Hamilton – Councilor O'Neil motioned to deny appeal. Councilor Benson seconded. Unanimously approved.

9700/Wilcoxon – Councilor Nordstrom motioned to deny appeal. Councilor O'Neil seconded. Unanimously approved.

9780/Sebbin - Councilor Nordstrom motioned to deny appeal. Councilor Brown seconded. Unanimously approved.

Police Report and Street Report

Marshal Resteau presented updates for the Police Department and Streets.

Ordinances & Resolutions:

Ordinance 2016-06 Additional Appropriation & Reduction Ordinance: CT Hundt presented. Councilor Nordstrom motioned to approve. Councilor O'Neil seconded. Unanimously approved. Councilor O'Neil motioned to approve ordinance 2016-06 on second reading during the same meeting as it was introduced. Councilor Brown seconded. Unanimously approved.

Ordinance 2016-07 An Ordinance of the Beverly Shores Town Council Establishing a Gift Fund for the Town of Beverly Shores. Attorney Nolan presented. Councilor Benson motioned to approve. Councilor O'Neil seconded. Unanimously approved. Councilor Benson motioned to approve ordinance 2016-07 on second reading during the same meeting as it was introduced. Councilor O'Neil seconded. Unanimously approved.

Ordinance 2016-08 An Ordinance of the Beverly Shores Town Council Amending the Town Code (Electric Car Charging Station Parking Restrictions). Attorney Nolan presented. Councilor Benson motioned to approve. Councilor Nordstrom seconded. Unanimously approved. Councilor Benson motioned to approve ordinance 2016-08 on second reading during the same meeting as it was introduced. Councilor Nordstrom seconded. Unanimously approved.

Clerk-Treasurer's Report

Consideration of Claims – Clerk-Treasurer Hundt presented APV register. Councilor Benson motioned to approve. Councilor Nordstrom seconded. Unanimously approved. Hundt also presented the Fund, Revenue, and Appropriation reports.

2016-2018 Porter County Animal Control Contract: CT Hundt presented. Councilor Nordstrom motioned to accept the contract. Councilor O'Neil seconded. Unanimously approved.

Budget/property tax implications of water bond refunding/new general obligation bond issue. CT Hundt provided tax impact information sheet prepared by Umbaugh for future consideration. President Norkus presented additional information.

Public Comment: None.

Reports from Committees/Liaisons:

ADA Progress: Councilor Nordstrom gave report.

Greenspace Committee: Margaret Williford announced the passing of their President, Sara Leonard.

Park Board: Rafi Wilkinson gave report.

Building & Building Site Committee: Councilor O'Neil gave report.

Board of Zoning Appeals (BZA): No report.

Capital Planning: President Norkus gave report.
Fire & Emergency Management: Councilor Benson gave report.
Indiana Dunes National Lakeshore: Councilor O'Neil gave report.
Plan Commission: Councilor O'Neil gave report.
NIRPC: Councilor Benson gave report.
Depot Museum and Gallery: President Norkus gave report.

Old Business:

Future Fire Protection: Vice President Brown reported he is still researching options.
Cellular Tower Request: Councilors Brown & O'Neil had nothing to report. Attorney Nolan reported he will be reaching out to some of his contacts.
Refunding Town's Water Bond: President Norkus had nothing new to report.
Town Website: CT Hundt reported she will begin working on new site when budget season comes to an end.
Use of Town Property: President Norkus reported she is currently working on a proposed Joint Operating Agreement with DWC – Community House, the BSVFD – Fire Station, and with Depot Museum and Gallery – Depot.

New Business

NICTD Double Track Information: Councilor O'Neil presented information.
Water Infrastructure Finance and Innovation Act (WIFIA) Information Session: President Norkus presented information. More information can be found at the Administration Building.

Written Communication

President Norkus reported she received an email regarding the dog park and some emails regarding the Community House project.
CT Hundt presented a request from resident, R. Terrance Bonace, 3 W. Atwater, to vacate an alley.

Town Council Comment

President Norkus reported she will not be attending November's meeting. Vice President Brown will be presiding.

Adjourn:

Motion to Adjourn by Councilor Nordstrom.

Seconded by Councilor Benson.

Approved by unanimous vote.

Time: 9:06 p.m.



Town Council Vice-President: Greg Brown

Attest:



Clerk-Treasurer Ellen Hundt

Town of Beverly Shores
MINUTES FOR A SPECIAL TOWN COUNCIL MEETING – October 21, 2016
Administration Building – 500 S. Broadway

The meeting was called to order at 11:00 a.m.

Roll Call - Council Members: Donna Norkus, President; Greg Brown, Vice President; Craig Nordstrom; Clerk-Treasurer Ellen Hundt. Also present: Town Attorney Connor Nolan. Geof Benson; Brian O'Neil and Town Marshal Susan Resteau were absent.

President Norkus asked if other business could be discussed. Attorney Nolan said that anything could be discussed as there was no agenda.

President Norkus reported the pre-proposal for grant discussed at the last Capital Planning meeting was approved.

President Norkus reported that she did not feel the DNR deer cull application could be accurately completed by the Town at this early date. The application is not appropriate for the Town's circumstances as it asks for permission by property owner or tenant and the Town is neither of those. Attorney Nolan suggested talking to Megal Dillon and ERG.

Building Corporation

Attorney Nolan reported that two Town Council members cannot serve on the Building Corp. Councilor Brown offered his resignation. President Norkus motioned to appoint Adam Peterson to the Building Corporation. Council Nordstrom seconded. Unanimously approved.

Adjourn:

Motion to Adjourn by Councilor Brown.

Seconded by Councilor Nordstrom.

Approved by unanimous vote.

Time: 11:20 a.m.



Town Council Vice-President: Greg Brown

Attest:



Clerk-Treasurer Ellen Hundt

Town of Beverly Shores
TOWN COUNCIL MEETING MINUTES – November 21, 2016
Administration Building – 500 S. Broadway

The meeting was called to order at 7:01 p.m. and began with the Pledge of Allegiance.

Roll Call - Council Members: Greg Brown, Vice President; Geof Benson; Craig Nordstrom; Clerk-Treasurer Ellen Hundt; Also, present: Town Marshal Susan Resteau; Town Attorney Connor Nolan. Donna Norkus, President was absent. Brian O'Neil arrived at 7:23 p.m.

Public Presentations

Town Center Working Group: Mary Marvel announced Phase II would be complete this week. Paul Zucker and Mark Webber gave a presentation and answered questions regarding Phase III. The Town Center Working Group requested approval from Town Council to go ahead with the construction of Phase III, a multi-use building. Councilor Benson motioned to approve the construction on block, the multi-use building, to the approved plans and drawings as soon as fund raising for the Fund for Our Future has reached a level that will fully fund the cost of Phase III and that the use of the building is subject to agreements with the Town and the organizations. Councilor O'Neil seconded. Unanimously approved.

Petition of Alley Vacation, Bonace-Atwater

Terry Bonace, 3 W. Atwater requested in a public hearing that Town Council vacate an alley. No one present opposed. Councilor Nordstrom motioned for a continuance until December's meeting for Bonace to supply legal description of alley to Town attorney in order to write an ordinance. Councilor O'Neil seconded. Unanimously approved.

Approval of Minutes

Minutes for the October 17, 2016 TC meeting were presented. Councilor Benson motioned to approve. Councilor O'Neil seconded. Unanimously approved.

Report of the Police Department & Street Departments

Violation Clerk Report

CT Hundt reported 77% collection rate in parking violations.

Police Report and Street Report

Marshal Resteau presented updates for the Police Department and Streets.

Ordinances & Resolutions:

Ordinance 2016-09 Appropriation Reduction & Addition Ordinance for the Garbage Fund: CT Hundt presented. Councilor Nordstrom motioned to approve. Councilor Benson seconded. Unanimously approved. Councilor Nordstrom motioned to approve ordinance 2016-09 on second reading during the same meeting as it was introduced. Councilor O'Neil seconded. Unanimously approved.

Ordinance 2016-10 2017 Salary Ordinance for the Town of Beverly Shores: CT Hundt presented. Councilor Nordstrom motioned to approve. Councilor O'Neil seconded. Unanimously approved. Councilor Benson motioned to approve ordinance 2016-07 on second reading during the same meeting as it was introduced. Councilor Nordstrom seconded. Unanimously approved.

Ordinance 2016-08 An Ordinance of the Beverly Shores Town Council Amending the Town Code (Electric Car Charging Station Parking Restrictions). Attorney Nolan presented. Councilor Benson motioned to approve. Councilor Nordstrom seconded. Unanimously approved. Councilor Benson motioned to approve ordinance 2016-08 on second reading during the same meeting as it was introduced. Councilor Nordstrom seconded. Unanimously approved.

Approval of Solicitation Application Permit: CT withdrew request to approve due to finding the original application/permit.

Request to accept donation: CT requested Town Council accept an anonymous donation of \$1,000 to the Green Space Committee in honoring the memory of Sara Leonard. Councilor Benson motioned to accept, on behalf of the Green Space Committee, the anonymous donation of \$1,000 in honor of Sara Leonard to a non-reverting fund. Councilor O'Neil seconded. Unanimously approved.

Clerk-Treasurer's Report

Consideration of Claims – Clerk-Treasurer Hundt presented APV register. Councilor Benson motioned to approve. Councilor O'Neil seconded. Unanimously approved. Hundt also presented the Fund, Revenue, and Appropriation reports. CT read proclamation for the Bicentennial of Indiana. CT read letter from Harris Lukeman Welsh regarding money saved from refunding of Water Bond.

Public Comment: None.

Reports from Committees/Liaisons:

ADA Progress: No report.

Greenspace Committee: No report.

Park Board: Rafi Wilkinson gave report.

Building & Building Site Committee: Councilor O'Neil gave report.

Board of Zoning Appeals (BZA): No report.

Capital Planning: Adam Peterson gave report.

Fire & Emergency Management: Councilor Benson gave report.

Indiana Dunes National Lakeshore: Councilor O'Neil and Rafi Wilkinson gave report.

Plan Commission: Councilor O'Neil gave report.

NIRPC: Councilor Benson gave report.

Depot Museum and Gallery: Councilor Nordstrom gave report.

Old Business:

Review of Deer Cull Application: Attorney Nolan advised that the way the application reads is that the individual land owners should be completing the applications. Vice President Brown reported he will inform ERG that the land owners should submit the applications to the DNR.

Resident Gary Garrett asked Council why ERG was being told to stop hunting on property that they've hunted on for years. Discussion began about the ownership of this property. Attorney Nolan reported he is waiting for additional information from Ray Szarmach regarding this issue.

Future Fire Protection: Vice President Brown reported he met with Michigan City Fire Department. The MCFD are willing to meet with the BSWD regarding mutual aid, training, etc.

Cellular Tower Request: Councilors Brown & O'Neil had nothing to report.

Refunding Town's Water Bond: Refunding of bond was closed on November 3, 2016.

Town Website: CT Hundt reported she plans to have new site up on January 1st.

Use of Town Property: Proposed Joint Operating Agreement with DWC – Community House, the BSWFD – Fire Station, and with Depot Museum and Gallery – Depot will be presented at the December meeting.

New Business

Comcast: Vice President Brown reported he met with representatives from Comcast regarding service in Beverly Shores. VP Brown reports Comcast will now be able to stay online for up to 6 hours after a power outage. Comcast Technical Support for the Town will be out of the Portage office and can be reached at 219-850-4019 (service issues only).

IDEM beach monitoring contract: Councilor Benson requested approval from Council to submit grant proposal. Councilor Nordstrom motioned to approve Councilor Benson to apply for grant for the IDEM beach monitoring grant. Councilor O'Neil seconded. Unanimously approved.

Special Town Meeting: Councilor Nordstrom presented the minutes for the Special Town Council meeting held on October 21, 2016. Councilor O'Neil motioned to approve the minutes as presented. Councilor Nordstrom seconded. Unanimously approved.

Written Communication

None.

Town Council Comment

None.

Public Comment

Gary Garrett told Council he thinks the application issue jeopardizes the ERG's ability to get the cull and at some point, the state would rather have cull than a cull and hunt. He stated that the training they received was geared more toward cull. He would not be surprised if they had a problem with getting the DNR to approve.

Adjourn:

Motion to Adjourn by Councilor Benson.

Seconded by Councilor Nordstrom.

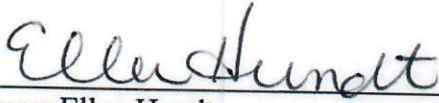
Approved by unanimous vote.

Time: 9:05 p.m.



Town Council President: Donna Norkus

Attest:



Clerk-Treasurer Ellen Hundt

Town of Beverly Shores
TOWN COUNCIL MEETING MINUTES – December 19, 2016
Administration Building – 500 S. Broadway

The meeting was called to order at 7:00 p.m. and began with the Pledge of Allegiance.

Roll Call - Council Members: Donna Norkus, President, Greg Brown, Vice President; Geof Benson; Craig Nordstrom; Brian O'Neil; Clerk-Treasurer Ellen Hundt; Also, present: Town Marshal Susan Resteau. Town Attorney Connor Nolan was absent.

Public Presentations

None.

Approval of Minutes

Minutes for the November 21, 2016 TC meeting were presented. Councilor Nordstrom motioned to approve. Councilor O'Neil seconded. Minutes were approved 4-0. President Norkus abstained.

Report of the Police Department & Street Departments

Violation Clerk Report

CT Hundt had nothing to report.

Police Report and Street Report

Marshal Resteau presented updates for the Police Department and Streets.

Ordinances & Resolutions:

Ordinance 2016-11 Ordinance Amending Portions of the Text of the Ordinance Establishing Zoning and Subdivision Regulations

Councilor O'Neil motioned to approve. Vice President Brown seconded. Unanimously approved.

Councilor Brown motioned to approve ordinance 2016-11 on second reading during the same meeting as it was introduced. Councilor Nordstrom seconded. Unanimously approved.

Clerk-Treasurer's Report

Consideration of Claims – Clerk-Treasurer Hundt presented APV register. Councilor Nordstrom motioned to approve. Councilor O'Neil seconded. Unanimously approved. Hundt also presented the Fund, Revenue, and Appropriation reports.

Public Comment: None.

Reports from Committees/Liaisons:

ADA Progress: No report.

Greenspace Committee: No report.

Park Board: No report.

Building & Building Site Committee: No report.

Board of Zoning Appeals (BZA): Vytas Kasniunas gave report.

Capital Planning: Adam Peterson gave report.

Fire & Emergency Management: Jay Hennessey gave report.
Indiana Dunes National Lakeshore: Councilor O'Neil gave report.
Plan Commission: Councilor O'Neil gave report.
NIRPC: Councilor Benson gave report.
Depot Museum and Gallery: No report.

Old Business:

Future Fire Protection: Vice President Brown reported the BSFD is moving forward with increasing their membership. He has passed along information regarding MCFD to BSFD and is no longer pursuing additional information at this time.

Cellular Tower Request: Councilors Brown & O'Neil had nothing new to report.

Town Website: CT Hundt reported she plans to have new site up on January 1st.

President Norkus presented the Joint Operating Agreement with DWC – Community House. Councilor Benson motioned to accept the JOA. Councilor O'Neil seconded. Unanimously approved.

Present Norkus presented the Joint Operating Agreement with the Depot Museum and Gallery – Depot. Councilor Nordstrom motioned to accept the JOA. Councilor O'Neil seconded. Unanimously approved.

Present Norkus presented the Joint Operating Agreement with the BSVFD – Fire Station. Council stayed decision to approve JOA because there are decisions to be made regarding property. Vice President Brown and Councilor Benson are to arrange a walk-through with a representative of the BSFD.

CT Hundt is preparing an application for other organizations and individuals wanting to use Town buildings. It has been submitted to Attorney Nolan for review.

New Business

President Norkus presented the Fire Protection and Service Contract between the Town of Beverly Shores, Indiana & Beverly Shores Volunteer Firemen, Inc. Vice President Brown motioned to accept the Contract. Councilor Benson seconded. Unanimously approved.

President Norkus presented to Council the benefits of exploring a general obligation bond in order to take the burden off the Town's General Fund. Councilor Benson motioned to request Town Attorneys to move forward in pursuing a general obligation bond. Councilor Nordstrom seconded. Unanimously approved.

President Norkus requested interested residents make their interest known regarding vacancies on Town Committees for the upcoming year.

Present Norkus requested Council to consider ways to publicly recognize community volunteers.

Written Communication

None.

Town Council Comment

President Norkus reminded everyone that Council will not respond to group emails that include multiple Council members due to Indiana's Open Door Law and that the Public Comment portion of Town Council Meetings are the appropriate channel to talk to all of Council.

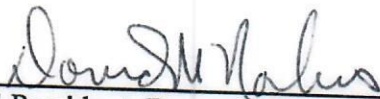
Adjourn:

Motion to Adjourn by Councilor Benson.

Seconded by Councilor O'Neil.

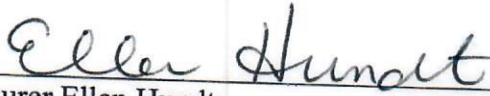
Approved by unanimous vote.

Time: 8:11 p.m.



Town Council President: Donna Norkus

Attest:



Clerk-Treasurer Ellen Hundt