

Town of Beverly Shores
TOWN COUNCIL MEETING MINUTES – January 16, 2016
Administration Building – 500 S. Broadway

2017 *at*

The meeting was called to order at 7:00 p.m. and began with the Pledge of Allegiance.

Roll Call - Council Members: Donna Norkus, President, Greg Brown, Vice President; Geof Benson; Craig Nordstrom; Brian O'Neil; Clerk-Treasurer Ellen Hundt; Also, present: Town Marshal Susan Resteau and Town Attorney Connor Nolan.

Public Presentations

Petition of Atwater Alley Vacation: Terry Bonace gave presentation. Councilor Benson motioned to consider adoption of Ordinance 2017-01 as presented. Councilor O'Neil seconded.

Unanimously approved. Council Benson motioned to consider ordinance 2017-01 on second reading during the same meeting as it was introduced. Council Nordstrom seconded.

Unanimously approved. Councilor Benson motioned to approve Ordinance 2017-01. Vice President Brown seconded. Unanimously approved.

2017 Necktie Run Proposal: Curt Kendall gave presentation and requested approval for the 2017 Necktie Run for Saturday, June 17, 2017. Councilor Benson motioned to approve request. Councilor Nordstrom seconded. Unanimously approved.

House Bill 1133-Short Term Rentals: Attorney Nolan gave presentation. Councilor Benson motioned to ratify the decision of the President of Town Council to allow the Town Attorney to represent the Town against this bill along with Ogden Dunes and Long Beach. Councilor O'Neil seconded. Unanimously approved.

Approval of Minutes

Minutes for the December 19, 2016 TC meeting were presented. Councilor Benson motioned to approve. Vice President Brown seconded. Unanimously approved.

Elections for 2017

Town Council President: Councilor Nordstrom nominated Donna Norkus. Councilor O'Neil seconded. Donna Norkus abstained. Nomination was approved 4-0.

Town Council Vice President: Councilor Nordstrom nominated Greg Brown. Councilor O'Neil seconded. Unanimously approved.

Four-Year Term Appointments:

BZA- President Norkus appointed John Jannsen to a 4-year term.

Park Board: President Norkus appointed Linda Kurtos to a 4-year term.

Green Space Committee: The Green Space Committee recommended Sandy Komaskinski. Councilor O'Neil motioned to appoint Sandy Komaskinski to a 4-year term. Vice President Brown seconded. Unanimously approved.

Annual Appointments & Contracts:

Street Superintendent and Marshal: Councilor Benson motioned to appoint Susan Resteau as Street Superintendent and Marshal. Councilor Nordstrom seconded. Unanimously approved.

Fire Chief: The BSFD elected Andy Himan Sr. as their chief. Councilor Benson motioned to accept their election. Councilor Nordstrom seconded. Unanimously approved.

Monthly Meeting: Vice President Brown motioned to have the Town Council monthly meetings on the third Monday of the month. Councilor Benson seconded. Unanimously approved.

Newspaper for Legal Notices: Councilor Benson motioned to use Chesterton Tribune as newspaper for legal notices. Councilor O'Neil seconded. Unanimously approved.

Bank of Record. Councilor Benson motioned to have The First State Bank of Porter as bank of record. Councilor O'Neil seconded. Unanimously approved.

Building Commissioner: Councilor Nordstrom motioned to appoint Hans Lagoni as Building Commissioner. Councilor Benson seconded. Unanimously approved.

Building and Site Committee: Councilor Benson motioned to appoint David Wagner, Ray Szarmach, David Phelps, and John Mackin. Vice President Brown seconded. Unanimously approve.

Plan Commission: Councilor Benson motioned to appoint Ray Szarmach, Brian O'Neil and Craig Nordstrom. Vice President Brown seconded. Unanimously approved.

NIRPC Commissioner: Councilor Benson motioned to appoint himself. Councilor Nordstrom seconded. Unanimously approved.

Capital Planning Committee: Councilor Benson motioned to appoint President Norkus. Councilor O'Neil seconded Unanimously approved. Steve Meyer will be representing the BSFD.

Council Liaisons:

BZA: Craig Nordstrom

Depot Museum and Gallery: Donna Norkus

INDU: Brian O'Neil

Park Board: Greg Brown

Police Dept. Donna Norkus

Volunteer Fire Department: Geof Benson

Councilor Nordstrom motioned to accept all Council liaisons as stated. Councilor Benson seconded. Unanimously approved.

Report of the Police Department & Street Departments

Violation Clerk Report

CT Hundt gave report.

Police Report and Street Report

Marshal Resteau presented updates for the Police Department and Streets. The Marshal gave special thanks to Councilor Brown and Ed Bracken for clearing snow of the Town's sidewalks.

Ordinances & Resolutions:

Resolutions of Appreciation: CT Hundt presented a resolution of appreciation for Sara Leonard. President Norkus motioned to accept the resolution of appreciation for Sara Leonard. Councilor

Benson seconded. Unanimously approved. CT Hundt presented a resolution of appreciation for Nadia Clisby Wendt. Vice President Brown motioned to accept the resolution of appreciation for Nadia Clisby Wendt. Councilor O'Neil seconded. Unanimously approved.

Ordinance 2017-02 AN ORDINANCE OF THE TOWN OF BEVERLY SHORES THAT REAPPROVES A PRIOR ORDINANCE WHICH WAS DULY ADOPTED IN 2011:

Councilor Benson motioned to consider accepting the ordinance as presented. Councilor Nordstrom seconded. Unanimously approved. Councilor Benson motioned to consider accepting the ordinance as presented on second reading during the same meeting as it was introduced.

Councilor Nordstrom seconded. Unanimously approved. Councilor Benson motioned to accept Ordinance 2017-02. Councilor Nordstrom seconded. Unanimously approved.

Clerk-Treasurer's Report

Consideration of Claims – Clerk-Treasurer requested permission from Council to renew membership for AIM (formally IACT). Councilor Benson motioned to approve the renewal. Councilor Nordstrom seconded. Unanimously approved. Clerk-Treasurer Hundt presented APV register. Councilor Benson motioned to approve. Vice President Brown seconded. Unanimously approved. Hundt also presented the Fund, Revenue, and Appropriation reports.

Report on open issues from 2016 and previous: CT Hundt gave report.

Public Comment:

Cathy Murray (Town of Pines Town Council) stated the Town of Pines has reestablished their Fire Department and would like to open discussion with the Beverly Shores Town Council and the BSFD regarding mutual aid.

Donna Ogle (351 E. LFD) spoke in support of the use of the Community House for a yoga class.

Reports from Committees/Liaisons:

ADA Progress: No report.

Greenspace Committee: No report.

Park Board: No report.

Building & Building Site Committee: No report.

Board of Zoning Appeals (BZA): No report.

Capital Planning: No report.

Fire & Emergency Management: Jay Hennessey gave report.

Indiana Dunes National Lakeshore: No report.

Plan Commission: Councilor Nordstrom gave report.

NIRPC: Councilor Benson gave report.

Depot Museum and Gallery: No report.

Old Business:

Cellular Tower Request: Councilors Brown reported he has talked with Verizon regarding a cell tower on LFD.

Town Website: The new site is up and running.

Use of Town Property:

BSVFD-Joint Operating Agreement: President Norkus stated BSVFD has accepted the JOA as written and presented to Council for acceptance. Councilor Benson motioned to accept the JOA. Councilor O'Neil seconded. Unanimously approved.

Rules of Use for Town Buildings and Application for Use of Community House: President Norkus presented document as prepared by CT Hundt. Minor changes were made during discussion. Councilor Benson motioned to accept both the Rules and the Application. Councilor Nordstrom seconded. Unanimously approved.

Coastal (Historic Landmark) Grant: No report.

Budget/property tax implications of water bond refunding/new general obligation bond issue: Attorney Nolan has reached out to Bond Counsel who will present to Council when they more information.

New Business

CT Hundt requested use of Town Hall on behalf of Karen Tallian for Saturday, February 18, 2017 at 1:30pm for a Town Hall Meeting. Councilor Benson motioned to approve. Council O'Neil seconded. Unanimously approved.

President Norkus reported that the ABSR, with the input of Marshal Resteau and CT Hundt, are working on setting up a program to help residents in need.

Written Communication

None.

Town Council Comment

Vice President and President Norkus thanked Council for their hard work.

Adjourn:

Motion to Adjourn by Councilor Benson.

Seconded by Vice President Brown.

Approved by unanimous vote.

Time: 9:08 p.m.



Town Council President: Donna Norkus

Attest:



Clerk-Treasurer Ellen Hundt

Town of Beverly Shores
TOWN COUNCIL MEETING MINUTES – February 20, 2016
Administration Building – 500 S. Broadway

2017
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The meeting was called to order at 7:00 p.m. and began with the Pledge of Allegiance.

Roll Call - Council Members: Donna Norkus, President, Greg Brown, Vice President; Geof Benson; Craig Nordstrom; Brian O'Neil; Clerk-Treasurer Ellen Hundt; Also, present: Town Marshal Susan Resteau, Town Attorneys Chuck Lukmann and Connor Nolan.

Municipal Advisor/Attorney Presentation

General Obligation Bond implications – Robert Reynolds, London Witte Group, gave presentation. The 10-year bond process could have a closing as early as April 2017.

Approval of consultant engagements: Councilor Nordstrom motioned to approve moving forward with consultant engagements. Councilor Benson seconded. Unanimously approved.

General Obligation Bond procedure - Chuck Lukmann, Town Attorney, gave presentation.

Bond Ordinance No 2017-04: Councilor O'Neil motioned to accept the ordinance on first reading. Vice President Brown seconded. Unanimously approved. Councilor Benson motioned to consider accepting the ordinance as presented on second reading during the same meeting as it was introduced. Councilor Nordstrom seconded. Unanimously approved. Vice President Brown motioned to accept Ordinance 2017-02. Councilor Nordstrom seconded. Unanimously approved.

Appropriations Ordinance 2017-05: Councilor Benson motioned to introduce the ordinance on first reading. Councilor O'Neil seconded. Unanimously approved. Ordinance will be heard for second reading on March 20, 2017.

Public Presentations

ABSR Speaker Series – Ed Kleese requested use of Town Hall for the ABSR Speaker Series on 03/12/17, 04/02/17, and 05/21/17. Councilor Benson motioned to approve request. Councilor Nordstrom seconded. Unanimously approved.

Stewardship program for town-owned greenspace – Candice Smith, ABSR Environment Committee, gave presentation. Town Council agreed this was a good idea and requested to be updated on progress.

Proposed NIPSCO LED street light conversion – Alan Bell, ABSR Environment Committee, gave presentation. Committee requested Town Council's involvement through direct contact with NIPSCO. Councilor O'Neil to contact NIPSCO to determine what the plan is for the Town.

Approval of Minutes

Minutes for the January 16, 2017 TC meeting were presented. Councilor Benson motioned to approve. Councilor Nordstrom seconded. Unanimously approved.

Report of the Police Department & Street Departments

Violation Clerk Report

CT Hundt presented two appeals:

9688/Klem; Councilor Benson motioned to deny appeal. Vice President Brown seconded. Appeal was unanimously denied.

10029/Gorbacz: Councilor Benson motioned to deny appeal. Vice President Brown seconded. Appeal was unanimously denied.

Police Report

Marshal Resteau presented updates for the Police Department.

Replacement squad car: Three bids were presented. Lowest bid was accepted. Councilor Benson motioned to approve Marshal Resteau to contact Crossroads for financing new car. Councilor Nordstrom seconded. Unanimously approved.

Ordinance 153-02 (Nov 1994) requiring display of house numbers: Marshal Resteau discussed issues with Police, Fire, and EMS not being able to find homes due to lack of visible house numbers. Marshal Resteau requested approval to set fine of \$25 to residents in non-compliance of ordinance. Resteau reports she will issue a warning first. There was unanimous consensus with Council in setting the fine of \$25.

Portable radios for new 911 system: Marshal Resteau to get total cost to Council for next Council meeting.

Street Report

Marshal Resteau presented updates for the Street Department. Resteau presented map of projected street projects.

Ordinances & Resolutions:

Ordinance 2017-03 ORDINANCE CREATING THE LOCAL ROAD AND BRIDGE MATCHING GRANT FUND: Councilor Benson motioned to consider accepting the ordinance as presented. Councilor O'Neil seconded. Unanimously approved. Councilor Benson motioned to consider accepting the ordinance as presented on second reading during the same meeting as it was introduced. Councilor O'Neil seconded. Unanimously approved. Councilor Benson motioned to accept Ordinance 2017-02. Councilor O'Neil seconded. Unanimously approved.

Resolution 2017-03 RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF BEVERLY SHORES, INDIANA, DISPOSING OF PERSONAL PROPERTY TO THE BEVERLY SHORES VOLUNTEER FIREMEN, INC.: Councilor Benson motioned to accept resolution as presented. Councilor O'Neil seconded. Unanimously approved.

Clerk-Treasurer's Report

Consideration of Claims – Clerk-Treasurer Hundt presented APV register, including request to attend the annual Clerk-Treasurer Institute and Academy. Councilor Benson motioned to approve. Councilor O’Neil seconded. Unanimously approved. Hundt also presented the Fund, Revenue, and Appropriation reports.

Authorization for updating municipal code: CT Hundt requested approval to pay for Supplement S-16, the codification of 2016 ordinances. Town Council gave unanimous consensus.

Public Comment:

Adam Peterson (19 S. Greatwater) asked for clarifications on road projects.

Dave Phelps (115 W. Stillwater) had questions regarding the General Obligation Bond and tax implications.

Bill Foy (424 E. Myrtle) requested Town to show support for our Muslim neighbors.

Reports from Committees/Liaisons:

ADA Progress: No report.

Greenspace Committee: No report.

Park Board: Vice President Brown gave report.

Building & Building Site Committee: Councilor O’Neil gave report.

Board of Zoning Appeals (BZA): Councilor Nordstrom gave report.

Capital Planning: President Norkus and Adam Peterson gave report.

Fire & Emergency Management: Councilor Benson gave report.

Indiana Dunes National Lakeshore: Councilor O’Neil gave report.

Plan Commission: Councilor O’Neil gave report.

NIRPC: Councilor Benson gave report.

Depot Museum and Gallery: President Norkus gave report.

Old Business:

Cellular Tower Request: Councilors Brown reported talks are still moving forward with Verizon regarding a cell tower on LFD.

Use of Community House by other organizations and individuals: CT Hundt reports all organizations using the Community House are compliant with applications.

Update on House Bill 1133—Short Term Rentals: Attorney Nolan reports this Bill has passed out of the House and is going to the Senate. HWL will be writing letter to Senate in opposition to this Bill.

New Business

Report on AIM roundtable presentation re: road funding – Councilor Brown: New matching grant will be 80/20 in 2017.

Insurance review request: President Norkus and CT Hundt will be liaisons with Dan Nole of GIS.

Written Communication

CT presented request for wedding and parking for non-resident. There was discussion regarding rules and restrictions. No action was taken.

Town Council Comment

None.

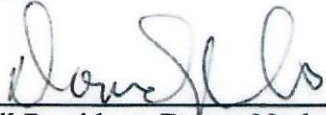
Adjourn:

Motion to Adjourn by Councilor Benson.

Seconded by Councilor O'Neil.

Approved by unanimous vote.

Time: 9:39 p.m.



Town Council President: Donna Norkus

Attest:



Clerk-Treasurer Ellen Hundt

Town of Beverly Shores
TOWN COUNCIL MEETING MINUTES - March 20, 2017
Administration Building — 500 S. Broadway

The meeting was called to order at 7:02 p.m. and began with the Pledge of Allegiance.

Roll Call - Council Members: Donna Norkus, President, Greg Brown, Vice President; Geof Benson; Craig Nordstrom; Brian O'Neil; Clerk-Treasurer Ellen Hundt; Also, present: Town Marshal Susan Resteau, Town Attorney Connor Nolan.

Public Hearing — General Obligation Bond — A sign-in sheet was made available for public comment. President Norkus provided additional information on property tax impact. Public comment was heard from: David Phelps (115 W. Stillwater) Ed Kleese (705 E. Rogers)

Jim Corrigan (21 W. Lake Front)

Howard Marvel (21 S. Lake Shore County Rd.)

Toots Foy (424 E. Myrtle)

George Bagnall (413 E. Lake Front)

The following residents submitted written communication presented by President Norkus:

Marcia and Richard Metzcus (25 W. Stillwater)

Gary Ganz (335 E. Lake Front)

Sam Olins (431 E. Roberts)

Public comment was closed at 7:28 p.m.

Council Comment was heard from President Norkus, Councilor Benson, and Councilor O'Neil. Marshal Resteau commented on quality of existing roads and culverts and the related costs. Adam Peterson (19 S. Greatwater) was allowed to comment at this time.

Councilor Nordstrom motioned to close public hearing at 7:50 p.m. Councilor O'Neil seconded. Unanimously approved.

Councilor Benson motioned to adopt Ordinance 2017-05. Councilor O'Neil seconded. Unanimously approved. Attorney Nolan read into record, for second reading, Ordinance 2017-05 ORDINANCE OF THE TOWN OF BEVERLY SHORES, PORTER COUNTY, INDIANA, PROVIDING FOR THE APPROPRIATION OF THE PROCEEDS OF ITS GENERAL OBLIGATION BOND OF THE TOWN FOR THE PURPOSE OF FUNDING ROAD IMPROVEMENTS AND VARIOUS CAPITAL IMPROVEMENTS. Councilor Nordstrom motioned to accept the Ordinance 2017-05 on second reading. Councilor Brown seconded. Unanimously approved.

Public Presentations

Jackie Conrad, from the ABSR Program Committee, requested Council approval of ABSR Events for 2017, the use of Town Hall for the Garden & Art Walk and Summerfest, and the use

of the Community House for the Spring Cookout. Councilor Benson motioned to approve dates and building usage. Councilor O'Neil seconded. Unanimously approved.

Approval of Minutes

Minutes for the February 20, 2017 TC meeting were presented. Councilor Nordstrom motioned to approve. Councilor Benson seconded. Unanimously approved.

Report of the Police Department & Street Departments

Violation Clerk Report

CT Hundt reported the outstanding in-state and out-of-state Parking Violations for 2016 have been handed over to Attorney Nolan for collections.

Police Report

Marshal Resteau presented updates for the Police Department.

Street Report

Marshal Resteau presented updates for the Street Department. Marshal gave special thanks to Greg Brown for plowing sidewalks on Broadway.

Ordinances & Resolutions: N/A.

Clerk-Treasurer's Report

Consideration of Claims — Clerk-Treasurer Hundt presented APV register, noting reimbursement for CT's expenses for the Institute and Academy were included. Councilor Benson motioned to approve. Councilor Nordstrom seconded. Unanimously approved. CT Hundt presented Resolution 2017-04 A RESOLUTION AUTHORIZING SPENDING \$1,500 FOR THE PURCHASE OF NEW COMPUTERS FROM THE GARBAGE FUND (623). Councilor Nordstrom motioned to approve. Councilor Benson seconded. Unanimously approved. CT Hundt also presented the Fund, Revenue, Appropriation reports, and Garbage reports. CT noted 62 residents have not paid their garbage bill at this time.

Public Comment:

None.

Reports from Committees/Liaisons:

ADA Progress: Councilor Nordstrom gave report.

Greenspace Committee: No report.

Park Board: Vice President Brown gave report.

Building & Building Site Committee: Councilor O'Neil gave report.

Board of Zoning Appeals (BZA): Councilor Nordstrom gave report.

Capital Planning: President Norkus gave report.
Fire & Emergency Management: Councilor Benson gave report.
Indiana Dunes National Lakeshore: Councilor O'Neil gave report.
Plan Commission: Councilor O'Neil gave report.
NIRPC: Councilor Benson gave report.
Depot Museum and Gallery: No report.

Old Business:

Cellular Tower Request: Councilors Brown reported talks are still moving forward with Verizon regarding a cell tower on LFD.

Coastal (Historic Landmark) Grant: President Norkus reported there is nothing new at this time.

Update on House Bill 1133—Short Term Rentals: Attorney Nolan reported HB 1133 passed out of the Senate Committee. It now goes to the full Senate for consideration.

Insurance review request: CT Hundt reported she and President Norkus are scheduled to meet with Dan Nole of GIS on March 22nd.

NIPSCO lighting — Councilor O'Neil reported he will continue attempts to contact representative from NIPSCO.

Storage Facility (Phase 111) update — Paul Zucker gave presentation and reported \$22,000 gap in fund raising. He mentioned that The Town Center Working Group (TCWG) may request the Town pay \$20,000 out of the proposed Bond. Zucker reported without the additional funds, the TCWG will have to scale back the scope of the project.

New Business

Double Track Project — President Norkus received an invitation to participate as a consulting party. Councilor O'Neil agreed to be Consulting Party representing the Town of Beverly Shores.

Garbage Cans/Ordinance — President Norkus has requested Council and Attorney Nolan review the ordinance for clarification of regulations for enforcement.

USPS/E911 - Councilor Brown is working with local post office in creating a database that has the potential of making it easier for package delivery for the residents of Beverly Shores.

Written Communication

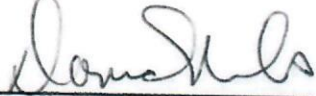
None.

Town Council Comment


None.

Adjourn:

Motion to Adjourn by Councilor Benson.
Seconded by Vice President Brown.
Approved by unanimous vote.
Time: 8:39 p.m.



Town Council President: Donna Norkus

Attest: 
Clerk-Treasurer Ellen Hundt

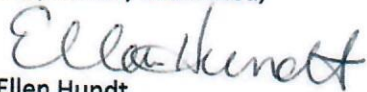
MINUTES
BEVERLY SHORES TOWN COUNCIL
EXECUTIVE MEETING
APRIL 24, 2017

An executive meeting of the Beverly Shores Town Council was held at 7:00 p.m., to discuss a job performance evaluation of an individual employee pursuant to Ind. Code § 5-14-1.5-6.1(b)(9). Present were Council President Donna Norkus, council members Greg Brown, Geof Benson, Craig Nordstrom, and Brian O'Neil. Also in attendance was Clerk-Treasurer Ellen Hundt.

No decisions were made nor were any votes taken. No other town business was discussed.

The Town of Beverly Shores Clerk-Treasurer certifies that no matter was discussed in the executive session other than the subject matters specified in the public notice.

Respectfully submitted,



Ellen Hundt,
Beverly Shores Clerk-Treasurer

Town of Beverly Shores
TOWN COUNCIL MEETING MINUTES – April 17, 2017
Administration Building – 500 S. Broadway

The meeting was called to order at 7:00 p.m. and began with the Pledge of Allegiance.

Roll Call - Council Members: Donna Norkus, President, Greg Brown, Vice President; Geof Benson; Craig Nordstrom; Brian O'Neil; Clerk-Treasurer Ellen Hundt; Also, present: Town Marshal Susan Resteau, Town Attorney Connor Nolan.

Public Presentations

Todd Williams from Hoosier Start gave a presentation on a deferred compensation product for full and part time employees as well as elected officials.

Jennifer Birchfield from Urban Water (contracted by the Save the Dunes) gave a presentation on the outcome of a study for the purposes of a social marketing outreach program regarding keeping a clean and safe septic system.

Update – General Obligation Bond: The sale of the 2017 GO Bond has been completed and updated information will be posted on the website.

Update – Beverly Drive flooding: Marshal Resteau gave report. Resident Ed Bracken assisted in discussion of solutions. East Beverly Drive will remain closed until further notice. President Norkus reported she and the Marshal, along with the Town's Attorney, have started talks with the National Park on how to move forward together.

Approval of Minutes

Minutes for the March 20, 2017 TC meeting were presented. Councilor Benson motioned to approve. Vice President Brown seconded. Unanimously approved.

Report of the Police Department & Street Departments

Violation Clerk Report

CT Hundt stated there was nothing significant to report.

Police Report

Marshal Resteau presented updates for the Police Department.

Street Report

Marshal Resteau presented updates for the Street Department. Bid requests for the road projects will be going out on 04/18/17.

Ordinances & Resolutions: CT Hundt read Resolution 2017-05 Resolution to Purchase Police Radios. Councilor Nordstrom motioned to approve. Councilor O'Neil seconded. Unanimously approved.

Clerk-Treasurer's Report

Consideration of Claims – Clerk-Treasurer Hundt presented APV register, noting payments for expenses for the 2017 GO Bond were included. Councilor Benson motioned to approve. Councilor O'Neil seconded. Unanimously approved. CT Hundt also presented the Fund, Revenue, Appropriation reports, and Garbage reports. CT reported there are 37 second notice letters being sent to residents who have not paid their garbage bill. Statements and requests for payment to residents owing multiple years are also being sent. President Norkus inquired about the payroll fund being incorrect. CT Hundt reported she is still researching the issue. CT Hundt thanked Frank Hardwick for donating 7 hours of his time to setting up the Town's new computers.

Reestablishing the CCD Fund – CT Hundt requested to hire Umbaugh and Associates to reestablish the CCD Fund. CT presented price estimates ranging from \$1,500 (no meetings) to \$3,000 (attendance at meetings). Councilor Benson suggested the Town use HWL due to the Town's failure to reestablish the CCD Fund in the past. The decision was tabled until May to allow time for Attorney to provide information to Council.

Investment of excess funds – CT Hundt presented general information regarding the limited options for investing Bond proceeds. President Norkus was in favor of short-term investments. CT Hundt will contact local banks to determine what can be done and collect rate information.

Public Comment:

None.

Reports from Committees/Liaisons:

ADA Progress: Councilor Nordstrom gave report.

Greenspace Committee: No report.

Park Board: No report.

Building & Building Site Committee: Councilor O'Neil gave report.

Board of Zoning Appeals (BZA): Councilor Nordstrom gave report.

Capital Planning: President Norkus gave report.

Fire & Emergency Management: Jay Hennessey gave report.

Indiana Dunes National Lakeshore: President Norkus gave report.

Plan Commission: Councilor O'Neil gave report.

NIRPC: No report.

Depot Museum and Gallery: President Norkus report.

Old Business:

Cellular Tower Request: Councilors Brown reported talks with Verizon and AT & T are still ongoing. Brown reported a fiber optic broad band company has contacted him.

Coastal (Historic Landmark) Grant: President Norkus reported there is nothing new at this time.

Update on House Bill 1133—Short Term Rentals: Attorney Nolan reported HB1133 passed through the Senate with amendments. The House rejected the amendments. The Conference Committee will now meet over the matter.

Insurance review request: President Norkus reported she and CT Hundt met with Dan Nole from GIS to review Town's insurance coverage. Insurance is getting updated to better reflect the needs of the Town.

NIPSCO lighting – Councilor O'Neil reported the NIPSCO representative made contact and Beverly Shores is slated to have bulbs replaced in 2020. O'Neil is waiting for additional information.

Storage Facility (Phase III) update – Councilor O'Neil reports the Town Center Working Group has reached 90% of their funding goal.

New Business

President Norkus reported People's Climate March out of Highland has requested a statement of support from Council.

President Norkus reported CT Hundt will handle the census update and information.

An Executive Session was scheduled for April 24, 2017 at 7pm.

Written Communication

None.

Town Council Comment

Councilor O'Neil reminded everyone to pull Garlic Mustard.

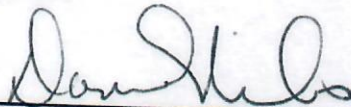
Adjourn:

Motion to Adjourn by Vice President Brown.

Seconded by Councilor Benson.

Approved by unanimous vote.

Time: 8:29 p.m.



Town Council President: Donna Norkus

Attest:



Clerk-Treasurer Ellen Hundt

Town of Beverly Shores
TOWN COUNCIL MEETING MINUTES – May 15, 2016
Administration Building – 500 S. Broadway

The meeting was called to order at 7:00 p.m. and began with the Pledge of Allegiance.

Roll Call - Council Members: Donna Norkus, President, Greg Brown, Vice President; Geof Benson; Craig Nordstrom; Brian O'Neil; Clerk-Treasurer Ellen Hundt; Also, present: Town Marshal Susan Resteau, Town Attorney Connor Nolan.

Public Presentations

None.

Update – Beverly Drive Flooding

Marshal Resteau gave report. The road will remain closed until further notice. Residents are to stay off the road. Councilor Benson motioned to have Marshal Resteau purchase 4 barricades. Councilor Nordstrom seconded. Unanimously approved.

Opening of bids for services to the Town

Vice President Brown and Councilor O'Neil opened bids. Councilor O'Neil read summary of projects and costs. Marshal Resteau and President Norkus will review bids and award bids on basis of the most responsive and responsible bidder. A Council Meeting will be held on Friday, May 19, 2017 at 3 p.m. to award the bids.

Approval of Minutes

Minutes for the April 17, 2017 TC meeting were presented. Councilor Benson motioned to approve. Councilor O'Neil seconded. Unanimously approved.

Report of the Police Department & Street Departments

Violation Clerk Report

CT Hundt gave report.

Police Report

Marshal Resteau presented updates for the Police Department.

Street Report

Marshal Resteau presented updates for the Street Department.

Ordinances & Resolutions

None.

Clerk-Treasurer's Report

Consideration of Claims – Clerk-Treasurer Hundt presented APV register, noting payments for Clerk-Treasurer trainings and 3-month CD purchase. Councilor Nordstrom motioned to approve.

Councilor Benson seconded. Unanimously approved. CT Hundt also presented the Fund, Revenue, Appropriation reports, and Garbage reports. CT Hundt requested Council decide on moving forward with collections on garbage & recycling bills. Councilor Benson motioned for CT Hundt and Attorney Nolan to certify a list to the County for money due to be included on property tax bill. Councilor Nordstrom seconded. Unanimously approved.

Reestablishing the CCD Fund – Attorney Nolan presented estimated costs to Council. Councilor Benson motioned to hire Harris Welsh & Lukmann to work with CT Hundt to reestablish the CCD. Councilor Nordstrom seconded. Unanimously approved.

Investment of excess funds –CT Hundt reported using \$884,260.80 of the 2017 GO BOND proceeds to purchase of a 3-month CD.

Public Comment:

David Phelps (115 W. Stillwater) asked about the CCD.

Reports from Committees/Liaisons:

ADA Progress: Councilor Nordstrom gave report.

Greenspace Committee: President Norkus gave report.

Park Board: Vice President Brown gave report.

Building & Building Site Committee: No report. President Norkus and Councilor O'Neil discussed having the Committee put together a Building FAQ section to be put on Town's website.

Board of Zoning Appeals (BZA): Vytas Kasniunas gave report.

Capital Planning: No report.

Fire & Emergency Management: Jay Hennessey gave report.

Indiana Dunes National Lakeshore: Nothing to report.

Plan Commission: Councilor O'Neil gave report.

NIRPC: No report.

Depot Museum and Gallery: President Norkus gave report.

Old Business:

Cellular Tower Request: Councilor Brown stated he is still talking to companies.

Coastal (Historic Landmark) Grant: President Norkus had nothing new to report.

Insurance review request: CT Hundt had nothing new to report.

NIPSCO lighting – Councilor O'Neil reported he is waiting for additional information.

Storage Facility (Phase III) update – Councilor O'Neil reports the Town Center Working Group has reached 92% of their funding goal.

New Business

Annual IDEM Contract Renewal: Councilor Benson gave brief history of the Indiana Department of Environmental Management (IDEM) grant. Vice President Brown motioned to

Annual IDEM Contract Renewal: Councilor Benson gave brief history of the Indiana Department of Environmental Management (IDEM) grant. Vice President Brown motioned to accept the contract between the Town of Beverly Shores and Geof Benson. Councilor O'Neil seconded. The vote was 4-0. Councilor Benson recused himself.

2017 INDOT Community Crossings matching grant program: Vice President Brown and Councilor O'Neil will attend informational meeting.

Leaf Pickup/Dumpster: CT Hundt discussed the need to use a 20 yard to provide leaf disposal to the Town. Council determined this was not an option.

Beach Sand: Vice President Brown reported he has been researching beach nourishment.

Written Communication

President Norkus reported she received an email from resident voicing concern regarding the National Park's prescribed burn's proximity to homes on the west side of the Town.

Town Council Comment

Councilor O'Neil attended an informational meeting regarding the double tracking proposed by the NICTD.

Vice President Brown reported he learned more about town controlled internet service.

Councilor Benson brought up the use of apps for parking in Chicago and how it might be an option for the Town.

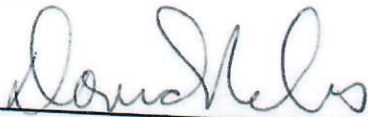
Adjourn:

Motion to Adjourn by Councilor Benson.

Seconded by Council O'Neil.

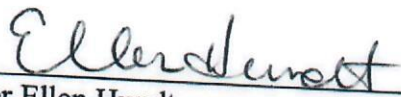
Approved by unanimous vote.

Time: 8:47 p.m.



Town Council President: Donna Norkus

Attest:



Clerk-Treasurer Ellen Hundt

Town of Beverly Shores
TOWN COUNCIL MEETING MINUTES – June 19, 2017
Administration Building – 500 S. Broadway

The meeting was called to order at 7:00 p.m. and began with the Pledge of Allegiance.

Roll Call - Council Members: Donna Norkus, President, Greg Brown, Vice President; Geof Benson, and Clerk-Treasurer Ellen Hundt; Also, present: Town Marshal Susan Resteau, Town Attorney Connor Nolan. Absent were Council members Craig Nordstrom and Brian O'Neil

Public Hearing – Reestablishment of CCD Fund

The Public Hearing was opened at 7:02 p.m. Attorney Nolan gave presentation. Questions were heard from residents Adam Peterson (19 S. Greatwater), Carol Westbrook (1 E. Lake Front), Nancy Corrie (37 E. Stillwater), Paul Kleinaitis (37 E. Stillwater), Kevin Shick (313 E. Ripplewater), and David Phelps (116 W. Stillwater).

Attorney Nolan presented Resolution 2017-06 on its first and only reading. Council Benson motioned to accept Resolution 2017-06 as presented. Vice President Brown seconded. Unanimously approved. The Public Hearing was closed at 7:25 p.m.

Public Presentations

Porter County Recycling and Waste Reduction – Therese Haller, Executive Director gave presentation. Materials are available at the Administration Building.

ABSR -- Ed Kleese requested the use of Town Hall on Sunday, June 25th from 1-5 p.m. for a presentation about ticks. President Norkus motioned to allow ABSR to use Town Hall. Vice President Brown seconded. Unanimously approved.

Ed Kleese requested the use of the Fire House as a backup to Summerfest, Saturday, July 29th, if there is inclement weather. President Norkus requested a detailed plan for review at next Council Meeting.

Update – Beverly Drive Flooding

Marshal Resteau gave report. Rieth Riley will begin work on East Beverly Drive on June 20, 2017.

Approval of Minutes

Minutes for the May 15, 2017 TC meeting were presented. Councilor Benson motioned to approve. Vice President Brown seconded. Unanimously approved.

Minutes for the May 19, 2017 TC meeting were presented. Vice President Brown motioned to approve. Councilor Benson seconded. Unanimously approved.

Report of the Police Department & Street Departments

Violation Clerk Report

No appeals.

Police Report

Marshal Resteau presented updates for the Police Department.

Street Report

Marshal Resteau presented updates for the Street Department. D & M is currently finishing projects at Rebora Plaza and Four Corners (Broadway & Beverly). Paving projects will start after July 4th.

Ordinances & Resolutions

None.

Clerk-Treasurer's Report

Consideration of Claims – Clerk-Treasurer Hundt presented APV register, noting payments for Clerk-Treasurer travel reimbursement. Councilor Benson motioned to approve. Vice President Brown seconded. Unanimously approved. CT Hundt also presented the Fund, Revenue, Appropriation reports, and Garbage reports. CT Hundt requested Council approve spending \$3,000 from the CCD fund to Umbaugh for 2018 budget assistance. Councilor Benson motioned to approve. Vice President Brown seconded. Unanimously approved.

Public Comment:

Comments were heard from residents, David Phelps (115 W. Stillwater), Nancy Corrie (37 E. Stillwater), Carol Westbrook (1 E. Lake Front), and Ellen Hundt (219 S. Broadway).

Reports from Committees/Liaisons:

ADA Progress: No report.

Greenspace Committee: No report.

Park Board: Vice President Brown gave report.

Building & Building Site Committee: No report.

Board of Zoning Appeals (BZA): No report.

Capital Planning: No report.

Fire & Emergency Management: Jay Hennessey gave report.

Indiana Dunes National Lakeshore: Nothing to report.

Plan Commission: No report.

NIRPC: Councilor Benson report.

Depot Museum and Gallery: No report. President Norkus did note the Depot's Estate Sale is coming up and the Porter County Museum's Beverly Shores opening is opening June 23rd.

Old Business:

Awarded bids for services to Town: President Norkus gave report. See 05-19-17 minutes.

Cellular Tower Request: Vice President Brown reported Verizon will have to have discussions with the Park Department regarding cell tower.

Coastal (Historic Landmark) Grant: President Norkus had nothing new to report. Updates coming with final decision in September.

Community Crossing Grant: Vice President Brown gave report. President Norkus authorized Councilor O'Neil and Marshal Resteau to submit grant application.

Insurance review: CT Hundt and President Norkus gave report. Councilor Brown motioned to accept additional coverage for cyber security. Councilor Benson seconded. Unanimously approved.

NIPSCO lighting: President Norkus reported a second letter to NIPSCO is being written.

Storage Facility (Phase III) update: President Norkus reiterated that the Council was not asked for a Town contribution.

Leaf pickup: CT Hundt had no updates.

Beach sand: Vice President reported there was nothing new to report and there will be no further discussion.

New Business

Hate Has No Home Here: Eileen Heisler gave presentation. CT Hundt will continue pricing signs to be available for residents.

Septic Smart Signs: President Norkus gave presentation and information about free signs. President Norkus motioned to waive sign fee for one sign per yard, sign to be no bigger than 2' x 3' from June 20th to July 15th, 2017. Councilor Benson seconded. Unanimously approved.

Written Communication

None.

Town Council Comment

President Norkus offered congratulations to Councilor Benson's daughter who graduated Magna Cum Laude from Harvard. President Norkus stated that although there have been complaints about Jehovah Witness's in the area, they are protected by the 1st Amendment. The Town cannot tell them to leave. However, residents can ask them to vacate their property. President Norkus has requested CT Hundt to review schedule so as to change Council Meetings to the 2nd Monday of the month in 2018.

Adjourn:

Motion to Adjourn by Vice President Brown.

Seconded by Councilor Benson.

Approved by unanimous vote.

Time: 9:08 p.m.

Donna Norkus

Town Council President: Donna Norkus

Attest:

Ellen Hundt

Clerk-Treasurer Ellen Hundt

Town of Beverly Shores
TOWN COUNCIL MEETING MINUTES – July 17, 2017
Administration Building – 500 S. Broadway

The meeting was called to order at 7:00 p.m. and began with the Pledge of Allegiance.

Roll Call - Council Members: Donna Norkus, President, Greg Brown, Vice President; Geof Benson, Craig Nordstrom, Brian O'Neil and Clerk-Treasurer Ellen Hundt were present. Also, present: Town Marshal Susan Resteau, Town Attorney Connor Nolan.

Public Presentations

None.

Approval of Minutes

Minutes for the June 19, 2017 TC meeting were presented. Councilor Benson motioned to approve. Vice President Brown seconded. Unanimously approved.

Report of the Police Department & Street Departments

Violation Clerk Report

No appeals. CT Hundt reported parking violations appear to be on the decline this year.

Police Report

Marshal Resteau presented updates for the Police Department.

Street Report

Marshal Resteau presented updates for the Street Department.

Ordinances & Resolutions

Ordinance No. 2017-06 Additional Appropriation for the Local Road & Bridge Matching Grant
Councilor Benson motioned to accept the ordinance as presented. Councilor O'Neil seconded. Unanimously approved. Councilor Benson motioned to accept the ordinance as presented on second reading during the same meeting as it was introduced. Councilor O'Neil seconded. Unanimously approved.

Ordinance No. 2017-07 The 2018 Salary Ordinance for the Town of Beverly Shores, Indiana
Councilor Benson motioned to take ordinance under advisement. Councilor Nordstrom seconded. Unanimously approved.

Resolution No. 2017-07 Resolution Regarding Reclassification of Expenses
Councilor Benson motioned to accept resolution. Councilor Nordstrom seconded. Unanimously approved.

Clerk-Treasurer's Report

Consideration of Claims – Clerk-Treasurer Hundt presented APV register, noting Town's insurance policy renewal and payments for Clerk-Treasurer travel reimbursement. Councilor Benson motioned to approve. Councilor Nordstrom seconded. Unanimously approved. CT Hundt also presented the Fund, Revenue, Appropriation reports, and Garbage reports. CT Hundt asked Council to determine if they want Umbaugh to present cash flow summary for the 2018 budget for an additional fee of less than \$1,000.

Public Comment:

Comments were heard from resident John Blackburn (329 Idler) regarding the ABSRCF reaching their goal of \$136,000 to begin construction on Town storage unit.

Reports from Committees/Liaisons:

ADA Progress: Councilor Nordstrom gave report.

Greenspace Committee: President Norkus gave report.

Park Board: Vice President Brown gave report.

Building & Building Site Committee: Councilor O'Neil gave report.

Board of Zoning Appeals (BZA): No report.

Capital Planning: President Norkus gave report.

Fire & Emergency Management: Jay Hennessey gave report.

Indiana Dunes National Lakeshore: Councilor O'Neil gave report.

Plan Commission: No report.

NIRPC: Councilor Benson report.

Depot Museum and Gallery: President Norkus gave report.

Old Business:

Cellular Tower Request: Vice President Brown reported AT & T's project is on hold. The possibility of a tower on Broadway is under the jurisdiction of the Park Board now.

Coastal (Historic Landmark) Grant: President Norkus had nothing new to report. Updates coming with final decision in September.

Community Crossing Grant: Councilor O'Neil reported 2 applications have been submitted. Awards will be announced in August.

NIPSCO lighting: President Norkus reported a letter has been submitted to NIPSCO.

Storage Facility (Phase III) update: Councilor O'Neil reported the funds have been raised and construction should begin in September.

Leaf pickup: CT Hundt had no updates.

Hate Has No Home Here: CT Hundt reported flyers are available at the Administration Building for residents who want to hang them in their windows.

Review ABSR planned request for use of Fire Station as Summerfest back-up location 2018: The request has been withdrawn.

Council meetings move to 2nd Monday of the month: President Norkus requested Council to consider making changes to calendar.

New Business

None.

Written Communication

None.

Town Council Comment

Councilor Benson reported there have only been two days with high E. coli levels at the Town's beaches.

President Norkus reported a fund raiser July 22nd for the dog park.

Councilor Benson congratulated ABSRCF for raising funds for the storage building.

Adjourn:

Motion to Adjourn by Councilor Benson.

Seconded by Councilor Nordstrom

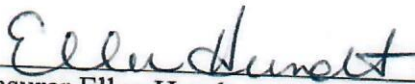
Approved by unanimous vote.

Time: 7:48 p.m.



Town Council President: Donna Norkus

Attest:



Clerk-Treasurer Ellen Hundt

Town of Beverly Shores
TOWN COUNCIL MEETING MINUTES – August 22, 2017
Administration Building – 500 S. Broadway

The meeting was called to order at 7:00 p.m. and began with the Pledge of Allegiance.

Roll Call - Council Members: Donna Norkus, President, Greg Brown, Vice President; Geof Benson, Craig Nordstrom, and Clerk-Treasurer Ellen Hundt were present. Also, present: Town Marshal Susan Resteau, Town Attorney Connor Nolan. Council Brian O'Neil was absent.

Public Presentations

Stephanie Chaudhary, attorney and daughter of Steven and Laurie Snell gave presentation on history of water tap-in situation. Attorney Chaudhary requested Town Council to accept the transfer of water tap-in rights. There was no motion. Councilor Nordstrom motioned to continue discussion. Councilor Benson seconded. Approved unanimously. Attorney Chaudhary and Attorney Nolan will meet to discuss options.

Approval of Minutes

Minutes for the July 17, 2017 TC meeting were presented. Councilor Benson motioned to approve. Councilor Nordstrom seconded. Unanimously approved.

Report of the Police Department & Street Departments

Violation Clerk Report

Ct Hundt presented parking violation appeals:

PV 10274 – Kline: Councilor Nordstrom motioned to deny appeal. Councilor Benson seconded. Unanimously approved.

PV 10267 – White: Councilor Nordstrom motioned to deny appeal. Vice President Brown seconded. Unanimously approved.

PV 10230 – Lewis: Vice President motioned to deny appeal. Councilor Benson seconded. Unanimously approved.

PV 10194 – Anicich: Vice President motioned to deny appeal. Councilor Nordstrom seconded. Unanimously approved.

PV 10086 – Bresler: Councilor Nordstrom motioned to deny appeal. Vice President Brown seconded. Unanimously approved.

PV 10019 – Reinhart: Councilor Nordstrom motioned to deny appeal. Councilor Benson seconded. Unanimously approved.

PV 10089 – Lutz: Councilor Benson motioned to deny appeal. Vice President Brown seconded. Unanimously approved.

PV 10041 – Burkhart: Councilor Benson motioned to deny appeal. Councilor Nordstrom seconded. Unanimously approved.

Police Report

Marshal Resteau presented updates for the Police Department.

Street Report

Marshal Resteau presented updates for the Street Department.

Ordinances & Resolutions

Resolution 2017-08 A Resolution of the Town of Beverly Shores Town Council in Support of the 2017 Septicsmart Week: Councilor Benson motioned to accept Resolution 2017-08. Councilor Nordstrom seconded. Unanimously approved.

Councilor Benson motioned to suspend sign fee during Septic Week 2017. Vice President Brown seconded. Unanimously approved.

Building permit applications: CT Hundt presented 4 building application revisions for approval by Town Council. Councilor Benson approved pending approval from the Plan Commission. Vice President Brown seconded. Unanimously approved. Councilor Nordstrom will forward to Ray Szarmach for Plan Commission approval.

Clerk-Treasurer's Report

Consideration of Claims – Clerk-Treasurer Hundt presented APV register, noting items that were not monthly expenses. Vice President Brown motioned to approve. Councilor Benson seconded. Unanimously approved. CT Hundt also presented the Fund, Revenue, Appropriation reports, and Garbage reports.

Councilor Nordstrom motioned to set the Public Hearing for the 2018 Budget for September 18, 2017 at 7pm and the Second Reading and Final Adoption for the 2018 Budget for October 16, 2017. Councilor Benson seconded. Unanimously approved. CT Hundt reports the 2018 Budget will be posted to Gateway for the public to view no later than September 8, 2017. The deadline to submit the 2018 Budget to the State is October 18, 2017.

CT Hundt followed up with Council regarding if they want Umbaugh to present cash flow summary for the 2018 budget for an additional fee of less than \$1,000. Council declined to get cash flow report this year.

Councilor Benson requested CT Hundt research money markets.

Public Comment:

John Mackin (204 S. Quigley) volunteered to help repair stairs at Rebora Plaza.

Reports from Committees/Liaisons:

ADA Progress: Councilor Nordstrom gave report.

Greenspace Committee: President Norkus gave report.

Park Board: Vice President Brown gave report.

Building & Building Site Committee: President Norkus gave report.

Board of Zoning Appeals (BZA): Councilor Nordstrom gave report.

Capital Planning: No report.

Fire & Emergency Management: Councilor Benson gave report.

Indiana Dunes National Lakeshore: President Norkus gave report.

Plan Commission: Councilor Nordstrom gave report.

NIRPC: No report.

Depot Museum and Gallery: President Norkus gave report.

Unfinished Business:

Cellular Tower Request: Vice President Brown reported Park Board will meet with Attorney Nolan.

Coastal (Historic Landmark) Grant: Nothing new to report.

Community Crossing Grant: Nothing new to report.

NIPSCO lighting: President Norkus reported a letter has been received from NIPSCO.

Storage Facility (Phase III) update: Nothing new to report.

Leaf pickup: Nothing new to report.

Council meetings move to 2nd Monday of the month: Councilor Benson requested Council look at the 3rd Tuesdays of the month.

New Business

Requests for town records: Councilor Benson motioned to have CT Hundt formally request Town records from former Town Attorneys. Councilor Nordstrom seconded. Unanimously approved.

International dark sky park: Council to send letter of support for the nomination that the International Dark Sky Association designate Indiana Dunes National Lakeshore as a Dark Sky Park.

IDEM water certification: Councilor Benson reported possible building site on a wetland in Town goes against the 5 Year Comprehensive Plan and the Town's Wetland Ordinance.

Beach replenishment: Councilor Brown was cc'd on a letter written by Scott Pelath and Chuck Moseley to Government in support of replenishment.

Septic Week: Previously reported on.

Depot Window repair/replacement: Previously reported on.

Settlement agreement compliance: President Norkus stated this was reason for request of information. The Council needs clarification whether or not previous settlements have been finalized.

Written Communication

President Norkus reported she responded to email regarding parking at Shore Avenue.

Town Council Comment

Vice President Brown reported receiving numerous complaints regarding the cutting down of trees and stated review of existing tree regulations need to be looked at. CT Hundt reported the Plan Commission did rule in the June meeting regarding tree removal applications and fees. The Business application and fees were also ruled on in June Plan Commission Meeting. Councilor Nordstrom to follow up.

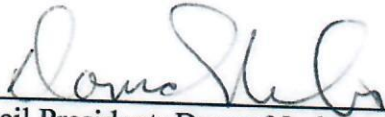
Adjourn:

Motion to Adjourn by Councilor Benson.

Seconded by Vice President Brown.

Approved by unanimous vote.

Time: 9:02 p.m.



Town Council President: Donna Norkus

Attest:



Clerk-Treasurer Ellen Hundt

Town of Beverly Shores
TOWN COUNCIL MEETING MINUTES – September 18, 2017
Administration Building – 500 S. Broadway

The meeting was called to order at 7:00 p.m. and began with the Pledge of Allegiance.

Roll Call - Council Members: Donna Norkus, President, Greg Brown, Vice President, Geof Benson, Craig Nordstrom, and Brian O'Neil were present. Also, present: Clerk-Treasurer Ellen Hundt, Town Marshal Susan Resteau, and Town Attorney Connor Nolan.

Public Presentations

None.

2018 Budget Public Hearing

Councilor Nordstrom motioned to open the Public Hearing at 7:02 p.m. Councilor Benson seconded. CT Hundt presented a brief outline on the 2018 Budget. There were no public comments. Vice President Brown motioned to close the Public Hearing at 7:06 p.m. Councilor O'Neil seconded. Unanimously approved.

Approval of Minutes

Minutes for the August 21, 2017 TC meeting were presented. Councilor Benson motioned to approve. Councilor Nordstrom seconded. Unanimously approved.

Report of the Police Department & Street Departments

Violation Clerk Report

Ct Hundt presented parking violation appeals:

PV 10253/Rosenthal: Councilor Nordstrom motioned to deny appeal. Councilor O'Neil seconded. Unanimously approved.

PV 10302/Viksne: Councilor Benson motioned to deny appeal. Vice President Brown seconded. Unanimously approved.

Street Report

Marshal Resteau presented updates for the Street Department.

Police Report

Marshal Resteau presented updates for the Police Department.

Ordinances & Resolutions

ORDINANCE 2017-08 TOWN OF BEVERLY SHORES, INDIANA ORDINANCE CREATING THE INVESTMENTS FUND (555)

Vice President Brown motioned to consider accepting the ordinance as presented. Councilor O'Neil seconded. Unanimously approved. Vice President Brown motioned to consider accepting the ordinance as presented on second reading during the same meeting as it was introduced.

Councilor O'Neil seconded. Unanimously approved. Vice President Brown motioned to adopt Ordinance 2017-08. Councilor O'Neil seconded. Unanimously approved.

ORDINANCE 2017-09 TOWN OF BEVERLY SHORES, INDIANA ORDINANCE CREATING THE INVESTMENTS FUND (556)

Councilor Benson motioned to consider accepting the ordinance as presented. Councilor Nordstrom seconded. Unanimously approved. Councilor Benson motioned to consider accepting the ordinance as presented on second reading during the same meeting as it was introduced. Councilor Nordstrom seconded. Unanimously approved. Councilor Benson motioned to adopt Ordinance 2017-08. Councilor Nordstrom seconded. Unanimously approved.

Referrals to Plan Commission

Monetary Penalties: Not yet considered.

Building permit applications: Councilor O'Neil reported the Plan Commission approved the revisions of the four (4) building application approved by Town Council.

Clerk-Treasurer's Report

Consideration of Claims – Clerk-Treasurer Hundt presented APV register, noting items that were not monthly expenses. Councilor O'Neil motioned to approve. Vice President Brown seconded. Unanimously approved. CT Hundt also presented the Fund, Revenue, Appropriation reports, and Garbage reports. Attorney Nolan reported eighteen (18) 2016 Parking Violations were filed with Porter County; payments on ten (10) have been collected, the remaining eight (8) have had judgements filed against them.

Public Comment:

Evie Richards (16 W. Leewater) and Brian Lewandowski (general contractor) made comments to Town Council.

Reports from Committees/Liaisons:

ADA Progress: Councilor Nordstrom gave report.

Greenspace Committee: President Norkus gave report.

Park Board: Vice President Brown gave report.

Building & Building Site Committee: Councilor O'Neil gave report.

Board of Zoning Appeals (BZA): Councilor Nordstrom gave report.

Capital Planning: President Norkus gave report.

Fire & Emergency Management: Jay Hennessey gave report.

Indiana Dunes National Lakeshore: No report.

Plan Commission: Councilor O'Neil gave report.

NIRPC: Councilor Benson gave report.

Depot Museum and Gallery: President Norkus gave report.

Unfinished Business:

Request to waive water tap-in fee for 7 S. Drake: Nothing new to report.

Cellular Tower Request: Nothing new to report.

Coastal (Historic Landmark) Grant: President Norkus reported approval of \$5,000 grant from Indiana Landmarks.

Community Crossing Grant: Nothing new to report.

NIPSCO lighting: Councilor Benson reported NIPSCO is researching offering 3000 kelvin bulbs instead of 4,000 kelvin bulbs.

Storage Facility (Phase III) update: Councilor O'Neil reported construction will begin the last week of September.

Leaf pickup: Nothing new to report.

2018 Council meetings move to 3rd Tuesday of the month: Councilor Benson motioned to move the Town Council meetings for 2018 to the 3rd Tuesday of each month. Vice President Brown seconded. Unanimously approved.

Requests for town records: CT Hundt reported Attorney Katz submitted all his records electronically and Attorney Meyer informed Hundt he submitted his to former CT Sullivan.

IDEM water certification: Nothing to report.

Beach replenishment: Nothing to report.

Septic Week: CT Hundt reported September 18-22 is Smart Septic Week.

Depot Window repair/replacement: Nothing new to report.

Settlement agreement compliance: President Norkus reported identifying one open settlement agreement.

New Business

None.

Written Communication

None.

Town Council Comment

Councilor Benson complemented the Police Department, Fire Department, and the CT's office.

Adjourn:

Motion to Adjourn by Councilor Benson.

Seconded by Vice President Brown.

Approved by unanimous vote.

Time: 8:12 p.m.

Donna Norkus

Town Council President: Donna Norkus

Attest:

Ellen Hundt

Clerk-Treasurer Ellen Hundt

Town of Beverly Shores
TOWN COUNCIL MEETING MINUTES – October 16, 2017
Administration Building – 500 S. Broadway

The meeting was called to order at 7:00 p.m. and began with the Pledge of Allegiance.

Roll Call - Council Members: Donna Norkus, President, Greg Brown, Vice President, Geof Benson, Craig Nordstrom, and Brian O'Neil were present. Also, present: Clerk-Treasurer Ellen Hundt and Town Marshal Susan Resteau. Town Attorney Connor Nolan arrived at 7:05 p.m.

2018 Budget Adoption

Councilor Benson motioned to adopt the 2018 Budget Ordinance 2017-10 as presented. Councilor O'Neil seconded. Unanimously approved. Councilor Benson motioned to adopt the 2018 Budget Ordinance 2017-10 on second reading. Councilor O'Neil seconded. Unanimously approved.

Public Presentations

None.

Approval of Minutes

Minutes for the August 21, 2017 TC meeting were presented. Councilor Nordstrom motioned to approve. Vice President Brown seconded. Unanimously approved.

Report of the Police Department & Street Departments

Violation Clerk Report

Ct Hundt presented parking violation appeals:

PV9547/Cha: Councilor Benson motioned to deny appeal. Councilor Nordstrom seconded. Unanimously approved.

PV 10277/Nordyke: Councilor Nordstrom motioned to deny appeal. Vice President Brown seconded. Unanimously approved.

PV10322/Wilson: Councilor Benson motioned to deny appeal. Councilor O'Neil seconded. Unanimously approved.

Street Report

Marshal Resteau presented updates for the Street Department.

Police Report

Marshal Resteau presented updates for the Police Department.

Ordinances & Resolutions

None.

Clerk-Treasurer's Report

Consideration of Claims – Clerk-Treasurer Hundt presented APV register, noting items that were not monthly expenses. Councilor Benson motioned to approve. Councilor Nordstrom seconded.

Unanimously approved. CT Hundt also presented the Fund, Revenue, Appropriation reports, and Garbage reports.

Public Comment:

None.

Reports from Committees/Liaisons:

ADA Progress: Councilor Nordstrom gave report.

Greenspace Committee: Nothing to report.

Park Board: Vice President Brown gave report.

Building & Building Site Committee: Councilor O'Neil gave report.

Board of Zoning Appeals (BZA): Councilor Nordstrom gave report.

Capital Planning: Nothing to report.

Fire & Emergency Management: Jay Hennessey gave report.

Indiana Dunes National Lakeshore: Councilor O'Neil gave report. Council authorized Attorney Nolan to pursue reimbursement from Nation Park Service (NPS) for approximately \$6,735 in road damages due to flooding.

Plan Commission: Councilor O'Neil gave report. Attorney Nolan was authorized to work on ordinances for business licenses and tree removal.

NIRPC: Councilor Benson gave report.

Depot Museum and Gallery: President Norkus gave report.

Unfinished Business:

Request to waive water tap-in fee for 7 S. Drake: Attorney Nolan reported receiving response today from the attorney for 7 S. Drake. He has not had a chance to review it.

Cellular Tower Request: Councilor Benson gave brief background and reported land currently being considered is on Broadway between Lake Front Drive and Fairwater Avenue.

Coastal (Historic Landmark) Grant: Nothing new to report.

Community Crossing Grant: The Town received grant award of \$469,065.

NIPSCO lighting: Nothing new to report.

Storage Facility (Phase III) update: Councilor O'Neil reported construction has begun. Councilor O'Neil reported receiving questions regarding project via email from resident today. He answered the first two questions: 1) *Is there a building permit for the building?* No permit is required. 2) *Are there periodic inspection being made to ensure that the building is being constructed in accordance with Beverly Shores/Porter County/Indiana Code?* Yes. The Building Commissioner is up to date on plans and will be inspecting. Councilor O'Neil reported needing time to answer the remaining questions.

Leaf pickup: Nothing new to report.

IDEM water certification: Nothing to report.

Beach replenishment: Nothing to report.

Depot Window repair/replacement: President Norkus reported NICTD informed them that funds are not currently available.

New Business

IDEM beach monitoring contract: Vice President Brown motioned to submit grant application for the 2018 IDEM beach monitoring funding. Councilor Nordstrom seconded. Unanimously approved. Councilor Benson abstained. Vice President motioned to allow Geof Benson to monitor the 2018 IDEM beach monitoring program. Councilor Nordstrom seconded. Unanimously approved. Councilor Benson abstained.

Ordinance violation – Hood: Council authorized Attorney Nolan to file an ordinance violation in Porter County Superior Court.

NIPSCO tree removal request: Councilor Benson motioned to table matter. Councilor Nordstrom seconded. Unanimously approved.

Referrals to Plan Commission

Sign ordinance: President Norkus reported new federal court case ruling has make Town ordinance unconstitutional; no municipality may discriminate based on sign content. Councilor Benson will work with Attorney Nolan in redoing sign ordinance.

Reasonable accommodation/town right-of-way: Council authorized Plan Commission to expedite review of Town ordinances to allow stairs/steps in setbacks and right-of-way for equal treatment of those with mobility limitations.

Marquette Greenway TIGER letter of support for NIRPC funding: Town Council sent letter in support to NIRPC.

Written Communication

None.

Town Council Comment

None.

Adjourn:

Motion to Adjourn by Councilor Benson.

Seconded by Councilor O'Neil.


Approved by unanimous vote.

Time: 8:38 p.m.



Town Council President: Donna Norkus

Attest:



Clerk-Treasurer Ellen Hundt

Town of Beverly Shores
TOWN COUNCIL MEETING MINUTES – November 20, 2017
Administration Building – 500 S. Broadway

The meeting was called to order at 7:00 p.m. and began with the Pledge of Allegiance.

Roll Call - Council Members: Donna Norkus, President, Greg Brown, Vice President, Geof Benson, and Brian O'Neil were present. Also, present: Clerk-Treasurer Ellen Hundt, Town Marshal Susan Resteau and Town Attorney Connor Nolan.

Town Council Resignation/Appointment

Jeff Chidester, the Democratic Party Chairman, will appoint a new Council Member on Wednesday, November 22, 2017 at 6pm at 500 S. Broadway, to replace Craig Nordstrom.

Public Presentations

Jim Biggs, Porter County Commissioner was scheduled to present on Storm Water Management but did not appear.

Approval of Minutes

Minutes for the October 16, 2017 TC meeting were presented. Councilor Benson motioned to approve. Council O'Neil seconded. Unanimously approved.

Report of the Police Department & Street Departments

Violation Clerk Report

Ct Hundt presented parking violation appeals:

PV10336/Prokuski: Councilor Benson motioned to deny appeal. Vice President Brown seconded. Unanimously approved.

Street Report

Marshal Resteau presented updates for the Street Department.

Police Report

Marshal Resteau presented updates for the Police Department.

Commendation

Marshal Resteau was presented with a life saving pin for her dedication to the Town of Beverly Shores and the residents she protects.

Ordinances & Resolutions

Ordinance No. 2017-07 The 2018 Salary Ordinance for the Town of Beverly Shores, Indiana: Councilor Benson motioned to consider accepting the ordinance as presented. Vice President

Brown seconded. Unanimously approved. Councilor Benson motioned to consider accepting the ordinance as presented on second reading during the same meeting as it was introduced. Councilor O'Neil seconded. Unanimously approved. Councilor Benson motioned to adopt Ordinance 2017-07. Vice President Brown seconded. Unanimously approved

Ordinance No. 2017-11 Additional Appropriation and Reduction

Councilor Benson motioned to consider accepting the ordinance as presented. Councilor O'Neil seconded. Unanimously approved. Councilor Benson motioned to consider accepting the ordinance as presented on second reading during the same meeting as it was introduced. Councilor O'Neil seconded. Unanimously approved. Councilor Benson motioned to adopt Ordinance 2017-11. Vice President Brown seconded. Unanimously approved

Ordinance No. 2017-12 An Ordinance of the Beverly Shores Town Council Amending Portions of the Text of the Town Code Relating to Green Space

Margaret Williford, Barb Vanecko, and Arlene Beglin spoke on behalf of the Green Space Committee. Councilor Benson motioned to table. Vice President Brown seconded. Unanimously approved.

Ordinance No. 2017-13 An Ordinance of the Beverly Shores Town Council Amending Portions of the Text of the Town Code Relating to License Fees for Persons Engaged in Certain Trades, Businesses, or Professions

Councilor Benson motioned to consider accepting the ordinance as presented. Councilor O'Neil seconded. Unanimously approved. Councilor Benson motioned to consider accepting the ordinance as presented on second reading during the same meeting as it was introduced. Councilor O'Neil seconded. Unanimously approved. Councilor Benson motioned to adopt Ordinance 2017-13. Councilor O'Neil seconded. Unanimously approved

Clerk-Treasurer's Report

Consideration of Claims – Clerk-Treasurer Hundt presented APV register, noting items that were not monthly expenses. Councilor Benson motioned to approve. Vice President Brown seconded. Unanimously approved. CT Hundt also presented the Fund, Revenue, Appropriation reports, and Garbage reports.

Public Comment:

Carol Westbrook (1 E. Lake Front Dr.) urged Town Council to begin considering the implications with the possibility of the new National Park designation. Scott Vlieg (21 S. Beach) reported lack of proper response from the Building Commissioner regarding building permit denial. Council O'Neil will look into it.

Reports from Committees/Liaisons:

ADA Progress: Nothing to report.

Greenspace Committee: Margaret Williford gave presentation.

Park Board: Vice President Brown gave report.

Building & Building Site Committee: Councilor O'Neil gave report.

Board of Zoning Appeals (BZA): Nothing to report.

Capital Planning: President Norkus gave report.

Fire & Emergency Management: Jay Hennessey gave report.

Indiana Dunes National Lakeshore: Nothing to report.

Plan Commission: Councilor O'Neil gave report.

NIRPC Nothing to report.

Depot Museum and Gallery: President Norkus gave report.

Unfinished Business:

Request to waive water tap-in fee for 7 S. Drake: Council Members are to provide Attorney Nolan with their individual opinions on acceptable settlement.

Cellular Tower Request: This is Park Board business now.

Coastal (Historic Landmark) Grant: Funding should be distributed in December.

NIPSCO lighting: Nothing new to report.

Storage Facility (Phase III) update: Councilor O'Neil reported construction has begun. Delays have been due to rain.

Leaf pickup: CT Hundt reported she is looking into options.

2018 Council meetings move to 3rd Tuesday of the month – December 2017 meeting has been moved to December 12, 2017, Tuesday at 7pm.

IDEM water certification: IDEM has given approval with conditions.

Beach replenishment: Council Brown reported Governor's office will begin testing replenishment in Ogden Dunes.

Depot Window repair/replacement: President Norkus reported Indiana Landmarks updated cost estimate and NICTD is still determining if there is money for project.

NIPSO tree removal request: Nothing to report.

Sign ordinance: Nothing to report.

Reasonable accommodation/town right-of-way: Nothing to report.

East Beverly additional repair cost: Nothing to report.

New Business

Job description revisions: Councilor Benson and Vice President Brown will be reviewing job description of Building Commissioner, Councilor O'Neil and President Norkus will be reviewing Police and Street department; and CT Hundt will be reviewing CT and assistant for the purpose of updating job descriptions and employee manual.

Title VI Plan: Vice President Brown submitted plan to Attorney Nolan for review. By law, there must be a plan administrator.

Electric Car Charging Station: Vice President Brown presented information. President Norkus requested CT Hundt find out what Chesterton does for charging and parking fee.

ABSR event list: Marcia Metzcus, representing ABSR, presented President Norkus with list of 2018 ABSR events. President Norkus suggested updates and presenting for approval at a later date.

Written Communication

President Norkus received requests to clear trees from fire roads west of Derby.

Town Council Comment

Councilor Benson thanked CT Hundt for accurate financial reporting.

Adjourn:

Motion to Adjourn by Councilor Benson.

Seconded by Councilor O'Neil.

Approved by unanimous vote.

Time: 8:47 p.m.



Town Council President: Donna Norkus

Attest:



Clerk-Treasurer Ellen Hundt

Town of Beverly Shores
TOWN COUNCIL MEETING MINUTES – December 12, 2017
Administration Building – 500 S. Broadway

The meeting was called to order at 7:00 p.m. and began with the Pledge of Allegiance.

Roll Call - Council Members: Donna Norkus, President, Greg Brown, Vice President, Geof Benson, Matrona Malik, and Brian O'Neil were present. Also, present: Clerk-Treasurer Ellen Hundt, Town Marshal Susan Resteau and Town Attorney Connor Nolan.

Welcome New Town Council Member

President Norkus welcomed Matrona Malik as the Town's newest Council member.

Public Presentations

None.

Approval of Minutes

Minutes for the November 20, 2017 TC meeting were presented. Councilor Benson motioned to approve. Councilor O'Neil seconded. Unanimously approved.

Report of the Police Department & Street Departments

Violation Clerk Report

CT Hundt had nothing to report.

Street Report

Marshal Resteau presented updates for the Street Department.

Police Report

Marshal Resteau presented updates for the Police Department. Porter County is to give the Town a 55% match for police radios not yet purchased.

Ordinances & Resolutions

Ordinance No. 2017-15 An Ordinance of the Beverly Shores Town Council Amending Portions of the Text of the Town Code and Ordinance Establishing Zoning and Subdivision Regulations Relating to Encroachment Licenses: Councilor Benson motioned to consider accepting the ordinance as presented. Councilor O'Neil seconded. Unanimously approved. Councilor Benson motioned to consider accepting the ordinance as presented on second reading during the same meeting as it was introduced. Councilor O'Neil seconded. Unanimously approved. Councilor Benson motioned to adopt Ordinance 2017-15. Vice President Brown seconded. Unanimously approved

Clerk-Treasurer's Report

Consideration of Claims – Clerk-Treasurer Hundt presented APV register, noting items that were not monthly expenses. Councilor Benson motioned to approve. Councilor Malik seconded. Unanimously approved. CT Hundt also presented the Fund, Revenue, Appropriation reports, and Garbage reports.

Public Comment:

Rafi Wilkinson (116 E. Neptune) gave presentation on a proposed management plan of roadbeds west of Derby Ditch. Mr. Wilkinson requested permission from Council to allow a small volunteer group to clear old roads of downed trees and other debris creating approximately an eight-foot-wide hiking path on old, Town owned road beds. Councilor Benson motioned to approve request. Councilor O'Neil seconded. Councilors Benson, Brown, and O'Neil voted yea. President Norkus voted nay. Councilor Malik abstained. The request was approved 3-1.

Scott Vlieg (21 S. Beach) thanked the Town Council for their assistance in helping move forward his in-laws building permit denial. They can now move on to the BZA process.

Reports from Committees/Liaisons:

ADA Progress: Nothing to report.

Greenspace Committee: President Norkus gave report.

Park Board: Nothing to report.

Building & Building Site Committee: Councilor O'Neil gave report.

Board of Zoning Appeals (BZA): Nothing to report.

Capital Planning: Nothing to report.

Fire & Emergency Management: Jay Hennessey gave report.

Indiana Dunes National Lakeshore: Nothing to report.

Plan Commission: Councilor O'Neil gave report.

NIRPC: Councilor Benson gave report.

Depot Museum and Gallery: Nothing to report.

Unfinished Business:

Request to waive water tap-in fee for 7 S. Drake: No update.

Cellular Tower Request: No update.

Coastal (Historic Landmark) Grant: No update.

NIPSCO lighting: NIPSCO representative to reach out in a few months.

Storage Facility (Phase III) update: No update.

Leaf pickup: CT Hundt reported she is still gathering information on options.

2018 Council meetings move to 3rd Tuesday of the month – REMINDER that meetings have moved for 2018.

Beach replenishment: Council Brown reported Governor's office will begin testing replenishment in Ogden Dunes in June 2018.

Depot Window repair/replacement: No update.

NIPSO tree removal request: Vice President Brown will revisit this issue when storage facility is finished.

Sign ordinance: No update.

Reasonable accommodation/town right-of-way: See Ordinance 2017-15.

East Beverly additional repair cost: Attorney Nolan reported he has paperwork to submit to CT Hundt for insurance information and will forward to Department of the Interior.

Job description revisions: Final revisions were done for Building Commissioner, Clerk-Treasurer, Town Marshal, and Street Superintendent. Councilor O'Neil motioned to approve. Councilor Benson seconded. Unanimously approved.

Title VI Plan: Attorney Nolan to finalize for January meeting. CT Hundt reported that she was willing to serve as Plan Administrator.

Electric Charging Station: Vice President Brown to continue researching.

New Business

Committee vacancies/appointments for 2018: There are vacancies on committees. CT Hundt to send email to residents requesting interested parties should contact her.

Employee benefit: President Norkus motioned to award CT Hundt a bonus of \$2,000. Councilor Malik seconded. Unanimously approved.

Wish list – projects, committees: President Norkus encouraged Council members to contemplate future projects they may be interested in pursuing.

Website/email addresses, anonymous violation line: President Norkus discussed having .gov as domain. Councilor Benson reported that Gmail can utilize email domains in same manner. CT Hundt to research options. President Norkus also discussed the possibility of having an anonymous line where residents can report violations. CT Hundt to consider options.

Written Communication

President Norkus received email from resident Adam Peterson regarding paving of West Beverly.

Town Council Comment

President Norkus reported there are new grant opportunities from the Lake Michigan Coastal Program. CT Hundt to post information on website.

Councilor Benson wished everyone Happy Holidays.

Adjourn:

Motion to Adjourn by Councilor Benson.
Seconded by Councilor O'Neil.

Approved by unanimous vote.

Time: 8:10 p.m.



Town Council President: Donna Norkus

Attest:



Clerk-Treasurer Ellen Hundt