

**TOWN OF BEVERLY SHORES
BUILDING SITE AND BUILDING COMMITTEE
MEETING MINUTES
MAY 11, 2024**

The meeting was called to order at 8:30 a.m. at the Administration Building.

Roll call:

Present: Brian O’Neil, Vice Chairman
 Mark Lies, Secretary
 David Wagner, Building Commissioner
 James Nolan
 Council Liaison, Matrona Malik

- I. Roll Call. There is a quorum.
- II. Title VI forms are available online for attendees.
- III. Minutes – Motion Lies, second Wagner, to approve revised minutes of March 9, 2024 meeting. Minutes approved. Motion Lies, second Nolan, to approve minutes of April 13, 2024 meeting. Minutes approved.
- IV. Building Commissioner Report –
 - A. List of active permits/project status – Building Commissioner reports on status.
 - B. Inspections conducted in previous month – Building Commissioner reports.
 - C. Communications received from residents
 1. Questions about ordinances – None
 2. Questions about procedures to add on or remodel - None.
 - D. New permits on the horizon – None.
- V. New Permit Applications –
 - A. 20 S. Pleasant – Owner is present. Owner is General Contractor. Owner appears to request permit to construct workshop structure and circular driveway. The structure will follow the contour of the terrain. Owner reports that it is very difficult to turn into existing driveway from Pleasant Avenue. Motion Lies, second O’Neil, to approve site permit for driveway modification and workshop. Motion approved. Motion Lies, second O’Neil, to approve building permit for driveway modification and workshop. Motion approved.
 - B. 521 E. Bellevue – Owner appears with Contractor and Architect to obtain permit to construct screen porch and garage. Discussion regarding drawings. Owner informed that the project cannot deviate from the drawings submitted. Owner requests permission to remove nine trees. Motion Lies, second Nolan, to approve building permit to construct screen porch and garage. Motion approved.
 - C. 3 W. Marne – Owner appears together with Contractor and Charlie Ray, Duneland Group. Charlie Ray reports that structure meets the bulk requirements

for site plan. Charlie Ray reports that the foundation footers will be spread to support structure. Motion Lies, second Nolan, to approve permit for site plan. Motion approved. Motion Lies, second Nolan, to approve building permit. Motion approved.

VI. New Business – None.

VII. Old Business – None.

VIII. Public Comments – None.

IX. Discussion – None.

X. Adjournment – Motion Lies, second Nolan, to adjourn meeting. Motion approved.
Meeting adjourned at 9:26 a.m.