

Town of Beverly Shores  
Parks and Recreation Advisory Committee  
Minutes of the Meeting  
Monday, June 10, 2024, 7pm CT

1. Call to Order

Susan Loeb, Chair, called the meeting of the Town of Beverly Shores Parks and Recreation Advisory Committee to order at 7:00pm CT.

2. Roll Call:

Committee members present: Susan Loeb, Tom Abrahamson, Steve Coughlin, Andre Daugavietis, and Paula Tillman.

Also present were Ellen Hundt, Town Clerk/Treasurer, and Candice Peterson-Smith, Town Council Liaison to the Parks Committee.

3. Title VI Community Involvement Survey

Susan Loeb announced that the Title VI public involvement survey is available via the Town's website.

4. Minutes of Meeting of May 13, 2024

With apology Stephen Coughlin reported that the MoM of May 13, 2024 were in-process; not ready for consideration at the present time.

6. Old Business

Stephen Coughlin led a discussion on the warming hut deck maintenance. During a pre-construction meeting with the approved contractor, Discount Deck, and the Town Building Commissioner it was recommended by both that it was better to replace all fourteen 6x6 post and replace all deck and railing boards than refinishing existing deck and railing boards and only five 6x6 posts. The Committee requested further price details on keeping the benches, sun canopy, and redoing the stairs to code.

Susan Loeb requested the Committee's help getting the bike rack out of the Town Police garage and installed at Rebora Plaza.

Tom Abrahamson reported on the progress being made at Lituania Park on the new pickle ball court and renewal of the shuffleboard court. Both projects are on budget and on-schedule to be finished by June 30.

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Susan Loeb announced that she is working on a Parks Committee accomplishments email.

Susan Loeb led a discussion of the Park Committee's 2024 expenditures. Ellen Hundt provided an 2024 expenditures report for the Committee to review.

Susan Loeb led a discussion on beach access social paths and the need for the Town to work with the National Park Service. Andre Daugavietis agreed to be the Parks Committee's liaison with the National Park Service on social path issues.

The Committee discussed beach access at Derby. Blue mats need to be installed. Stair pricing is in-process.

Stephen Coughlin reported that playground improvement pricing was still being requested of contractors.

Steve Coughlin led a discussion on tree removal at Lituania Park. Justin's Tree Service quoted \$2075.00 to cut two dead oaks, one dead spruce, three stump removals, cut dead half of maple, and remove all fallen branch debris below.

Paula Tilman motioned to approve spending \$2075 for Justin's Tree Removal at Lituania Park. Seconded by Tom Abrahamson. Approved 5-0.

Susan Loeb led a discussion about preparing a Parks and Rec Budget for 2025.

#### 7. New Business

Steve Coughlin advised the Committee that Bernal Landscaping quoted \$400.00 to remove the vine and branch debris on and around the tennis court parking lot at Lituania Park. The debris was the result of our Town Clean-up Day volunteers who cut, pulled, and raked the woody area near the tennis court.

Tom Abrahamson motioned to approve spending \$400.00 for vine and branch debris clean-up at Lituania Park tennis court area. Seconded by Paula Tillman. Approved 5-0.

Steve Coughlin requested Committee approval to pay K&B Electric \$119.00 for replacing a defective field electric outlet at Lituania Park. The defective outlet was discovered by Lake & Pond Biologists while installing the pond fountain.

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Steve Coughlin motioned to pay K&B Electric \$199.00 for replacing a defective field electric outlet at Lituania Park. Seconded by Tom Abrahamson. Approved 5-0.

Steve Coughlin led a discussion on installing pole mounted trash cans at Lituania Park. No action was taken.

8. Public Comment

John Maklin advised the Committee that he thought a tree at Rebora Plaza needs trimming. Also, advised and shared his thoughts with the Committee on ADA ramps, composite decking, park benches sponsorship, and a 2023 American-Lithuanian Club Lituania Park rebuild plan.

9. Committee Comments

Paula Tillman commented that the Town Council had concerns about the ALC rebuild plan to add a kitchen, bathrooms, and necessary septic field.

Susan Loeb commented that Town Council concerns led to not action being taken on the ALC rebuild plan.

10. Adjournment

At 8:45 pm CT, Tom Abrahamson motioned to adjourn the Meeting. Seconded by Andre Daugavietis. Approved 5-0.

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Respectively submitted:

Stephen Coughlin  
Secretary  
Parks and Recreation Advisory Committee

Approved:

Susan Loeb  
Chair  
Parks and Recreation Advisory Committee