

Town of Beverly Shores  
Parks and Recreation Advisory Committee  
Minutes of the Meeting  
Monday, March 11, 2024 7pm CT

1. Call to Order

Susan Loeb, Chair, called the meeting of the Town of Beverly Shores Parks and Recreation Advisory Committee to order at 7:00pm CT.

2. Roll Call:

Committee members present: Stephen Coughlin, Andre Daugavietis, Susan Loeb, and Paula Tillman. Absent: Tom Abrahamson

Also present were Ellen Hunt, Town Clerk/Treasurer, and Candice Peterson-Smith, Town Council Liaison to the Parks Committee.

3. Title VI Community Involvement Survey

Susan Loeb announced that the Title VI public involvement survey is available via the Town's website.

4. Minutes of Meetings

Andre Daugavietis motioned to approve the Minutes of the Meeting of Feb 11, 2024; seconded by Paula Tillman.  
Approved 4-0.

Andre Daugavietis motioned to approve the Minutes of the Meeting of Feb 26, 2024; seconded by Paula Tillman.  
Approved 4-0.

5. Old Business

5.1 Review and Adoption of 2024 Maintenance Task Schedule

Susan Loeb led a discussion on the 2024 Maintenance Task Schedule and cover letter to the Town Council. The letter requests that Parks Committee be authorized to spend up to \$2500 for budgeted park maintenance and improvements items without prior Town Council approval.

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Andre Daugavietis motioned to spend up to \$600 for K&B Electric to inspect and make minor repairs to the electric service at Lituanica Park and Reborra Plaza subject to Town Council approval to spend up to \$2500 on Mar 21; seconded by Paula Tillman.  
Approved 4-0.

Stephen Coughlin motioned to adopt the updated 2024 Parks 2024 Maintenance List and cover letter and send both to the Town Council for their approval; seconded by Andre Daugavietis.  
Approved 4-0.

#### 5.2 Lituanica Pond Update

Stephen Coughlin led a discussion on Lituanica Park Pond maintenance including fountains, aerators, and the Lake & Pond Biologists 2024 maintenance agreement.

Stephen Coughlin motioned to approve Lake & Pond Biologists' 2024 maintenance agreement in the amount of \$1,461.00 and forward to Town Council for their approval; seconded by Andre Daugavietis.  
Approved 4-0.

The Committee requested more information about the pricing and operation of fountains and aerators.

#### 5.3 Beach Mats Update

Andre Daugavietis led a discussion on Beach Mats. There are black roll mats and black 4'x8" erosion control sheets in the police garage; and blue roll mats in the Lituanica Park Warming Hut.

The Committee requested more information on how and where the mats and sheets should best be used.

#### 5.4 Discussion of adding Pickle Ball Court

The Committee deferred the discussion of adding a Pickle Ball Court until its Apr 8, 2024 meeting when Tom Abrahamson is expected to be present.

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6. New Business

6.1 Application and Rules for Use of Lituania Park Warming Hut.

Susan Loeb led a discussion on an Application and Rules for Use of Lituania Park Warming Hut. Susan drafted an application form for the Warming Hut based on the Town's application form for use of the Community House.

Stephen Coughlin motioned to approve the Application and Rules for Use of Lituania Park Warming Hut; seconded by Andre Daugavietis.

Approved 4-0.

Stephen Coughlin motioned to authorize the Chair to approve and sign Lituania Park Warming Hut application forms; seconded by Andre Daugavietis.

Approved 4-0.

6.2 Inventory of Equipment in Storage area of the Warming Hut.

Susan Loeb requested that someone on the Committee inventory the equipment in the storage area of the Warming Hut before the next meeting.

6.3 Training for use of life rings.

Susan Loeb is looking into obtaining a use of life rings training video that can be shared with the community.

6.4 Volunteer Days

Susan Loeb advised that ABSR (Association of Beverly Shore Residents) would like to host a park clean-up day event at Lituania Park on Saturday May 18, 2024 noon-3pm.

Stephen Coughlin motioned to approve ABSR park clean-up day event at Lituania Park on Saturday May 18, 2024 noon-3pm; seconded by Paula Tillman.

Approved 4-0.

6.5 Fundraising

Susan Loeb led a discussion of fundraising. Susan asked the Committee to read the Town's Comprehensive Plan.

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Paula Tillman agreed to be the Parks Committee liaison to the Town's Capital Planning Committee.

7. Public Comment

Ellen Hundt read Sam Olins message to the Committee that ABSR would like to host their annual Easter Egg Hunt event at Lituanica Park on Saturday Mar 30, 2024. This event may include a port-a-potty.

Ellen Hundt advised the Committee that a broom is needed at Reborra Plaza so step can be swept clear of slippery sand, and that "her" beach safety signs would be re-installed soon.

8. Committee Comments

Susan Loeb, Chair advised that she would be out of town and will miss the Committee's April 8, 2024 meeting. Park keys will be left with Ellen Hundt. Tom Abrahamson, Vice-Chair will lead the meeting in Chair's absence.

9. Adjournment

Andre Daugavietis motioned to adjourn the Meeting; seconded by Stephen Coughin.  
Approved 4-0.