

**TOWN OF BEVERLY SHORES
BUILDING SITE AND BUILDING COMMITTEE
MEETING MINUTES
JANUARY 13, 2024**

The meeting was called to order at 8:30 a.m. at the Administration Building.

Roll call:

Present: Scott Vliek, Chairman
 Brian O’Neil, Vice Chairman
 Mark Lies, Secretary
 James Nolan
 Council Liaison, Matrona Malik

- I. Roll Call. There is a quorum. Motion Lies, second O’Neil, to approve Scott Vliek as Chairman, Brian O’Neil as Vice Chairman and Mark Lies as Secretary. Motion approved.
- II. Title VI forms are available online for attendees.
- III. Minutes – Motion Lies, second O’Neil, to approve minutes of December 9, 2023 meeting. Minutes were unanimously approved.
- IV. Building Commissioner Report – Building Commissioner absent. Chairman Vliek reports.
 - A. List of active permits/project status – Chairman Vliek reports on status.
 - B. Inspections conducted in previous month – Chairman Vliek reports.
 - C. Communications received from residents
 1. Questions about ordinances – None.
 2. Questions about procedures to add on or remodel - None.
 - D. New permits on the horizon – None.
- V. New Permit Applications – None.
- VI. New Business – None.
- VII. Old Business – None.
- VIII. Public Comments – None.
- IX. Discussion –

Committee discusses potential activities for 2024. Committee informed new member, James Nolan, about the role of the Committee, limitations of authority and role of BZA and Building Commissioner. Committee discusses process of Building Commissioner enforcing ordinances and issuing fines for non-compliance. Discussion regarding appeal process for fines issued.

Gal
2/10/23

X. Adjournment – Motion Lies, second Nolan, to adjourn meeting. Motion approved.
Meeting adjourned at 9:26 a.m.

Sue A. Vitek

2/10/2024