

The Beverly Shores Plan Commission met in a regular meeting at the Beverly Shores Administration Building, 500 S. Broadway, Beverly Shores, Indiana on Monday, February 5, 2024 at 6:30 PM.

**CALL TO ORDER**

**ROLL CALL**

Present:

Donna Norkus

Sharon Carnes

John Jannsen

Joe Kapacinskaskas

Erik Olson

Larry Stanton

David Phelps (attending virtually)

**COMMISSION MEMBER INTRODUCTIONS**

**ELECTION OF OFFICERS**

The floor was opened to nominations for President. Commissioner Jannsen nominated Joe Kapacinskaskas, The nomination was seconded by Commissioner Carnes.

There were no other nominations; therefore, nominations were closed, and the roll called. (Yes)

Donna Norkus, Sharon Carnes, John Jannsen, Erik Olson, Larry Stanton, David Phelps

(No) None

(Abstain) Joe Kapacinskaskas

The floor was opened to nominations for Vice President.

Commissioner Kapacinskaskas nominated Larry Stanton. The nomination was seconded by Commissioner Jannsen

There were no other nominations; therefore, nominations were closed, and the roll called. (Yes)

Donna Norkus, Sharon Carnes, John Jannsen, Erik Olson, Larry Stanton, David Phelps, Joe Kapacinskaskas

(No) None

The floor was opened to nominations for Recording Secretary.

Commissioner Kapacinskaskas nominated Sharon Carnes. The nomination was seconded by Commissioner Norkus

There were no other nominations; therefore, nominations were closed, and the roll called. (Yes)

Donna Norkus, Sharon Carnes, John Jannsen, Erik Olson, Larry Stanton, David Phelps, Joe Kapacinskaskas

(No) None

**ANNUAL MEMBER APPOINTMENT TO THE BOARD OF ZONING APPEALS**

Commissioner Stanton nominated Erik Olson. The nomination was seconded by Commissioner Norkus

There were no other nominations; therefore, nominations were closed, and the roll called. (Yes) Donna Norkus, Sharon Carnes, John Jannsen, Erik Olson, Larry Stanton, David Phelps, Joe Kapacinskaskas  
(No) None

**ANNUAL MEMBER APPOINTMENT TO THE CAPITAL PLANNING COMMITTEE**

Commissioner Kapacinskaskas nominated Larry Stanton, The nomination was seconded by Commissioner Carnes

There were no other nominations; therefore, nominations were closed, and the roll called. (Yes) Donna Norkus, Sharon Carnes, John Jannsen, Erik Olson, Larry Stanton, David Phelps, Joe Kapacinskaskas  
(No) None

**APPROVAL OF THE MINUTES**

President Kapacinskaskas entertained a motion for approval of the December 4, 2023 minutes.

Motion by Commissioner Norkus and seconded by Commissioner Stanton

(Yes) Donna Norkus, John Jannsen, Larry Stanton, David Phelps, Joe Kapacinskaskas

(no) None

(Abstain) Erik Olson, Sharon Carnes

**OLD BUSINESS**

- Follow up on the Comprehensive Plan annual reporting recommendations.

The Plan Commission has a statutory requirement to provide the Town Council with an annual progress report on the Comprehensive Plan. Commissioner Stanton provided the report. as well as a template for tracking and prioritizing the 14 recommendations. Commissioner Phelps will add to the February 20, 2024 Town Council agenda. It is expected that both the Plan Commission and Town Council will keep the Comprehensive Plan on their respective agendas under Old Business for further discussion and updates.

- Compliance with the Town ordinance regarding the appointments to the current Commission was discussed. The Plan Commission of the Town of Beverly Shores consists of 7 members. The Town Council appoints 3 persons in the town government as members and the President of the Town Council appoints 4 citizen members, not more than 2 of whom shall be of the same political party.

Commissioner Norkus, Commissioner Phelps and Commissioner Carnes are the 3 appointees from town government. The President of the Town Council appointed Commissioner Stanton and Commissioner Jannsen (4-year terms) and Commissioner Olson and Commissioner Kapacinskaskas (3-year terms).

### **NEW BUSINESS**

- Discussion of mandated duties and goals for 2024.

Four commissioners must be physically present for a quorum.

Commissioner Norkus gave an update on grants in progress earmarked for addressing the shoreline erosion issues. (Federal BRIC grant, Lake Michigan Coastal Program) Commissioner Norkus stated that Beverly Shores has joined the Great Lakes and St Lawrence Cities Initiative. The GLC priority this year is coastal protection. The Smith group continues to prepare grants for shoreline protection.

Discussion ensued about the sewer project. It was agreed that this would be a lengthy process and the Plan Commission will continue to collect facts.

The Regional Development Authority Meeting with the Town of Pines on the Transit Development District was canceled and will be rescheduled.

### **ADJOURNMENT**

The chair entertained a motion to adjourn.

Motion by Commissioner Jannsen- seconded by several commissioners.

The roll was called. (Yes) Donna Norkus, Sharon Carnes, John Jannsen, Erik Olson, Larry Stanton, David Phelps, Joe Kapacinskas

(No) None

With no further business, President Kapacinskas declared the meeting adjourned at approximately 7:25 p.m.