

✓ KC

**ORDINANCE No. 2018-1**

**AN ORDINANCE TO AMEND THE TEXT OF THE JAMESTOWN UNIFIED DEVELOPMENT  
ORDINANCE**

WHEREAS, the Town Council for the Town of Jamestown, Indiana recognizes the need for orderly growth and development within the Town of Jamestown and the area within its planning jurisdiction, and

WHEREAS, the Town of Jamestown has an existing Unified Development Ordinance that regulates development within its jurisdictional areas, and

WHEREAS, Indiana Code 36-7-4-602(b) outlines the procedures and requirements for the Town of Jamestown to amend the text of its Unified Development Ordinance, and

WHEREAS, the Jamestown Plan Commission initiated a proposal to amend the text of the Jamestown Unified Development Ordinance to include language pertaining to use variances, held a public hearing on the proposed amendment on December 28, 2017 and certified the proposed amendment to the Jamestown Unified Development Ordinance to the Town Council of the Town of Jamestown with a favorable recommendation; and

WHEREAS, in considering this amendment to the Jamestown Unified Development Ordinance, the Town Council for the Town of Jamestown has, pursuant to IC 36-7-4-603, paid reasonable regard to the comprehensive plan, current conditions and the character of current structures and uses in each district, the most desirable use for which the land in each district is adapted, the conservation of property values throughout the jurisdiction and responsible development and growth.

NOW, THEREFORE, BE IT ORDAINED by the Town Council of the Town of Jamestown, Indiana as follows:

The following sections of the Jamestown Town Code are hereby amended as follows:

- 1) Addition to Chapter 8, Section C.4 as new item "e"
  - e. Variance of Use. The BZA shall make decisions regarding variances of use in accordance with Chapter 8, *Section D.7: Variance of Use Procedures* and IC 36-7-4-918.4.

✓ Published.

2) Addition to Chapter 8, Section D as new item "7"

**7. Variance of Use Procedures.**

In accordance with *IC 36-7-4-918.4* and the *BZA Rules and Procedures*, the BZA shall hear and make recommendations variances of use.

- a. **Applicability.** Uses not otherwise permitted in a district as listed in *Chapter 2* may be permitted by a variance of use by the BZA in accordance with the procedures set forth in this section.
- b. **Application.**
  - i. **Pre-application Meeting.** Prior to filing an application for a variance of use, the applicant must schedule a pre-application meeting with the Administrator to not only become familiar with these and other regulations as they affect the area, but also to discuss the procedures for approval and the requirements for general development.
  - ii. **Application.** The applicant shall submit an application for variance of use in accordance with the application packet adopted by the BZA as part of the *BZA Rules and Procedures* and be prepared in accordance with the format described therein.
  - iii. **Public File.** Once the Administrator determines that an application is complete and in proper form, they shall assign a file number, create a public file, and assign a date for public hearing.
  - iv. **Public Notice.** Notice of public hearing shall be in accordance with the *BZA Rules and Procedures*.
- c. **Public Hearing.** The BZA shall consider the variance of use at a public hearing. The applicant shall be in attendance to present their plan and address any questions or concerns of the BZA.
  - i. **Standards for Evaluation.** When considering a variance of use, the BZA shall find that the following standards have all been satisfied:
    - (a) The approval will not be injurious to the public health, safety, morals, and general welfare of the community;
    - (b) The use and value of the area adjacent to the property included in the variance will not be affected in a substantially adverse manner;
    - (c) The need for the variance arises from some condition peculiar to the property involved;
    - (d) The strict application of the terms of the ordinance will constitute an unnecessary hardship if applied to the property for which the variance is sought; and

(e) The approval does not interfere substantially with the Comprehensive Plan.

ii. Final Decision.

(a) Approval. If the BZA finds all of the standards have been satisfied, it shall approve or approve with conditions and/or commitments the request. Approval may be in the form of a general statement.

(b) Denial. If the BZA does not find that all of the standards have been satisfied, it shall deny the variance of use and findings shall specify the reason for denial.

d. Expiration. Approval of a variance of use shall run with the land, unless a condition specifies otherwise. However the approval shall be void if:

i. Construction of structures or occupancy of existing structures relevant to the approved variance of use has not commenced within two (2) years of approval by the BZA;

ii. The property ownership changes; or

iii. The variance of use is vacated or unused for six (6) consecutive months.

e. Amendment. A variance of use may only be amended by the BZA by submitting a revised application through the variance of use application process.

It is now ordained that this ordinance is in full force and effect beginning 1/2, 2018, 2018 and any ordinance of the Town of Jamestown, Indiana, which is in conflict with the terms and provisions of this ordinance are hereby repealed, to the extent of such conflict only.

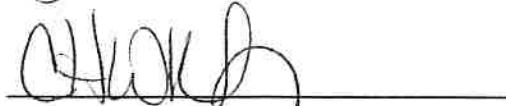
All of which is **CONSIDERED, APPROVED AND ADOPTED** by the Town Council of the Town of Jamestown, Indiana, this 02<sup>nd</sup> day of January, 2018.



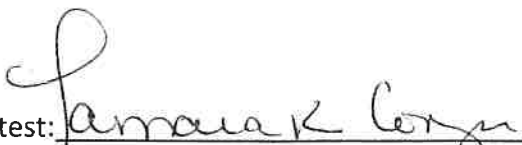
Shane Childress, President



John Fultz, Member



Chassity Hawkins, Member

Attest:   
Tamara "Katie" Conyer, Clerk Treasurer

*Codified  
10/10/18  
KZ*

**ORDINANCE NO. 2018-2**

**AN AMENDED ORDINANCE ESTABLISHING STORM WATER RATES**

WHEREAS, the Town Council of the Town of Jamestown, Indiana (“Town”) created a Storm Water Utility within the Town as part of the Town’s sewage works system in accordance with the provisions of Indiana Code 36-9-23 et. seq. (“Act”) pursuant to Ordinance No. 2017-11; and

WHEREAS, pursuant to Ordinance 2017-14, passed by the Town Council on December 5, 2017, the Town established storm water rates for the properties within the Town; and

WHEREAS, the Town Council deems it necessary to amend Ordinance 2017-14 at this time to accurately reflect that the storm water fee shall be charged per each utility user rather than per each parcel; and

WHEREAS, the Town Council deems it necessary for the storm water fee to also be imposed on properties within the Town limits that do not receive sewer services, but still contribute to storm water.

NOW THEREFORE BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JAMESTOWN that:

1. Ordinance 2017 - 14 shall be amended to read as follows:

**AN AMENDED ORDINANCE ESTABLISHING STORM WATER RATES**

**Section 1. Storm Water Utility Rates.**

Section 1.1 Storm Water Utility User Fee. A storm water utility user fee shall be imposed on each and every utility user within the Town of Jamestown, Indiana, including contributing non-metered properties, and including those classified as non-profit or tax exempt, for services and facilities provided by the storm water utility. This user fee is deemed reasonable and necessary to pay for the repair, replacement, planning, improvement, operation, regulation and maintenance of the future storm water system of the Town of Jamestown, Indiana.

Section 1.2 Storm Water Utility User Fee Structure. For the purposes stated herein, there is hereby assessed a storm water utility user fee to each utility user and contributing non-metered property within the corporate limits of the Town of Jamestown, Indiana in an amount as determined below. For purposes of imposing the storm water utility user fee, all lots and parcels within the Town are classified as either: residential, commercial, industrial, government, church.

Section 1.3 Storm Water Rate and Fee Establishment Procedure. Each utility user and contributing non-metered property within the Town of Jamestown shall be individually subject to

a storm water service charge. For each utility user and contributing non-metered property that directly or indirectly contributes to the storm water system of the Town of Jamestown, the storm water service charge shall be a flat fee based upon the classification of real estate as illustrated in Section 1.2 above. The Town Council, as supervisor and controller of the storm water utility pursuant to I.C. 36-9-23 et. seq. is authorized to establish the classification of an individual property based upon its primary use. This storm water rate is designed to recover the cost of rendering storm water service to the users of the storm water system and shall be the basis for assessment of the Town of Jamestown's storm water service charge. This rate is further designed to maintain adequate reserves to provide for reasonably expected variations and the cost of providing services, as well as variations in the demand for services.

Section 1.4 Rate Structure and Calculations. For the purposes stated in Section 1.1, there is hereby assessed a storm water service charge to each user in the Town of Jamestown who contributes directly or indirectly to the storm water system of the Town of Jamestown, in an amount defined below.

<u>Property Classification</u>	<u>Monthly Rate</u>
Residential	\$4.50
Commercial	\$10.00
Industrial	\$40.00
Government	\$10.00
Church	\$10.00
Contributing Non-Metered Property	\$4.50

Section 1.5 Billing and Payment (Penalties). Bills or statements for the storm water utility user fee shall be rendered monthly, in accordance with the regular sewage utility billing cycle, by the utility billing division of the Town for all properties subject to the fee. Bills shall be payable at the same time and in the same manner and subject to the same penalties as set forth for the sewer utility. Any partial payment of a combined utility bill shall be applied first to the storm water user fee. Any unpaid storm water utility user fees shall constitute a lien on such property except the liens of state, county and municipal taxes and shall be on a parity with the lien of such state, county and municipal taxes. Such lien, when delinquent for more than thirty (30) days, may be foreclosed by the Town in the manner provided by the laws of Indiana for the foreclosure of mortgages on real property. For properties normally receiving monthly utility bills for other Town services, the storm water utility user fee shall be included in the monthly sewage utility bill rendered for the established customer. For properties not receiving monthly utility bills for other Town services, the bill or statement for the storm water utility user fee shall be sent to the storm water utility user as determined from the tax rolls. The Town Council may render annual, semi-annual or monthly billings, to be billed in arrears, to coincide with the property tax schedule, on such properties if determined to be in the best interest of the Town. The owner of a property is ultimately responsible for all fees imposed under this chapter.

**Section 2.** All Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

**Section 3. Severability.** Any provision herein contained which is found by a court of competent jurisdiction to be unlawful or which by operation shall be inapplicable, shall be deemed omitted, but the rest and remainder of this Ordinance, to the extent feasible, shall remain in full force and effect.

**Section 4. Effective Date.** This Ordinance shall become effective immediately upon passage and publication.

All of which is considered, approved and adopted by the Town Council of the Town of Jamestown, Indiana, this 6<sup>th</sup> day of March, 2018.



Shane Childress, President

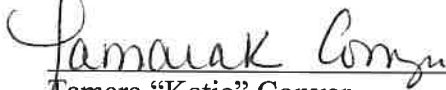


John Fultz, Member



Chassity Hawkins, Member

Attest:



Tamara "Katie" Conyer  
Clerk/Treasurer

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**ORDINANCE #2018-3**

**AN ORDINANCE AMENDING ZONING MAPS FOR THE TOWN OF JAMESTOWN,  
INDIANA**

Zoning Map Amendments  
PC18-001-ZA

WHEREAS, the Petitioner, Hamilton Designs, LLC, filed its Zoning Amendment Application before the Jamestown Plan Commission seeking to rezone approximately 1.81 acres, more or less, in the Town of Jamestown, Indiana, from AG - Agriculture to GC – General Commercial ; and

WHEREAS, pursuant to Indiana Code § 36-7-4-608, the Jamestown Plan Commission conducted the required public hearing and determined its favorable recommendation with conditions, by a 6-0 vote, on January 18, 2018; and

WHEREAS, the Jamestown Plan Commission certified its favorable recommendation with conditions to the Jamestown Town Council on January 18, 2018; and

WHEREAS, pursuant to Indiana Code § 36-7-4-608, the Town Council of the Town of Jamestown, having considered the application and the recommendation of the Jamestown Plan Commission, now adopts the proposal and approves the requested rezoning with the stated commitments, all as hereinafter set out.

IT IS THEREFORE CONSIDERED, ORDAINED, AND ADOPTED as follows:

**Section 1.** That the Applicant is Hamilton Designs, LLC.

**Section 2.** That the Applicant seeks to have the following described property, which is currently located in the AG - Agriculture district rezoned to the GC – General Commercial district:

*See legal description attached hereto as Exhibit A and incorporated herein by reference.*

**Section 3.** That the Town Council of Jamestown has paid reasonable regard to the Comprehensive Plan; current conditions and the character of current structures and uses in each district; the most desirable use for which the land in each district is adapted; the conservation of property values throughout the jurisdiction; and responsible development and growth.

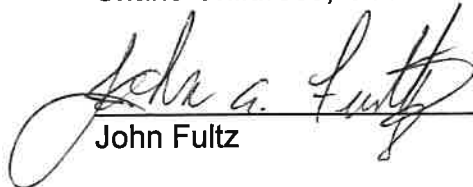
**Section 4.** That Exhibit B – Deed Restrictions and Written Commitments Concerning the Use or Development of Real Estate Made in Connection with a Zone Map Change – is made part of this Ordinance.

**Section 5.** This Ordinance shall be in full force and effect from and after its passage and upon presentation of proof by Petitioner to the Town that this Ordinance and the Commitments have been recorded.

ALL OF WHICH IS ADOPTED this 6<sup>th</sup> day of March, 2018, by the Town Council of the Town of Jamestown, Indiana.

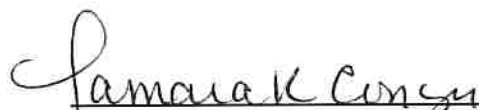
TOWN COUNCIL OF Jamestown, INDIANA.

  
Shane Childress, Council President

  
John Fultz

\_\_\_\_\_  
Chassity Hawkins

ATTEST:

  
Tamara K. Conyer, Clerk-Treasurer





## Exhibit A

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### Legal Description

Parcel Number: Part of 0140687000

A part of the East half of the Southeast Quarter of Section 10, Township 17 North, Range 2 West of the Second Principal Meridian, Boone County, Indiana, more particularly described as follows:

Commencing at the Northeast corner of said Southeast Quarter of Section 10, thence North 89 Degrees 44 Minutes 26 Seconds West 388.97 feet along the North line of said Quarter Section to the centerline of Old State Road 75 per INDOT plans for project MS-533-A; thence South 52 Degrees 20 Minutes 55 Seconds West 822.13 feet along said Centerline to the Southwest corner of the parcel described in Book 248, Page 404 in the Office of the Recorder for Boone County, Indiana; thence North 89 Degrees 32 minutes 01 Seconds East 66.18 feet along the South line of said parcel to the Easterly right of way of said State Road 75 and the POINT OF BEGINNING of this description; thence continuing along said South line North 89 Degrees 32 minutes 01 Seconds East 364.00 feet; thence parallel with the centerline of said State Road 75 South 52 Degrees 20 Minutes 55 Seconds West 502.75 feet; thence North 37 Degrees 39 Minutes 05 Seconds West 220.00 feet to a point on the Easterly right of way of said State Road 75; thence North 52 Degrees 20 Minutes 55 Seconds East 212.75 feet along said right of way to the POINT OF BEGINNING; Containing 1.81 Acres, more or less.

## COMMITMENT

Commitment made on 5<sup>th</sup> day of March, 2018, by Hamilton Designs, LLC, by Michael Thompson and SCT Jamestown LLC by Joseph Leonard (the "Petitioners") pursuant to Indiana Code 36-7-4-1015.

1. Petitioners make these commitments with the knowledge and consent of Richwine Acres, Inc. who is the owner (the "Owner") of certain real estate (the "Real Estate") located in Boone County, Indiana at approximately 425 North Lebanon Street, Jamestown, Indiana and more particularly described as follows:

Parcel Number: Part of 0140687000

A part of the East half of the Southeast Quarter of Section 10, Township 17 North, Range 2 West of the Second Principal Meridian, Boone County, Indiana, more particularly described as follows:

Commencing at the Northeast corner of said Southeast Quarter of Section 10, thence North 89 Degrees 44 Minutes 26 Seconds West 388.97 feet along the North line of said Quarter Section to the centerline of Old State Road 75 per INDOT plans for project MS-533-A; thence South 52 Degrees 20 Minutes 55 Seconds West 822.13 feet along said Centerline to the Southwest corner of the parcel described in Book 248, Page 404 in the Office of the Recorder for Boone County, Indiana; thence North 89 Degrees 32 minutes 01 Seconds East 66.18 feet along the South line of said parcel to the Easterly right of way of said State Road 75 and the POINT OF BEGINNING of this description; thence continuing along said South line North 89 Degrees 32 minutes 01 Seconds East 364.00 feet; thence parallel with the centerline of said State Road 75 South 52 Degrees 20 Minutes 55 Seconds West 502.75 feet; thence North 37 Degrees 39 Minutes 05 Seconds West 220.00 feet to a point on the Easterly right of way of said State Road 75; thence North 52 Degrees 20 Minutes 55 Seconds East 212.75 feet along said right of way to the POINT OF BEGINNING; Containing 1.81 Acres, more or less.

2. Petitioners have filed a request (with the consent of the Owner) with the Jamestown Advisory Plan Commission to rezone the real estate from AG-Agriculture to GC-General Commercial.

3. The Jamestown Advisory Plan Commission has certified the rezoning request to the Jamestown Town Council with a favorable recommendation with the following commitments.

4. Petitioners hereby agree and make the following commitments in connection with the rezone request:

1) the following "permitted uses" otherwise permitted in GC zoning shall be **PROHIBITED** on the real estate: animal day care facility; animal grooming; automobile-oriented business; gas station; restaurant with drive-up window; veterinary clinic

EXHIBIT B

2) the following “special exception” uses shall be **PROHIBITED** on the real estate: retail food establishment; temporary mobile (food trucks); automobile repair, minor; hotel/motel; kennel, public; massage establishment; nightclub

3) the developer will install a five foot (5') width concrete sidewalk along the south edge of the property from State Road 75 to the rear property boundary for access to future development

4) appearance – should a Dollar General store be constructed upon the real estate, the building shall be constructed in a similar style and with similar materials as the building in Lizton, Indiana, is constructed. More specifically, the face of the building is to be split-face block to a height of ten feet (10') with metal extending the remainder with canopy-style awnings. The north and south sides of the building are to be constructed of alternating panels consisting of metal then split-face then metal siding with breaks consistent with the column lines, per the attached elevation marked as Exhibit A and incorporated herein.

5. Petitioners understand and agree that this Commitment is given to the Jamestown Advisory Plan Commission and the Jamestown Town Council (the “Legislative Body”) as an inducement for the recommendation for an approval of the rezoning request made herein. Petitioners further understand and agree that the approval of the rezoning request by the Legislative Body constitutes good and valuable consideration for the giving of these commitments.

6. Petitioners understand that none of the prohibited uses in paragraphs 4-1 and 4-2 above will conflict with, interfere or otherwise prohibit the use of the property as a Dollar General store.

7. These commitments shall be a covenant running with the real estate and binding and enforceable against Petitioners, Owners, any subsequent owner, or any other person who acquires any interest in the Real Estate. Any change or modification of these commitments shall only be made with the approval of the Jamestown Advisory Plan Commission at a public hearing in accordance with all rules and regulations of the Jamestown Advisory Plan Commission.

8. Petitioners agree that each of the following shall each be a “specially affected person” under Indiana Code 36-7-4-1015(d)(3) who shall each independently be entitled to bring an action to enforce the terms and conditions of this Commitment in the Circuit or Superior Courts of Boone County, Indiana:

- a) the Jamestown Advisory Plan Commission
- b) the Jamestown Town Council

Hamilton Designs, LLC

By: Michael Thompson

Michael Thompson

STATE OF INDIANA )  
 ) SS:  
COUNTY OF Hamilton )

Before me, a Notary Public, in and for said county and state, personally appeared Michael Thompson who acknowledged the execution of the foregoing document.

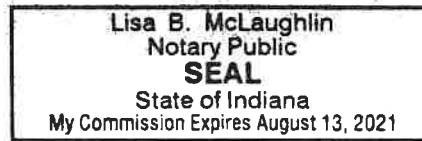
WITNESS my hand and Notarial Seal this 2nd day of March, 2018.

Lisa B. McLaughlin  
Signature

Lisa B. McLaughlin  
Printed

My Commission Expires: 8.13.2021

County of Residence: Hamilton



By: \_\_\_\_\_

Joseph Leonard

Joseph Leonard

STATE OF INDIANA )  
 ) SS:  
COUNTY OF Hamilton )

Before me, a Notary Public, in and for said county and state, personally appeared Joseph Leonard who acknowledged the execution of the foregoing document.

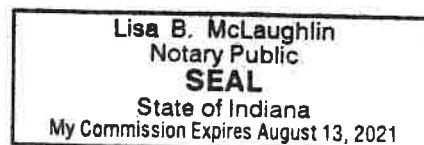
WITNESS my hand and Notarial Seal this 2nd day of March, 2018.

Lisa B. McLaughlin  
Signature

Lisa B. McLaughlin  
Printed

My Commission Expires: 8.13.2021

County of Residence: Hamilton





**Ordinance 2018-4**

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**To Amend the 2018 Current Employee Salary Ordinance**

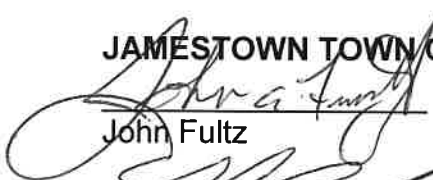
In accordance with a motion made by Council Member Fultz and seconded by Council Member Hawkins passed in a meeting held March 6, 2018 that the following Amendment be made to Articles IX. The following was agreed upon by the Town Council.

**ARTICLE IX:**

The salary of the Utility Assistant will be as follows: \$15.00 per hour. Payable 40% Electric Utility, 50% Water Utility, 10% Sewer Utility. BENEFITS: PERF paid, 85% Health, Life, Dental & Vision. Two weeks paid vacation after one year.

This Ordinance will be retroactive to employment start date which was March 5, 2018.

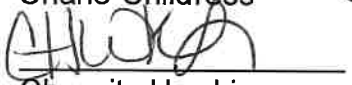
**JAMESTOWN TOWN COUNCIL**



John Fultz

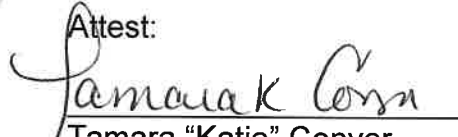


Shane Childress



Chassity Hawkins

Attest:



Tamara "Katie" Conyer  
Clerk Treasurer

✓  
KC

**ORDINANCE No. 2018-5**

**AN ORDINANCE TO AMEND THE TEXT OF THE JAMESTOWN UNIFIED DEVELOPMENT ORDINANCE**

WHEREAS, the Town Council for the Town of Jamestown, Indiana recognizes the need for orderly growth and development within the Town of Jamestown and the area within its planning jurisdiction, and

WHEREAS, the Town of Jamestown has an existing Unified Development Ordinance that regulates development within its jurisdictional areas, and

WHEREAS, Indiana Code 36-7-4-602(b) outlines the procedures and requirements for the Town of Jamestown to amend the text of its Unified Development Ordinance, and

NOW, THEREFORE, BE IT ORDAINED by the Common Council of the Town of Jamestown, Indiana as follows:

The following sections of the Jamestown Town Code are hereby amended as follows:

- 1) Amendment to Chapter 2, Section 4, table Development Standards for High Density Residential (MF). Change the Maximum Density (units/acre) for Multi-family Residential from 20 units/acre to 10 units/acre. This change will ensure that the remaining development standards can be reasonably met for this type of development.

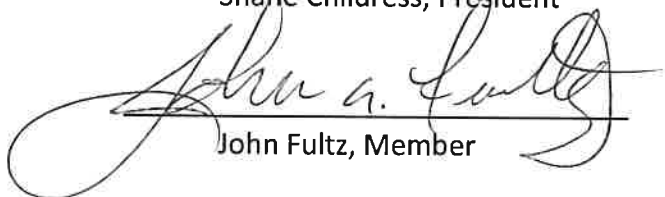
It is now ordained that this ordinance is in full force and effect beginning April, 3, 2018 and any ordinance of the Town of Jamestown, Indiana, which is in conflict with the terms and provisions of this ordinance are hereby repealed, to the extent of such conflict only.

PASSED ON FIRST READING THIS 3<sup>rd</sup> DAY OF April, 2018, BY A VOTE OF 2 AYES AND 0 NAYS.

PASSED ON SECOND AND FINAL READING THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2018, BY A VOTE OF \_\_\_\_\_ AYES AND \_\_\_\_\_ NAYS.



Shane Childress, President



John Fultz, Member

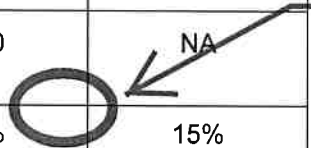
Chassity Hawkins, Member

Attest: Tamara Conyer  
Tamara "Katie" Conyer, Clerk Treasurer

## Development Standards - High Density Residential (MF)

Development Standard	Land Use			
	Single-family and Two-family Residential	Multi-family Residential	Non-residential	
<b>Structure Standards</b>				
Maximum height of structure	35 feet	35 feet	35 feet	
Minimum ground floor area	One-story	900 sqft	700 sqft	NA
	Multi-story	700 sqft	400 sqft	NA
Minimum width of primary structure	18 feet	NA	NA	
<b>Lot Standards</b>				
Minimum lot width	60 feet	60 feet	60 feet	
Minimum road frontage	50 feet	50 feet	50 feet	
Minimum Lot area	6,000 sqft (per unit)	3,000 sqft (per unit)	NA	
Minimum development lot area		3 acres	NA	
Minimum front yard setback	20 feet or the average block setback, whichever is less	20 feet	20 feet	
Minimum side yard setback	Primary structure	10 feet	10 feet	10 feet
	Accessory structure	5 feet	5 feet	5 feet
Minimum rear yard setback	Primary structure	15 feet	20 feet	15 feet
	Accessory structure	5 feet	5 feet	15 feet
Maximum subdivision density (units/acre)	single-family 5.0 two-family 7.5	20.0	NA	
Minimum development open space	30%	30%	15%	
Maximum lot coverage	70%	70%	85%	
<b>Utility Standards</b>				
Municipal water and sewer required	yes	yes	yes	

Change to 10.0





Codified  
10/10/18  
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**ORDINANCE 2018-6**

**AN ORDINANCE TO AMEND SUB-SECTION J (3) OF SECTION 5, CHAPTER 2, ARTICLE 1 OF TITLE 5 OF THE TOWN CODE OF THE TOWN OF JAMESTOWN, INDIANA**

**WHEREAS**, The Town of Jamestown, Indiana owns and operates a municipal Light and Power distributing electric in said town and surrounding area; and

**WHEREAS**, said Town find the need to make certain changes in late charges.

**Now, therefore be it ordained by the Town Council of The Town of Jamestown, Indiana that:**

**Section 1:** Sub-section J (3) of Section 5 of Chapter 2, of Article 1 of Title 5 of the town code of the Town of Jamestown, Indiana be amended by striking the present language of section 3 therefrom and inserting in place thereof the following language:

J. Reconnection Charge/Late Charges

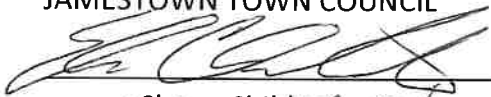
1. If a bill is not paid by the 15<sup>th</sup> day of the month it shall be subject to the collection of a late payment charge. Three percent (3%) of the amount of the bill shall be added thereto and collected therewith.

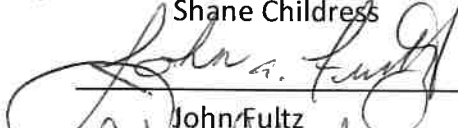
**Section 2:** All provisions of this ordinance shall be in full force and effect from and after its passage and publication.


**Section 3:** All Ordinances or parts of Ordinances in conflict herewith are hereby repealed

Passed by the Town Council of the Town of Jamestown, Boone County, Indiana this 3<sup>rd</sup> day of July, 2018.


JAMESTOWN TOWN COUNCIL

  
 \_\_\_\_\_  
 Shane Childress

  
 \_\_\_\_\_  
 John Fultz

  
 \_\_\_\_\_  
 Chassity Hawkins

ATTEST

  
 \_\_\_\_\_  
 Tamara K. Conyer

ORDINANCE NO. 2018-8

✓  
2018-11

AN ORDINANCE OF THE TOWN OF JAMESTOWN, INDIANA AMENDING SECTION A AND B OF SECTION 3 OF CHAPTER 1 OF ARTICLE 3 OF TITLE 5 OF THE TOWN CODE RELATING TO THE RATES AND CHARGES OF THE SEWAGE WORKS OF THE TOWN

WHEREAS, the Town of Jamestown, Indiana ("Town") has heretofore established, constructed and has in operation its municipal sewage works pursuant to IC 36-9-23; and

WHEREAS, the Town Council of the Town previously adopted Ordinance No. 2012-1 ("Rate Ordinance") establishing the sewer rates and charges for the use and services rendered by the sewage works of the Town and such rates and charges are codified in the Town Code of the Town ("Town Code"); and

WHEREAS, the Town has caused a rate study to be completed by the firm of H.J. Umbaugh & Associates, Certified Public Accountants, LLP, Indianapolis, Indiana, in connection with the proposed construction of additions and improvements to its sewage works system; and

WHEREAS, based upon such rate study, the Town Council finds that the rates and charges established by the Rate Ordinance and codified in Title 5, Article 3, Chapter 1, Section 3, Subsection A and B of the Town Code are insufficient to enable the Town to properly operate its sewage works facility, service its bonds and finance additions and improvements to its sewage works system and should be increased;

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JAMESTOWN, INDIANA:

Section 1. Parts 1 and 2 of subsection A of Section 3 of Chapter 1 of Article 3 of Title 5 of the Town Code are hereby amended and restated to read as follows:

TREATMENT RATE  
PER 1,000 GALLONS

Treatment Rate	<u>Per 1,000 Gallons</u> \$11.61
----------------	-------------------------------------

BASE RATE PER MONTH AS FOLLOWS:

<u>METER SIZE</u>	<u>Per Month</u>
5/8 - 3/4	\$22.04
1	44.52
1 ¼	67.06
1 ½	94.07
2	157.03
3	351.92
4	606.91
6	1,367.53

Section 2. Subsection B of Section 3 of Chapter 1 of Article 3 of Title 5 shall be amended and restated to read as follows:

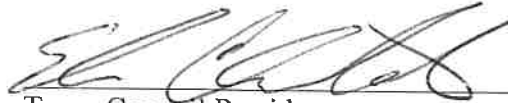
<u>USER RESIDENTIAL</u>	<u>Per Month</u>
Single Family Residence/unit	\$80.09


Section 3. All other provisions of and all other rates and charges established by the Rate Ordinance shall remain in full force and effect.

Section 4. This ordinance shall be in full force and effect upon passage.

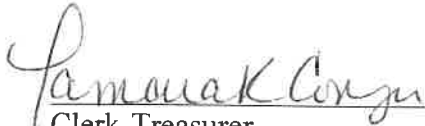
Passed and adopted by the Common Council of the Town of Jamestown, Indiana, on this  
the 7<sup>th</sup> day of August, 2018.

TOWN COUNCIL OF THE TOWN OF  
JAMESTOWN, INDIANA

  
\_\_\_\_\_  
Town Council President

  
\_\_\_\_\_  
\_\_\_\_\_

Attest:

  
\_\_\_\_\_  
Clerk-Treasurer

Codified  
10/10/18  
KC

**ORDINANCE 2018-9**

**AN ORDINANCE ADOPTING BUDGET BILLING PROGRAM GUIDELINES  
AND AMENDING THE JAMESTOWN MUNICIPAL CODE**

**WHEREAS**, the Town of Jamestown, Indiana, currently has a Budget Billing Program in place; and

**WHEREAS**, the Town Council of the Town of Jamestown, Indiana ("Town Council") in conjunction with the Town Clerk Treasurer deems it appropriate at this time to review and amend the Budget Billing Program; and

**WHEREAS**, the Town Council deems that the provisions of the Jamestown Municipal Code should be amended to reflect the new Budget Billing Program guidelines.

**NOW, THEREFORE, BE IT ORDAINED** by the Town Council of the Town of Jamestown, Indiana, as follows:

Section 1. Jamestown Municipal Code Title 5, Article 1, Chapter 2, Sections 1, 2 and 3, are hereby deleted in their entirety.

Section 2. A new Jamestown Municipal Code Title 5, Article 1, Chapter 1, Section 3 shall be added and shall read as follows:

**Budget Billing Program Guidelines**

The Budget Billing Program is a voluntary program to give customers the option of payment of their utility bills in equal monthly payments. The program is available to residential users only. This program is not a means of financial assistance. The following items outline the rules and regulations for the program:

1. A signed application must be submitted and on file with the Town Clerk/Treasurer.
2. Customer must have at least twelve (12) months billing history at their present service address.
3. All outstanding balances at any previous service address must be paid in full to be eligible.
4. The Budget Billing Program applies to all billed utilities.
5. The budget cycle is on-going and is rebalanced annually.
6. The budget amount will be calculated based on the prior twelve (12) month average. Reconciliation or rebalancing will occur annually. Any variances will be rebalanced into the new budget amount at that time. Therefore, no refunds or large lump payments will occur. Due to

unforeseen circumstances, Jamestown Utilities reserves the right to change the billing amount at any time and may choose to rebalance semi-annually in the future.

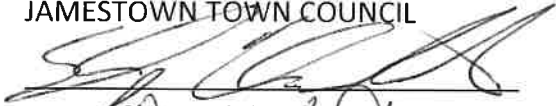
7. All monthly budget billings, including all utilities being provided by the Town, must be paid in full each month to remain in the program and if not paid in full on or before the disconnect date of such month, shall be subject to disconnection, with the entire balance becoming due and owed at such time. Should a customer be disconnected or not pay any balance when due, they will be dropped from the program and no longer be eligible to participate in the program. The customer, at the discretion of the Clerk/Treasurer, may be re-evaluated for participation after six (6) months.

8. Determination to accept application shall initially be with the Town Clerk/Treasurer. Should a customer dispute rejection, such customer, by written notification, may appeal such determination to the Town Council. Consideration and determination regarding any written notification of dispute will take place at the next regularly scheduled meeting of the Town Council, in which the customer should plan to attend.

Section 3. The Budget Billing Program application attached as Exhibit A is hereby incorporated herewith.

**CONSIDERED AND PASSED** by the Jamestown Town Council this 7<sup>th</sup> day of August, 2018.

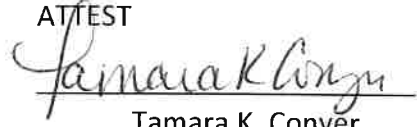
JAMESTOWN TOWN COUNCIL

  
Shane Childress

  
John Fultz

\_\_\_\_\_  
Chassity Hawkins

ATTEST

  
Tamara K. Conyer

## TOWN OF JAMESTOWN

### **BUDGET BILLING PROGRAM GUIDELINES**

The budget billing program is a voluntary program to give customers the option of payment of their utility bills in equal monthly payments. The program is available to residential users only. This program is not a means of financial assistance. The following items outline the rules and regulations for the program:

1. A signed application must be submitted and on file with Clerk Treasurer.
2. Customer must have at least 12 months billing history at their PRESENT service address.
3. All outstanding balances at any previous service addresses must be paid in full to be eligible.
4. Program applies to all billed utilities.
5. The budget cycle is ongoing and is rebalanced annually.
6. The budget amount will be calculated based on the prior 12-month average. Reconciliation or rebalancing will occur annually. Any variances will be rebalanced into the new budget amounts at that time. Therefore, no refunds OR large lump payments will occur. Due to unforeseen circumstances, Jamestown Utilities reserves the right to change the billing amount at any time and may choose to rebalance semi-annually in the future.
7. All monthly budget billings, including all utilities being provided by the Town, must be paid in full each month to remain in the program and if not paid in full on or before the disconnect date of such month, shall be subject to disconnection, with the entire balance becoming due and owed at such time. Should a customer be disconnected or not pay any balance when due, they will be dropped from the program and no longer be eligible to participate in the program. The customer, at the discretion of the Clerk Treasurer, may be re-evaluated for participation after six (6) months.
8. Determination to accept application shall initially be with the Clerk Treasurer. Should a customer dispute rejection, such customer by written notification, may appeal determination to the Town Council. Consideration and determination regarding any written notification of dispute will take place at the next regularly scheduled meeting of the Town Council, in which the customer should plan to attend.

Codified  
10/10/18  
Ke

**ORDINANCE 2018-10**

**AN ORDINANCE ESTABLISHING FEES FOR FIRE WATCH**

**WHEREAS**, the Jamestown Volunteer Fire Department currently engages in fire watch, as defined by and pursuant to the Indiana Fire Code; and

**WHEREAS**, the Town Council of the Town of Jamestown, Indiana ("Town Council") deems it appropriate at this time to establish a fee for such fire watch services; and

**WHEREAS**, the Town Council, along with the Jamestown Volunteer Fire Department Fire Chief, has deemed that Forty Dollars (\$40.00) per hour payable to the fire personnel performing the fire watch duties is a fair and appropriate fee for fire watch services.

**NOW, THEREFORE, BE IT ORDAINED** by the Town Council of the Town of Jamestown, Indiana, as follows:

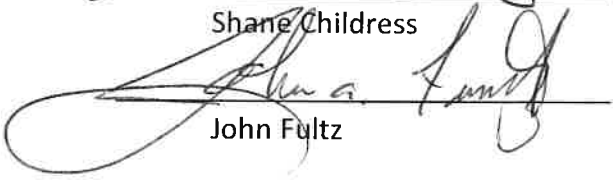
1. A Forty Dollar (\$40.00) per hour fee for fire watch services shall be charged to the person or entity requiring such services and shall be payable to the fire personnel performing the fire watch service.

**CONSIDERED AND PASSED** by the Jamestown Town Council this 7<sup>th</sup> day of August, 2018.

JAMESTOWN TOWN COUNCIL



Shane Childress

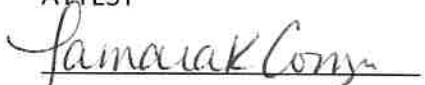


John Fultz

\_\_\_\_\_

Chassity Hawkins

ATTEST



Tamara K. Conyer



*Codified  
10/10/18  
KC*

ORDINANCE NO. 2018-11

AN ORDINANCE OF THE TOWN OF JAMESTOWN,  
INDIANA AMENDING SECTION A AND B OF SECTION 3  
OF CHAPTER 1 OF ARTICLE 3 OF TITLE 5 OF THE TOWN  
CODE RELATING TO THE RATES AND CHARGES OF THE  
SEWAGE WORKS OF THE TOWN

WHEREAS, the Town of Jamestown, Indiana ("Town") has heretofore established, constructed and has in operation its municipal sewage works pursuant to IC 36-9-23; and

WHEREAS, the Town Council of the Town previously adopted Ordinance No. 2012-1 ("Rate Ordinance") establishing the sewer rates and charges for the use and services rendered by the sewage works of the Town and such rates and charges are codified in the Town Code of the Town ("Town Code"); and

WHEREAS, the Town has caused a rate study to be completed by the firm of H.J. Umbaugh & Associates, Certified Public Accountants, LLP, Indianapolis, Indiana, in connection with the proposed construction of additions and improvements to its sewage works system; and

WHEREAS, based upon such rate study, the Town Council finds that the rates and charges established by the Rate Ordinance and codified in Title 5, Article 3, Chapter 1, Section 3, Subsection A and B of the Town Code are insufficient to enable the Town to properly operate its sewage works facility, service its bonds and finance additions and improvements to its sewage works system and should be increased;

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JAMESTOWN, INDIANA:

Section 1. Parts 1 and 2 of subsection A of Section 3 of Chapter 1 of Article 3 of Title 5 of the Town Code are hereby amended and restated to read as follows:

TREATMENT RATE  
PER 1,000 GALLONS

Treatment Rate	<u>Per 1,000 Gallons</u> \$11.61
----------------	-------------------------------------

BASE RATE PER MONTH AS FOLLOWS:

<u>METER SIZE</u>	<u>Per Month</u>
5/8 - 3/4	\$22.04
1	44.52
1 ¼	67.06
1 ½	94.07
2	157.03
3	351.92
4	606.91
6	1,367.53

Section 2. Subsection B of Section 3 of Chapter 1 of Article 3 of Title 5 shall be amended and restated to read as follows:

<u>USER RESIDENTIAL</u>	<u>Per Month</u>
Single Family Residence/unit	\$80.09

Section 3. All other provisions of and all other rates and charges established by the Rate Ordinance shall remain in full force and effect.

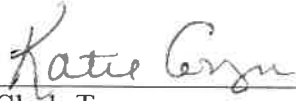
Section 4. This ordinance shall be in full force and effect upon passage.

Passed and adopted by the Common Council of the Town of Jamestown, Indiana, on this  
the 20<sup>th</sup> day of ~~August~~ September, 2018.

TOWN COUNCIL OF THE TOWN OF  
JAMESTOWN, INDIANA

  
\_\_\_\_\_  
Town Council President

Attest:

  
\_\_\_\_\_  
Clerk-Treasurer

# ORDINANCE OR RESOLUTION FOR APPROPRIATIONS AND TAX RATES

KC

State Form 55865 (7-15)  
 Approved by the State Board of Accounts, 2015  
 Prescribed by the Department of Local Government Finance

Budget Form No. 4  
 Generated 9/20/2018 10:08:39 AM

Ordinance Number: 2018-12

Be it ordained/resolved by the **Jamestown Town Council** that for the expenses of **JAMESTOWN CIVIL TOWN** for the year ending December 31, **2019** the sums herein specified are hereby appropriated and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same. Such sums herein appropriated shall be held to include all expenditures authorized to be made during the year, unless otherwise expressly stipulated and provided for by law. In addition, for the purposes of raising revenue to meet the necessary expenses of **JAMESTOWN CIVIL TOWN**, the property tax levies and property tax rates as herein specified are included herein. Budget Form 4-B for all funds must be completed and submitted in the manner prescribed by the Department of Local Government Finance.

This ordinance/resolution shall be in full force and effect from and after its passage and approval by the **Jamestown Town Council**.

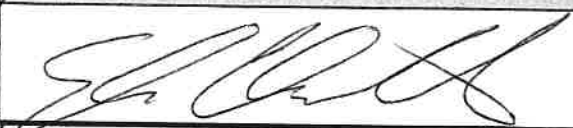

Name of Adopting Entity / Fiscal Body	Type of Adopting Entity / Fiscal Body	Date of Adoption
Jamestown Town Council	Town Council	10/02/2018

### Funds

Fund Code	Fund Name	Adopted Budget	Adopted Tax Levy	Adopted Tax Rate
0061	RAINY DAY	\$2,000	\$0	0.0000
0101	GENERAL	\$330,100	\$122,000	0.3372
0706	LOCAL ROAD & STREET	\$14,000	\$0	0.0000
0708	MOTOR VEHICLE HIGHWAY	\$41,056	\$0	0.0000
1191	CUMULATIVE FIRE SPECIAL	\$3,000	\$7,535	0.0177
1301	PARK & RECREATION	\$3,800	\$0	0.0000
2379	CUMULATIVE CAPITAL IMP (CIG TAX)	\$2,000	\$0	0.0000
2391	CUMULATIVE CAPITAL DEVELOPMENT	\$10,000	\$21,285	0.0500
		<b>\$405,956</b>	<b>\$150,820</b>	<b>0.4049</b>

### Home-Ruled Funds (Not Reviewed by DLGF)

Fund Code	Fund Name	Adopted Budget
9500	PUBLIC SAFETY LOCAL INCOME TAX	\$51,850
		<b>\$51,850</b>

Name		Signature
M. Shane Childress	Aye <input checked="" type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Chassity A. Hawkins	Aye <input checked="" type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
John A. Fultz	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	Absent from MEETING

# ORDINANCE OR RESOLUTION FOR APPROPRIATIONS AND TAX RATES

State Form 55865 (7-15)  
Approved by the State Board of Accounts, 2015  
Prescribed by the Department of Local Government Finance

Budget Form No. 4  
Generated 9/20/2018 10:08:39 AM

## ATTEST

Name	Title	Signature
Tamara K Conyer	Clerk Treasurer	<i>Tamara K Conyer</i>

## MAYOR ACTION (For City use only)

Name		Signature	Date
	Approve <input type="checkbox"/>		
	Veto <input type="checkbox"/>		

# ORDINANCE OR RESOLUTION FOR APPROPRIATIONS AND TAX RATES

State Form 55865 (7-15)  
 Approved by the State Board of Accounts, 2015  
 Prescribed by the Department of Local Government Finance

Budget Form No. 4  
 Generated 11/13/2018 5:49:23 PM

Ordinance / Resolution Number: 2018-13

Be it ordained/resolved by the **Jamestown Town Council** that for the expenses of **JAMESTOWN CIVIL TOWN** for the year ending December 31, **2019** the sums herein specified are hereby appropriated and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same. Such sums herein appropriated shall be held to include all expenditures authorized to be made during the year, unless otherwise expressly stipulated and provided for by law. In addition, for the purposes of raising revenue to meet the necessary expenses of **JAMESTOWN CIVIL TOWN**, the property tax levies and property tax rates as herein specified are included herein. Budget Form 4-B for all funds must be completed and submitted in the manner prescribed by the Department of Local Government Finance.

This ordinance/resolution shall be in full force and effect from and after its passage and approval by the **Jamestown Town Council**.


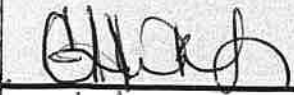
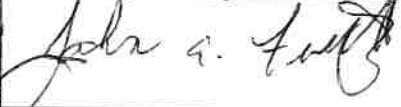
Name of Adopting Entity / Fiscal Body	Type of Adopting Entity / Fiscal Body	Date of Adoption
Jamestown Town Council	Town Council	11/13/2018

### Funds

Fund Code	Fund Name	Adopted Budget	Adopted Tax Levy	Adopted Tax Rate
0061	RAINY DAY	\$2,000	\$0	0.0000
0101	GENERAL	\$330,100	\$159,252	0.4401
0706	LOCAL ROAD & STREET	\$14,000	\$0	0.0000
0708	MOTOR VEHICLE HIGHWAY	\$41,056	\$0	0.0000
1191	CUMULATIVE FIRE SPECIAL	\$3,000	\$7,535	0.0177
1301	PARK & RECREATION	\$3,800	\$0	0.0000
2379	CUMULATIVE CAPITAL IMP (CIG TAX)	\$2,000	\$0	0.0000
2391	CUMULATIVE CAPITAL DEVELOPMENT	\$10,000	\$21,285	0.0500
		<b>\$405,956</b>	<b>\$188,072</b>	<b>0.5078</b>

### Home-Ruled Funds (Not Reviewed by DLGF)

Fund Code	Fund Name	Adopted Budget
9500	PUBLIC SAFETY LOCAL INCOME TAX	\$51,850
		<b>\$51,850</b>

Name		Signature
M. Shane Childress	Aye <input checked="" type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Chassity A. Hawkins	Aye <input checked="" type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
John A. Fultz	Aye <input checked="" type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	

# ORDINANCE OR RESOLUTION FOR APPROPRIATIONS AND TAX RATES

State Form 55865 (7-15)  
Approved by the State Board of Accounts, 2015  
Prescribed by the Department of Local Government Finance

Budget Form No. 4  
Generated 11/13/2018 5:49:23 PM

## ATTEST

Name	Title	Signature
Tamara K Conyer	Clerk Treasurer	<i>Tamara K Conyer</i>

## MAYOR ACTION (For City use only)

Name		Signature	Date
	Approve <input type="checkbox"/>		
	Veto <input type="checkbox"/>		

ORDINANCE 2018-15

Codified  
KC  
4/22/19

AN ORDINANCE AMENDING TITLE 5 OF THE JAMESTOWN CODE

WHEREAS, the Town Council of Jamestown, Indiana, having reviewed the Jamestown Municipal Code sections pertaining to the discharge of waste into the Town's sewage system and now having determined that the Code should be amended; and

WHEREAS, the Council has determined that said amendments will result in more stringent protection of the integrity of the Town's sewage system and will enhance public service to the residents of the Town of Jamestown; and

WHEREAS, further, the Council has determined that said amendments are necessary to address the following objectives: to prevent the introduction of pollutants into the Jamestown publicly owned treatment works (POTW) that will interfere with its operation; to prevent the introduction of pollutants into the Jamestown POTW that will pass through the publicly owned treatment works, inadequately treated, into receiving waters, or otherwise be incapable with incompatible the publicly owned treatment works; to protect both Jamestown POTW personnel who may be affected by wastewater and sludge in the course of their employment, and the general public; to promote reuse and recycling of industrial wastewater and sludge from the POTW; to enable the Jamestown POTW to comply with its National Pollutant Discharge Elimination System permit conditions, sludge use and disposal requirements, and any other Federal or State laws to which the Jamestown POTW is subject.

NOW, THEREFORE, be it ordained by the Town Council of the Town of Jamestown, Indiana, as follows:

1. Title 5, Article 3, Chapter 1, Section 12 of the Jamestown Code is amended to read as follows (amended portion is in bold):

Section 12. Dumping of Waste.

The Town is hereby authorized to prohibit dumping of waste into the Town's sewage system which, in its discretion, is deemed harmful to the operation of the sewage treatment works of the Town or to require methods affecting pretreatment of said waste to comply with the pretreatment standards included in the National Pollution Discharge Elimination System (NPDES) permit issued to the sewage work **and the Pretreatment Standards found in the Code of Federal Regulations (40 CFR Chapter 1, subchapter N).**

2. Title 5, Article 3, Chapter 2, Section 4F, subsections 10 through 14 should be added to read as follows:

10) solid or viscous substances in amounts which will cause obstruction of the flow in the POTW resulting in Interference, but in no case solids greater than 0.5 inch (es) (1/2") or one and one-quarter centimeter(s) (1.27 cm) in any dimension.



11) petroleum oil, non-biodegradable cutting oil or products of mineral oil origin, in amounts that will cause Interference or Pass-Through.

12) fats, oils, or greases of animal or vegetable origin in concentrations greater than one hundred (100) mg/l

13) petroleum based oil, non-biodegradable cutting oil, synthetic oil or products of mineral oil or natural gas origin greater than fifty (50) mg-l

14) pollutants which may cause damage to the collection system.

3. Title 5, Article 3, Chapter 2, Section 5 shall be amended to read as follows (amended portions are in bold):

Section 5. Pretreatment.

Pretreatment of industrial wastes from major contributing industries prior to discharge to the treatment works is required and is subject to the Rules and Regulations adopted by the United States Environmental Protection Agency (USEPA) (40 CFR Part 403), and "Guidelines Establishing Test Procedures for Analysis of Pollutants" (40 CFR Part 136 and all other requirements of 40 CFR Chapter 1, Subchapter N in addition to any more stringent requirements established by the Town and any subsequent State or Federal Guidelines and Rules and Regulations.

A. Plans, specifications and any other pertinent information relating to pretreatment or control facilities shall be submitted for approval of the Town and no construction of such facilities shall be commenced until approval in writing is granted. Where such facilities are provided, they shall be maintained continuously in satisfactory and effective operating order by the owner at their expense and shall be subject to periodic inspection by the Town to determine that such facilities are being operated in conformance with applicable Federal, State and local laws and permits. The owner shall maintain operating records and shall submit to the Town a monthly summary report of the character of the influent and effluent to show the performance of the treatment facilities and for comparison against Town monitoring records.

B. If any waters or wastes are discharged or are proposed to be discharged to the public sewers, which waters contain the substances or possess the characteristics enumerated in Section 5A of this Article, and which in judgment of the Superintendent may have a deleterious effect upon the sewage works, processes, equipment or receiving waters, or which otherwise create hazard to life or constitute a public nuisance, the Superintendent may:

1) Require new industries or other large users with significant increases in discharge to submit information on wastewater quantities and characteristics and obtain prior approval for discharges.

2) Reject the wastes in whole or in part for any reason deemed appropriate by the Town.

3) Require pretreatment of such wastes to within the limits of normal sewage as defined.

4) Require pretreatment screening/removal equipment, when<sup>in</sup> the opinion of the Superintendent, it is necessary for the proper handling of wastewater containing excessive amounts of grease, oil, sand, chemicals and other harmful or deleterious substances. All screening/removal equipment shall be of a type approved by the Superintendent and shall be located to be easily accessible for cleaning and inspection. Such equipment shall be inspected, cleaned, repaired and maintained by the User at their expense.

5) Require control or flow equalization of such wastes so as to avoid any "slug" loads or excessive loads that may be harmful to the treatment works.

6) Require payment of a surcharge on any excessive flows or loadings discharged to the treatment works to cover the additional costs of having capacity for and treatment such wastes.

4. The amended provisions of the Jamestown Code should take effect on and after passage and publication as required by law.

CONSIDERED AND PASSED by the Town Council of the Town of Jamestown, Indiana, this 4<sup>th</sup> day of December, 20 18.

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Member

\_\_\_\_\_  
Member

Attest:  
  
\_\_\_\_\_  
Clerk/Treasurer